

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

www.centralcalaverasfire.org

Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, December 12th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board directors present were Directors Cook, Miller, Krieg, and Tyler. Others in attendance were Chief Wennhold, Engr. Ryan Drake, Capt. Lee Willaims, and Lt. Ryan Carpenter.

2) Oath of Office for New Board Members

Director Clark read a notice from the County that JR Krieg and Ray Tyler were the successful elected members to the Board effective 12/06/2025. Bryan administered the Oath of Office testimonial and had each sign the letter of acceptance, the Chief will deliver the completed forms to the County Elections Dept. Both were congratulated on their election and welcomed to their formal duties.

3) Election of Board Officers and Committee Assignments

Director Clark entertained nominations for the Board positions, it was suggested that members retain their current roles and each agreed to continue. **MOTION COOK, 2nd MILLER, TO SUBMIT A WHITE BALLOT NOMINATING CLARK FOR PRESIDENT, MILLER FOR VICE PRESIDENT, KRIEG FOR TREASURER, AND COOK FOR SECRETARY - AYES 5, NAYS 0, MOTION CARRIED UNANIMOUSLY.** President Clark entertained interested parties for committee membership, Miller for the Policy and Personnel committee along with Clark; Cook for Equipment committee along with Krieg; Krieg for Finance committee along with Tyler. Appointments were approved by President Clark, no motion was required.

4) Introduction of Guests and Public Comments

Other than regular department members there were no public present and no comments.

5) Correspondence

The Chief reported receipt of request for voting for a member of the CPPA Board; **MOTION COOK, 2ND MILLER – TO SUBMIT A BALLOT FOR DON YOUNG OF SAFD – AYES 5, NAYS 0, MOTION CARRIED UNANIMOUSLY**

4) Approval of the November 14^h, 2024, Meeting Minutes

MOTION MILLER, 2ND KRIEG – TO APPROVE THE NOVEMBER MINUTES WITH GRAMMER CORRECTIONS TO CAPs FOR CHIEF TITLES AND SPELLING ERRORS – AYES 5, NAYS 0, MOTION CARRIED UNANIMOUSLY.

5) Regular Agenda, Action Items

a) Policy Manual

The Chief reported he had not been able to finish incorporating the updates to a final document and asked for continuance to the next meeting. There were no objections.

b) El Dorado Engine Progress

The Chief reported there were additional repairs and un-corrected items on E125 and it is still in the shop in West Sacramento. The Chief noted he was not happy with the timeline, and while some of the additional repairs are covered under previous work, there will be additional charges for new findings. It was discussed if we should seek another repair vendor, the challenge is there are very few shops with fire engine specialties and we have had bad experiences with other vendors. The fleet continues to age and more issues are out of our scope for in-house repairs. The equipment sub-committee could review our maintenance practices and capabilities and consider establishing guidelines for replacement or major repairs.

c) Measure A Funding

The Chief reported per a notice from the JPA the 1st allocation of sales tax funds was slated for distribution to departments next week. A preliminary figure for us is approx. \$2,500, future allocations will likely be quarterly. Once a baseline is established in the new funding category we will start taking payroll out of that account and not the current primary department account.

d) Christmas Event Planning

The Chief reported all the pieces are coming together for the Appreciation and Awards dinner on December 21. Ray and Sandy are coordinating the hall reservation and decorations, Lee has confirmed the dinner with the caterer and desserts and sodas provided by us, Chris has coordinated gifts and award nominees, and Chief will MC and make presentations and special announcements. E-mail notices have been sent to all members and the current and past board members are specifically invited.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.
Additional notes include:

- Director Miller has stepped up to help with regular submission of payroll and is working with Mari Ann on training
- Diane remains on medical leave, long term outlook unknown tonight

7) Payment of Bills/Claim Transmittals:

The chief presented the list of batch numbers presented to the County for payment and a finance summary.
MOTION COOK, 2ND BY MILLER, TO ACCEPT THE REPORTS AND APPROVE THE BILLS AS SUBMITTED. AYES – 5, NAYS 0, MOTION CARRIED UNANIMOUSLY

8) Director's Comments:

Director Cook noted good to see good department morale, his health is improving; Director Krieg honored to be formally elected, looking forward to finances improving with measure A; Director Miller pleased to help with the office but may have conflict with working on PERS account; Director Tyler honored to join the board and looks forward to learning more about the admin. duties; President Clark appreciated all the members for their commitments, appreciated the care and concern on a recent call for a family member.

9) Closed Session

MOTION COOK, 2nd – KRIEG – TO ADJOURN THE REGULAR MEETING AND GO TO A CLOSED SESSION AT 7:19 – AYES 5, NAYS 0, MOTION CARRIED UNANIMOUSLY

MOTION COOK, 2ND MILLER – RE-OPEN TO AN OPEN MEETING AT 7:40 - AYES- 5; NAYS 0; MOTION CARRIED. CHIEF WAS ASKED TO REVIEW THE JOB DESCRIPTION FOR OFFICE STAFF AND BEGIN A PROCESS FOR REGULAR STAFFING. A PERSONNEL COMMITTEE WAS SUGGESTED WITH DIRECTORS COOK, MILLER, TYLER, AND CHIEF AS MEMBERS.

10) Adjournment

The regular meeting was adjourned at 7:43, the next regular meeting is January 9th, 2025 at 6:00 P.M.

Respectfully submitted,
Bill Wennhold, Fire Chief

Central Calaveras Fire & Rescue Protection District

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, November 14th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board directors present were Directors Cook, Miller, Krieg, and Morris. Others in attendance were Chief Wennhold, WFO Dave Tyree and Shirley Tyree and Capt. Williams.

2) Introduction of Guests and Public Comments

Other than regular department members there were no public present and no comments.

3) Correspondence

The Chief reported receipt of request for a fire report, Director Cook received anonymous mail at personal box

4) Approval of October 10th, 2024, meeting minutes

MOTION, approve the minutes of October 10th, 2024, with correction to #8 (Clark) – Motion by – Director Cook, 2nd - Director Krieg Ayes: 5 - Nays: 0 - Abstain: 0 - Motion carried

5) Regular Agenda, Action Items

a) Policy Manual

The chief reported he had not been able to finish incorporating the updates to a final document and asked for continuance to the next meeting. There were no objections.

b) El Dorado Engine Progress

The Chief reported the engine was picked up and is at Station 1. On duty crews transferred and installed gear, went to structure fire last week in RRF, did well but we still have bugs to work out. The vendor has not completed and submitted the final bill.

c) 2022/2023 Audit

The final report was received and copies given to the Board tonight. Larry Bain acknowledged all our responses except for item #1, Chief will contact for clarification. The chief will also drop off a copy to the County Auditor per protocol.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Additional notes include:

- Director Miller has stepped up to help with regular submission of payroll and is working with Mari Ann on training
- Diane remains on medical leave, long term outlook unknown tonight
- Planning continues for the Christmas and appreciation dinner on December 21 and the Mtn ranch events on December 7
- Crews are happy to have E125 here, getting acclimated to its layout and capabilities
- Fire extinguishers have been serviced, SCBAs and ladders to be done shortly

7) Payment of Bills/Claim Transmittals:

The chief presented the list of batch numbers presented to the County for payment and a finance summary.

MOTION COOK, SECOND BY MILLER, TO ACCEPT THE REPORTS AND APPROVE THE BILLS AS SUBMITTED. AYES – 5, NAYS 0, MOTION CARRIED

8) Directors' Comments:

Director Cook noted good to see good department morale and revenue coming from strike teams; Director Krieg pleased with the audit report, need to watch year to date expenses; Director Miller pleased to help with the office and hopes for Diane's improvement soon; President Clark appreciated all the members for their commitments, very happy to see Director Morris tonight; Director Morris happy to see department is progressing, ready to pass the torch in December and is pleased to be invited to the Christmas dinner.

9) Closed Session

MOTION Director Cook, 2nd – Director Krieg to adjourn the regular meeting at 6:40 p.m- Ayes: 5 - Nays: 0, – MOTION CARRIED. Re-open in a Closed Session at 6:43. MOTION Krieg, 2nd Cook -To end the CLOSED SESSION and re-open to a REGULAR MEETING at 7:10; AYES- 5; NAYS 0; MOTION CARRIED. No action was taken during the closed session.

10) Adjournment

The regular meeting was adjourned at 7:14, the next regular meeting is December 12th at 6:00 P.M.

Respectfully submitted,
Bill Wennhold, Fire Chief

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Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, October 10th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Cook, Miller, Krieg, and Morris. Others in attendance were Chief Wennhold, WTO Dave Tyree and Ray Tyler, Sandy Meitrott-Tyler, Capt. Williams, and Lt. Carpenter.

2) Introduction of Guests and Public Comments

Other than water tender operators Dave, Ray, and public member Sandy there were no others and no comments.

3) Correspondence

The Chief reported receipt of a records request from an attorney and elections office notice of appointment of board members.

4) Approval of September 12th, 2024, meeting minutes

MOTION, approve the minutes of September 12th, 2024, with correction on page 2 under directors comments– Motion by - Director Cook, 2nd - Director Miller Ayes: 5 - Nays: 0 - Abstain: 0 - Motion carried

5) Regular Agenda, Action Items

a) Policy Manual

The chief reported he had not been able to finish incorporating the updates to a final document and asked for continuance to the next meeting. There were no objections.

b) El Dorado Engine Progress

The Chief reported the engine was picked up and is at Station 1. On duty crews have started the process of transferring and installing gear, likely several weeks of final work and driver training and the engine will finally be in service. The vendor has not completed and submitted the final bill.

c) Conflict of Interest Code

The District has received notice from the County of the requirement to review and submit the bi-annual update to our conflict-of-interest code. A draft was reviewed and corresponding resolution 2024-10-01 was presented.

MOTION- MILLER, 2ND KRIEG – TO APPROVE RESOLUTION 2024-10-01 AS PRESENTED. 5 AYES, 0 NAYS, MOTION CARRIED.

d) Receipt and Response to Independent Audit report

The Chief presented the point-by-point comments on the audit management letter as agreed at the last meeting. There were no suggested changes, the Chief will submit to the auditor and ask for a letter of engagement to do the 2023/2024 audit.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Additional notes include:

- Director Miller has stepped up to help with regular submission of payroll and is working with Mari Ann on training
- The Chief has engaged Robert Chabot of SAFD to process the regular bills to the County
- Diane remains on medical leave, long term outlook unknown tonight
- Planning continues for the Christmas and appreciation dinner on December 21

7) Payment of Bills/Claim Transmittals:

Chief presented the list of batch numbers presented to the County for payment and a finance summary.

MOTION COOK, SECOND BY KRIEG, TO ACCEPT THE REPORTS AND APPROVE THE BILLS AS SUBMITTED. AYES – 5, NAYS 0, MOTION CARRIED

8) Directors' Comments:

Director Cook noted traveling with new vehicle and feels healthy, happy to see good department morale, stated Rose B. from Angels Camp has offered to help as needed; Director Krieg pleased with the audit report; Director Miller pleased to help with the office and hopes for Diane's improvement soon; President *CLARK* appreciated all the members for their commitments, waiting to hear if his computer employer will deploy him east to help with storm recovery, very happy to see Director Morris tonight; Director Morris happy to see department is progressing, health is better, happy to hear a replacement stepped up to fill her board seat in December, President Clark noted she is always welcome and is included in the Christmas dinner.

9) Closed Session

**MOTION to adjourn the regular meeting at 6:50 p.m. – Director Cook, 2nd – Director Miller
Ayes: 5 - Nays: 0, - Motion carried. Re-open in a Closed Session at 6:52. MOTION Morris, 2nd Miller
-To close the CLOSED SESSION and re-open to a regular meeting at 7:09. AYES- 5; NAYS 0;
MOTION CARRIED.**

10) Adjournment

The regular meeting was adjourned at 7:10, the next regular meeting is November 14th at 6:00 P.M.

Respectfully submitted,
Bill Wennhold, Chief

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6:00 P.M. Thursday, September 12th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Cook, Miller, and Krieg, Director Morris was absent. Others in attendance were Chief Wennhold, WTO Dave Tyree and Ray Tyler, and Sandy Meitrott-Tyler.

2) Introduction of Guests and Public Comments

Other than water tender operators Dave, Ray, and public member Sandy there were no others and no comments.

3) Correspondence

Chief reported receipt of documents for the final budget for 2024/2025 and elections office notice.

4) Approval of August 8th, 2024, meeting minutes

MOTION, approve the minutes of August 8th, 2024, as submitted– Motion by - Director Cook, 2nd - Director Miller Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

5) Regular Agenda, Action Items

a) Policy Manual

Chief reported he had not been able to finish incorporating the updates to a final document and asked for continuance to the next meeting. There were no objections.

b) El Dorado Engine Progress

Chief reported that refurbishment work continues, he is disappointed with the delays and will be talking with the shop later this week. The repair list grew substantially, and he expects to the final bill to reflect significant increased costs.

c) Final Budget for Fiscal 2024/2025

Chief presented the templates from the County with our figures; estimated revenues of \$1,172,326.00 to include property taxes, Measure A funds, and \$150,000 YTD earnings for strike teams. The estimated expenses are \$1,141,925.76 for a net increase of \$30,400.24. The majority of expenses are for personnel costs and engine repairs. There are additional earned revenues for strike teams and CALFire contracts, but they are not included at this time.

**MOTION- MILLER, 2ND KRIEG – TO APPROVE THE FINAL BUDGET AS PRESENTED.
3 AYES, 0 NAYS, 1 ABSENT, MOTION CARRIED.**

d) Receipt and Response to Independent Audit report

The Board reviewed the management letter from Larry Bain and suggested responses to the 10 areas noted. Chief will draft the point-by-point response and share with the Board before forwarding to the auditor. JR noted as a fellow CPA he was pleased with the formatting and level of documentation.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Additional notes include:

- WT 123 in fender bender with CALFire on Silver Fire, reports taken, no damages submitted
- Tracking payroll expenses and adjusting payroll account deposits
- Diane called out ill for tonight, sounded terrible on the phone, suggested going to the hospital
- Still working to dispose of x2 surplus pickups on upper lot
- Notice received for no board election; 2 applicants accepted for 2 vacancies
- Cancellation of the County Building Dept Fire/Plan check program puts an additional burden on all the districts
- MRCC asked to use Station 3 for Winter XMAS on November 30, declined other group for seed fair on September 28- wanted all the fire equipment removed and station cleaned for the day
- Planning started for December appreciation and awards dinner, Ray and Sandy stated they will cover expenses for community hall and cleaning deposit

7) Payment of Bills/Claim Transmittals:

With Diane's unplanned absence tonight, there were no copies of the transmittals to review and approve. It was agreed to forward to next months meeting.

8) Directors' Comments:

Director Cook noted his health is stable, appreciated the morale of the department; Director Krieg pleased with the audit report but concerned with current expenses against when we will see offsetting revenues; Director Miller pleased with openness and transparency of operations; President Cook appreciated all the members for their commitments for the in-district calls and the requests for strike teams and CALFire cover.

9) Adjourn

**MOTION to adjourn the regular meeting at 8:00 p.m. – Director Miller, 2nd – Director Cook
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried**

Next regular meeting is October 10th at 6:00 P.M.

Respectfully submitted,
Bill Wennhold, Chief

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Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, August 8th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Cook (@ 6:13), Miller, and Krieg. Director Morris was absent. Others in attendance were Chief Wennhold, and WTO Tyree.

2) Introduction of Guests and Public Comments

Other than water tender operator Dave Tyree, there were no public members.

3) Correspondence

Chief reported receipt of two letters from different law firms asking for official reports related to a fire in 2022 that had a death. The department will have the report and cover letter out to the firms within their 30 day timeline.

4) Approval of July 11th, 2024, meeting minutes

MOTION, approve the minutes of July 11th, 2024, as submitted– Motion by - Director Miller, 2nd - Director Kreig Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

5) Regular Agenda, Action Items

a) Policy Manual

Director Miller had additional comments and suggested corrections, Chief agreed to incorporate into a hopefully final draft for review and approval at the next meeting. Once finalized, the manual will be provided to each member to review and give written acknowledgement within 30 days.

b) El Dorado Engine Progress

Chief reported that refurbishment work continues, the shop has experienced multiple delays in receiving parts and having qualified staff to work on the unit. There has also been significant cost overruns with some parts coming in at double their original \$ estimate. The latest estimate is finishing next week but that is still a fluid date. The shop did get WT 123 in and repaired quickly.

c) Chief's Vacation Pay

Chief presented a memo request for consideration of a partial pay-out of accrued vacation pay for 150 hours. The payroll report notes he has 400 hours on the books. The current policy manual allows the Chief to approve staff vacation pay but his must be authorized by the Board.

MOTION- COOK, 2ND KRIEG – TO APPROVE THE 150 HOURS VACATION PAY REQUEST; 3 AYES, 0 NAYS, 1 ABSENT, MOTION CARRIED.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Additional notes include:

- PG & E grant request was declined, proceeding with limited order of wildland PPE
- Crews busy over 6 weeks with out of county assignments, vehicles have passed exit inspections
- Still no payment for strike teams or CSFA grant
- Final budget discussions will be on the September board agenda
- County Elections website indicates only two applicants for the two board vacancies
- Cancellation of the County Building Dept Fire/Plan check program puts an additional burden on all the districts
- Kitchen microwave failed, transferred unit from training room kitchen, may be having issues with the dishwasher

7) Payment of Bills/Claim Transmittals:

**MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Krieg
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried**

8) Directors' Comments:

Director Cook noted the recent failure of his car, working on repair or replacement options, he appreciated the staff's recent first aid work on his injured arm; Director Miller – impressed and happy with the efforts and commitments of the members with all the calls in and outside of the District; JR reported he had filed the necessary paperwork to stay on the Board and will help review the auditor's report, he is justifiably concerned with the high expenses to date with little offsetting revenue; Director Clark also appreciated the recent staff commitments and current postings being done on Facebook, he will be leaving tomorrow for a 2-week family visit to Kentucky. Chief noted Diane is absent tonight due to a family emergency, she should be back shortly, he is only filling in for minute taking.

9) Adjourn

**MOTION to adjourn the regular meeting at 7:28 p.m. – Director Cook, 2nd – Director Krieg
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried**

Next regular meeting is September 12th at 6:00 P.M.

Respectfully submitted,
Bill Wennhold, Chief

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, July 11th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Cook, Miller, and Krieg. Director Morris was absent. Others in attendance were Chief Wennhold, WTOs Tyler and Tyree, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

Sandra Meitrott-Tyler attended as a guest.

WTO Tyler commented that Dana Nichols had announced training for the SCBA trailer on Thursday at 7:00 AM. It was noted that the towing vehicle owner is liable for the insurance coverage, hence our drivers are not on San Andreas Fires' auto insurance to be able to go down and tow it to our call using their 1 ton truck.

3) Correspondence

Chief Wennhold reported that the Elections Office confirmed the 2 open Board positions and the related filing timing. Correspondence was received from Doug Oliver, Calaveras County Chief Building Official, regarding the termination of the fire prevention program and the County's withdrawal from the JPA. There was a subsequent Fire Chiefs' Association meeting at which this change was discussed. The County had collected fees for services which had not been provided. The bottom line is that there is no County Fire Marshal and individual fire districts are taking inspections back.

4) Approval of June 6th, 2024, meeting minutes

MOTION, approve the minutes of June 6th, 2024 –

Motion by - Director Cook, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items

a) Policy Manual

Chief Wennhold acknowledged all the work that a number of Board members and staff had put into this project. Full copies of the Manual were distributed last month to the Board. Chief noted that some areas are still in need of polishing up, such as the handling of records, workplace violence safety training, and pay scales.

MOTION, approve the Policy Manual with noted additions -

Motion by - Director Cook, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

b) El Dorado Engine Progress

Chief Wennhold stated that the front-end work on E-125 (the Pioneer rig) has been completed and new rear leaf springs are on order. The DOT inspection is done, other work is moving forward.

c) Water Tender 123

The rig failed an exit inspection at the Aero Fire. We had started the DOT safety inspection when the fuel pump failed. The pump was repaired but the tender was promptly called for fires prior to completing the other inspections. Other repairs have been identified and the unit is at the repair shop, it should be done by the end of next week. Informational that we have had all 3 water tenders requested and assigned to different fires within the county at the same time. We have 2 engines to cover here.

d) JPA Report

Director Clark announced that Angels Camp City Fire has joined the JPA.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Highlights are noted as follows:

- A PG&E grant has been applied for a maximum of \$25,000 for wildland safety materials. It is a 100% grant; we have asked for \$24,600 for the purchase of wildland gear.
- The Mountain Ranch tank generator is ready to go, training needs to be scheduled.
- We have received unofficial word that the OTS grant for new auto extrication gear was approved, waiting on formal notice and delivery details.
- Chief asked for consideration to vinyl wrap several vehicles to improve and standardize appearance, the wrap is significantly less expensive than full painting. The Board approved to proceed with details.
- Capt. Williams and Lt. Carpenter have been requested to create training for water tender operations on documentation for CalFire and OES and basic tender usage.
- We have around \$150K to \$160K in strike team monies earned to date, no payments as of yet.
- Chief noted that our outside auditor is scheduled to be at Station 1 on July 22nd and 23rd. Admin is ready for his arrival with all appropriate documentation.
- The Chief informed the Board that we should expect up to \$73K in TOT funds.
- In additional news, he reported that the California Supreme Court had judged that the signature initiative that would have undone Measure A has been deemed unconstitutional and will not be on the November 2024 ballot.
- To put our expenditures into the proper perspective, he reminded the Board that of the \$400,000 in added expenses, monies were spent on staff who were on Administrative Leave (\$50k), replacement of the staffing spot (\$50K), legal fees (\$38K), cost of an engine (\$45K), structure gear (\$41K), and vacation payouts (\$15K).

7) Payment of Bills/Claim Transmittals:

MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Krieg
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

8) Directors' Comments:

Director Cook is maintaining his health but is slowing down from his many commitments.

Director Miller commented that she was not surprised by the extra funds spent this past year and that the costs were understandable.

Director Krieg expressed pride over the fact that the department is operating with greater efficiency.

Director Clark praised CCFRPD's response to the challenges presented these past weeks and months.

The Chief passed on information that Strike Team leaders have all been pleased with our crews and added that CAL Fire has also been specially cooperative with our District.

9) Adjourn

MOTION to adjourn the regular meeting at 7:24 p.m. – Director Cook, 2nd – Director Krieg
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Personnel Evaluation, Fire Chief

Closed Session convened at 7:30 p.m.

MOTION to adjourn the Closed Session at 7:54 p.m. – Director Cook, 2nd – Director Miller
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

There were no actions taken during the closed session

Next regular meeting is August 8th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd - CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, Jun 6th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Cook, Miller, and Krieg, Director Morris was absent. Others in attendance were Chief Wennhold, Captains Williams, Miller, and Gonzalez, Lt. Carpenter, WTOs Tyler and Tyree, Firefighters Koba and Monte, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

There were no guests. There was no public comment.

3) Correspondence

Detailed instructions were received from Larry Bain, our outside independent auditor, regarding documents and reports needed for the June 30, 2023, audit period.

4) Approval of May 16th, 2024, meeting minutes

MOTION, approve the minutes of May 16th, 2024 –

Motion by - Director Cook, 2nd - Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items

a) Policy Manual

The latest draft of the manual has been sent to Director Miller. Chief Wennhold distributed the “completed-to-date” copy to Board members present. He offered thank you’s to the contributors to this project. An adoption date has been set for July 1, 2024. All updates to Calif. labor laws have been incorporated into the manual, it is ready for the Board is to review.

b) El Dorado Engine Progress

Riverview has made great progress on the project. Chief Wennhold went into specifics of the radiator and front-end work. Riverview is not prepared to give a final cost for the repairs; however, we should prepare for an expenditure of \$40K to \$45K. The engine should do everything we need it to do. Director Cook noted that within its usability range, it has been a good investment. It will be three to four weeks before it will be returned to the district. Chief Wennhold stated that the priorities from the firefighters’ point of view are to ensure the airhorn handle works and that the seats in the back need to be moved to face forward. Director Cook further suggested that the rear springs be examined.

c) Water Tender 123

Per Lt. Carpenter, we are missing certain necessary hardware. It will be arriving tomorrow. The major issue was the fuel pump which has now been fixed at a cost of \$4,800.

d) JPA Report

Director Clark attended the JPA special meeting yesterday with the County Executive Officer. Responsibility for the Fire Marshal position has been suggested to move to County OES instead of the Building Department. Several individuals will be getting together to set up the program, it could be a stand-alone entity versus being OES managed.

e) Volunteer Fire Capacity Grant

The application for this grant was not submitted in time, but there is another funding option, a PG&E grant opened last week. It relates to fire safety/wildland gear, we are ready to submit it and we are asking for everything. The award notifications will be starting July 31st. Our gear is still safe, but it is outdated and shouldn't be used. This is a 100% paid for grant for up to \$25,000 per department with \$1,000,000 available to fire departments in PG & E's service area.

f) 2024/2025 Preliminary Budget

Measure A funds have been a moving target. The number is now down to approx. \$480,000 per year. Retail sales were down 6.7% vs last year. Chief Wennhold reviewed the spreadsheets, noting that the district had to reduce expectations re: hourly wages. There is \$866,000 to spend, half of which is staffing expenses. Total expenses will be over \$900,000, if the proposal is accepted, we will be dipping into our reserves by \$53,000. This fiscal year the district experienced significant unplanned expenses not the least of which was paying for an LOA officer and a covering staff member plus stipend worker. The Chief's goal is to have 3 hourly-paid staff on duty on a daily basis. He suggested that rather than promise permanent positions, we can offer seasonal positions instead. If approved by the Board Chief will begin vetting staff for these positions. Director Cook asked when this plan would begin, Chief recommended July 1, 2024, to retain current members and have safer staffing for the summer.

Chief distributed his proposed budget to the Board and noted that no strike team revenue is included in the revenue projections. Director Miller asked about the breakout of the payroll taxes from the general payroll category, the district has not done this in some time but has the capability to do so. Also, no contingencies are set up for sick time or vacation time and the district cannot afford to offer any additional benefits at this time. Three people left last year drawing over \$15,000 in accrued vacation as was their right, but we also paid for two extra positions all year long leading to unbudgeted costs. Another unplanned expense were legal fees of about \$37,000.

Regarding other expenses, Director Cook supported the choice of the various vendors we have used this past year, feeling we have received value from our choices. Chief Wennhold confirmed that the new relationships are more dependable. Director Cook asked if there was any news from the JPA regarding the tax matter going to the State ballot, Chief explained that it was a long process with significant groups gathering on each side. The State Supreme Court must rule by June 27 for the proposal to be included on the November ballot.

MOTION, approve the 2024-2025 Preliminary Budget -

Motion by - Director Miller, 2nd - Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Highlights are noted as follows:

- Certain Board signatures are needed in order to submit the budget, the JPA is required to present signed budget forms as well.
- The District is slated to receive two more defibrillators from Mark Twin Health Care District
- District crews went to Rail Road Flat Cemetery on Memorial Day doing cleanup in honor of those who served, it was very well received by the community.
- The Central Calaveras Firefighters' Association pancake breakfast fundraiser is this coming Saturday.
- Old WT-125 is still for sale, it hasn't gone anywhere. There is a local interested in it offering \$3,500. Director Cook suggested that we should accept the offer.
- Weed eating needs to be done around the new generator for the tank in Mountain Ranch. Payment has for the generator been completed.
- WTO Tyler explained the problem with the pond/dam. He said that he will find the leak. It still has some water but is now evaporating quickly with the heat.
- It's been a slow start on vegetation fires, but we think it's going to get busy soon.
- Capt. Harris took a Strike Team Leader class last month. He noted from class comments that the relationship between the U. S. Forest Service and SoCal Fire departments is poor. This impacts us all.

7) Payment of Bills/Claim Transmittals:

The Calaveras County Auditor/Controller's office doesn't seem to like Measure A and they don't seem to want to deal with it. Next week's Board of Supervisors meeting will address the issue trying to cut through some of the paperwork involved. Our District has an excellent relationship with the clerks at County Administration and our payroll vendor, The Payroll People.

MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

8) Directors' Comments:

Director Cook was curious about the SCBA trailer training. Chief will mention it to the Chairman of the Board of San Andreas Fire again, it also needs to be brought up at the next JPA meeting. Unfortunately, it doesn't appear that anyone who participated in the purchase of the unit has received any training on its operation. Director Miller thanked Director Krieg and Chief for all their hard work on the budget and Director Clark noted that everything appears to be coming together and again thanked the staff and crews.

9) Adjourn

MOTION to adjourn the regular meeting at 7:27 p.m. – Director Cook, 2nd – Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Personnel Evaluation, Fire Chief

A Closed Session was convened at 7:28 p.m.

The Closed Session adjourned at 8:00 p.m.

There were no actions taken during the closed session.

The open meeting was adjourned at approx. 8:02 p.m.

Next regular meeting is July 11th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd - CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, May 16th, 2024

1) Call to Order:

The meeting was called to order at 6:02 p.m. by Director Clark. Other board members present were Directors Krieg and Cook, Directors Morris and Miller were absent, the Board did have a quorum of three. Also in attendance were Chief Wennhold, Lt. Carpenter, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

There were no guests and there was no public comment.

3) Correspondence

Documents were received from the County Elections Office regarding upcoming open seats on the Board, The County Auditor/Controller paperwork arrived regarding the 2024/2025 Preliminary Budget submission.

4) Approval of April 11th, 2024, meeting minutes

There was a typo referring to Chief Wennhold as Chef. Additional minor typos were also noted and corrected.

MOTION, approve the minutes of April 11th, 2024, as corrected –

Motion by - Director Cook, 2nd - Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

5) Regular Agenda, Action Items

a) Resolution 2024-05-01, Consolidated Board Election, Nov 5, 2024

Two seats are up for election on the November 5, 2024, ballot. Directors Morris and Krieg's positions on the Board will expire on December 6, 2024 and a resolution must be submitted to the County Elections Office for an official ballot. The President and Secretary of the Board are the signatories needed. Once signed the Chief will hand-deliver it to the Elections Office. The filing period is July 15th through August 9th, 2024, for any or all to run for election/re-election.

MOTION, approve Resolution 2024-05-01, Consolidated Board Election, Nov 5, 2024 –

Motion by - Director Cook, 2nd - Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

b) El Dorado Engine Progress

To date all work on the El Dorado engine, E-125, has been done in-house or locally. The service manager at International (to be used for the remaining work) conferred at length with Chief and Lt. Carpenter. A thorough punch list of the work needed is being prepared and will be reviewed before major expenses are incurred, once approved it will take approximately 4 weeks. The ballpark estimated cost is \$20,000+, the biggest unknown at this point is the condition of the front-end. The potential for that work could reach upwards of \$12,000. Considering that a new engine would cost approx. \$900,000 without equipment, the repair shop's opinion is we are still money ahead even with the work and will end up with a higher quality engine than several manufacturers are currently delivering. Additionally, new engine orders are now taking 16-24 months for delivery.

c) Water Tender 121

At the March 14, 2024, Board meeting, WTO Tyree had recommended a vendor in Antioch to help with the leak in WT-121. After further inquiry, they can coat and seal the water tank, however the cost will be \$12,000+ for their work plus another est. \$4,000 for tank prep. work, all of which is doable. WT-121 can pass the DOT inspection without the water tank work. Chief asked the Board for guidance on pursuing the expense. Director Cook expressed his opinion that it may be a good investment of funds. The Chief stated he will continue to pursue options but will perhaps postpone the work itself until after fire season.

d) JPA/Measure A Report

Chief Wennhold attended the fire chief's meeting where the Fire Marshal program was discussed at length. The program was initially set up by the man who was originally going to do the job. He informed the Board that Doug Oliver, Calaveras County Chief Building Official, had reviewed the proposed fee schedule (for various services such as inspections) and had subsequently increased all fees, leading to spirited discussions. There has been some turmoil in the Building Department relating to fire plan inspection fees being used to cover other department expenses, options for other agencies that could manage the program are being considered. A new Director of OES has been hired, his name is Eric Holt, he comes to the county after starting a fire service career here many years ago. He has restarted the stalled Mountain Ranch Water generator project, the County has reconfirmed its commitment to pay 50% (\$13,382) to Gold Electric and Chief is in contact with Jim at Gold Electric to arrange inspection and installation.

Regarding Measure A, two statements were included in the May 2024 Board packet. One is a spreadsheet from Dana Nichols that was created from his research using Franchise Tax Board and State of California websites. There are still concerns about the future of Measure A, as funds continue to dwindle Statewide. Although Measure A will still produce additional revenue, it is not going to be the "bucketload of money" that had been originally expected. Calaveras County sales tax revenues are 6.7% lower this year than the year before and any future numbers would be guesses. The Chief also provided and explained the apportioned map which illustrates population numbers and how total funds will be divided.

e) Volunteer Fire Capacity Grant

The CalFire/US Forest Service Grant will only pay for wildfire-related equipment such as protective clothing, firehose, etc. The maximum request is \$20,000, 50% is re-imbursed. CCFRPD recently spent over \$40,000 on structure gear, this program focuses on wildland gear. Captains Harris and Miller are working up a wish list. The grant won't be approved until August or September and no purchases can be made until the grant is approved. It remains a work in progress.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.
Highlights are noted as follows:

- This is year #2 of our 3-year liability insurance contract.
- CCFRPD now has 3 people qualified as engine bosses.
- WT-123 has a fuel pump problem which Lt. Carpenter and Rich Lokey are attempting to fix in-house. Initial estimates were \$8,000 for the replacement part however there may be another source located in Woodland that may provide a rebuild in 5-7 days for a cost of around \$4,000. There are also A/C repairs are also being to be addressed as the tanker is re-assembled.
- We are halfway through the Station 1 parking lot cleanup.

7) Payment of Bills/Claim Transmittals:

MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Krieg
Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

8) Directors' Comments:

Director Cook shared good news about the status of Station 2, the property owner is not moving away, and he was assured that CCFRPD would always be considered in any future land transactions. It was also confirmed that we own the building.

Director Krieg cautioned that we remain alert to what we are spending.

Director Clark expressed his gratitude to the entire crew.

The Chief informed the Board that our staff, as well as potential hired staff, are all good candidates for long-term commitments and the current work ethic is high. He stated he is not sure if the fire academy will be happening this later year which means much more in-house work on basic training. There has been great commitment and participation for the wildland refresher training to date, Capts' Harris and Miller have done tremendous work on putting the program together.

The Chief also reviewed further revisions to the draft relating to Measure A spending commitments and prospects. The full department budget is due to the County by June 14th and several options must be considered as income numbers have gone down. Do we give a pay raise to an hourly wage earner or continue to pay a 3rd person stipend? There are many different scenarios re: assignments, hourly wages, stipends. Under a new State labor regulation, all employees must now be provided with a minimum number of hours/days of sick leave each year, vacation pay and other benefits remain optional. Director Cook further explored the impact of stipends vs. hourly wages. Director Cook stated that he fully supports having a qualified regularly paid person as the 3rd person on and engine, he felt it would send a message to all of our commitment to our people and that it will continue to build stronger staffing. The Chief stated that we can make this all work into the budget as long as we are all aware that we may need to use reserves again for the 2024/2025 fiscal year. He also provided additional informational documents regarding special district regulations at the state and federal level. There are also rumors that fire departments in Southern California are unhappy with the Federal support on fires and may be less inclined to send help, which impacts everyone's fire responses statewide.

9) Adjourn

MOTION to adjourn the regular meeting at 7:25 p.m. – Director Cook, 2nd – Director Krieg
Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, (as needed) Personnel Matter

There was no closed session.

Next regular meeting is June 6th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd - CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, April 11th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Krieg, Cook, Miller, and Morris. Others in attendance were Chief Wennhold, Lt. Carpenter, Capt. Williams, WTO Tyler, WTO Tyree, Support Tyree, Staff Member Lloyd, and guest Sandra Meitrott-Tyler.

2) Introduction of Guests and Public Comments

Guest and former Board Member Sandra Meitrott-Tyler was acknowledged and introduced.

3) Correspondence

Correspondence was received from US Bank regarding Board signatures needed to authorize Staff Member Diane Lloyd to represent CCFRPD in a bank matter related to recovering a missing check. President Clark, Treasurer Krieg, and Secretary Cook signed the authorization.

Documents were received from the County Elections Office regarding upcoming open seats on the Board. Directors Krieg and Morris are the only Directors whose seats expire as of December 2024. Chief Wennhold further explained that if more than two directors are seeking a seat on the Board, the matter will have to go on the election ballot. At this this time, the correspondence received is informative only.

Paperwork from the County Auditor/Controller arrived regarding the 2024/2025 Budget packet. It is due mid-June. There is \$642,800 in revenue. CCFRPD will not see Measure A funds until at least January 2025. This amount could possibly be \$314,000. There will be two separate budgets to differentiate the funds.

4) Approval of February 8th, 2024, meeting minutes

There was a typo in Item 6, causing \$160,000 to read as "\$160,00". This correction was noted.

MOTION, approve the minutes of March 14th, 2024 –

Motion by - Director Cook, 2nd - Director Miller

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

5) Regular Agenda, Action Items

a) Safety Equipment Order

Chief Wennhold shared that the bulk of the items ordered have been received. The entire order has been invoiced and paid. There is still minor cleanup to do on the order (printing names, sizes, etc.) CCFRPD should be receiving \$30,000 back. The Volunteer Fire Assistance Grant (CalFire) is coming up for \$17k - \$18k. This is a 50/50 grant. All expenses are to be wildland related, no infrastructure.

b) JPA/Sales Tax Initiative Report

Director Miller reported there are many complicated aspects surrounding the implementation of Measure A. A countermeasure is being launched statewide that, if passed, would grandfather in the last two years' successful measures, causing their reversal. The new measure would change the rules for the successful passage of a measure from a 50% majority needed to a 2/3 majority required. There are many ifs and speculations but no facts.

There is a new Calaveras County Fire Marshal, Dominick Ramos. The JPA fully supports the Fire Marshal position. Many Districts are still involved in creating the processes needed, such as inspections and so forth.

c) Resolution 2024-04-01, Amendment to JPA Bylaws

MOTION, approve Resolution 2024-04-01, Amendment to JPA Bylaws

Motion by - Director Cook, 2nd - Director Miller

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

d) Measure A Subcommittee Report

Chief Wennhold stated that the first Subcommittee meeting had been held. In attendance were Chef Wennhold, Director Cook, Director Krieg, and Capt. Williams. An information packet of the meeting is available. Items discussed were wage increase, timeline, etc. The info packet is a DRAFT ONLY.

Chief Wennhold reminded all of payroll and its associated costs; Capt. Williams is involved with fleet costs, stations' repairs, and other infrastructure. Of note is that CCFRPD could possibly lose Station 2 because of the property owners' current personal needs.

The County Auditor/Controller's Office told the JPA that their office could not project how much Measure A was going to be until 2026/2027. CCFRPD has preliminary figures. We are continuing to look at options as we get closer, still drilling down. When we get a full year of funds, it should be around \$538,000, for a grand total of \$1.8M in budgeted funds.

Director Cook revisited the possible countermeasure outcome and the numbers not being solid right now.

e) El Dorado Engine Progress

The apparatus is back from recent service but is in need of further repairs. It will be going to Herd's Welding. Lt. Carpenter is working on servicing the auxiliary pump and will finalize the last tests. The largest spend will be the tires. A plus is that the crew is fully supportive of the new rig and the opportunities it brings.

f) Water Tender 125

WT-125 is at Station 4, staged "for sale". CCFRPD received an offer of \$5,000, which is acceptable.

We shall be getting in touch with the interested party. Next on the list is U-121, a small white pickup with a projected selling price of \$2,000. One brand new pickup would be most desirable for the replacement of these surplus vehicles.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.
Highlights are noted as follows:

- The 1st strike team payment has been received from CalOES - \$48,665
- Chief Wennhold reviewed the CalFire list of reimbursement prices for the new equipment in place.
- County OES continues to be in a state of upheaval.
- A first responder class must be set up after appropriate paperwork has been submitted to the State. This should occur before the end of May.
- Our supply of EPIPENS needs to be replaced. They cost \$400 each. Director Cook mentioned that he had seen that the State possibly supplies them.
- Unfortunately, the SAFER grant will not get submitted in time. CCFRPD will try again next year. An Ots grant has already been presented for new extrication equipment.
- CalFire will begin staffing engines on April 29, 2024.
- Improvements are needed on the driveways (new gravel) on Stations 3 and 5, as well as repairs at Station 1.

7) Payment of Bills/Claim Transmittals:

Chief Wennhold called attention to the fact that CCFRPD's reserves have been hit pretty hard. Details are presented on the transmittal recap.

MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Morris
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

8) Directors' Comments:

Directors Cook and Clark mentioned they were glad to see Measure A rolling.

Chief Wennhold announced the Central Calaveras Firefighters' Association spaghetti dinner would be on Saturday night at the Rail Road Flat Hall. He noted that they are also planning on a chicken-in-the-barrel event. Director Cook noted that Mike McCombs is the source of the barrels.

Director Clark noticed that Association events and CCFRPD activities should be calendared to avoid conflicts.

Chief Wennhold stated that CCFRPD's relationship is much improved and that we have a better connection with them than we've had in a while. Other districts can't say the same.

Staff Member Lloyd mentioned that the CCFRPD website should be updated. Chief Wennhold explained that the policy manual should be removed from the website, as it was unnecessary to have it published. Staff Member Lloyd will follow up with Mike Burns, our webmaster, about the updates needed.

9) Adjourn

MOTION to adjourn the regular meeting at 7:09 p.m. and move to a Closed Session – Director Miller, 2nd – Director Morris
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Personnel Matter

Closed session began at 7:10 p.m.

MOTION to adjourn Closed Session at 7:14 p.m. – Director Morris, 2nd - Director Krieg
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

MOTION to return to regular meeting at 7:15 p.m. - Director Morris, 2nd - Director Krieg
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

Next regular meeting is May 16th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd - CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245
(209) 754-4330

Bill Wennhold
Fire Chief

[w www.centralcalaverasfire.org](http://www.centralcalaverasfire.org)



Minutes REGULAR MEETING BOARD OF DIRECTORS

**Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245
6:00 P.M. Thursday, March 14th, 2024**

1) Call to Order:

The meeting was called to order at 6:04 p.m. by Director Clark. Other board members present were Directors Krieg, Cook, and Miller. Director Morris was absent. Others in attendance were Chief Wennhold, Lt. Carpenter, Capt. Williams, WTO Tyler, WTO Tyree, Support Tyree, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

There were no comments.

3) Correspondence

There was no correspondence.

4) Approval of February 8th, 2024, meeting minutes

Corrections to the minutes were minimal, reflecting typos and grammar only.

MOTION, approve the minutes of February 8th, 2024 –

Motion by - Director Cook, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items

a) Safety Equipment Order

Chief Wennhold reported that CCFRPD is still receiving ordered items. There were some misspellings on jackets. Payment has not been made to the supplier yet. Capt. Harris is working with the vendor. There was a brief review of the invoicing setup.

b) JPA/Sales Tax Initiative Report

Cheers were shared by all over the passage of the Sales Tax Initiative. It was noted that all yard signs, etc. are to be removed within 30 days. There was a JPA Committee meeting. All are waiting for the County to issue regulations. They could be effective as early as fiscal year end (June 30). Many details are still to be ironed out. CCFRPD's share is estimated to be between \$470K - \$490K

per year. There were questions as to whether this is a five-year tax. The JPA will meeting again in April. Chief Wennhold asked the Board to consider a working group to focus on possible spends. He suggested that the workgroup consist of a board member, the fire chief, and a staff member. One thing to remember is that the 70% that must be used for staffing has to include administrative, workers' compensation insurance, benefits, and other related costs. With his financial background, Director Krieg will be a vital member of the focus group. At this point, there are not enough details to further speculate.

c) El Dorado Engine

Chief Wennhold updated the Board regarding status of the engine. He noted that Lt. Carpenter had taken care of the oil leak. For insurance purposes, the engine will be valued at \$200,000. The CalFire agreement has been updated and the new engine is now listed. E-125 has been removed. Some vehicles have been renumbered.

The new engine will be going to Herds Welding next week. It will be another 4 – 6 weeks before all work has been completed. The new engine will be numbered E-125.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Highlights are noted as follows:

We have had 3 strike teams within the past month. We now have paperwork from last year as well. There will be around \$160,00 coming to CCFRPD for this activity. All the extra food costs incurred by the extra personnel are well-covered by the food allowance granted.

WTO Tyree mentioned that he knew of someone in Antioch who could possibly help with the leak problem on WT121. He will be giving the information to the Chief for follow-up.

Chief Wennhold informed the group that all the "dead" cars in the upper parking lot of Station 1 will be going away to a scrap yard. We hope to have this complete by the end of next week.

7) Payment of Bills/Claim Transmittals:

Chief Wennhold informed the Board that CPPA has an energy program to improve efficiency, replace windows, insulation, etc. Director Cook volunteered to follow up on the opportunity. He will need to get the initial contact information in order to begin.

Chief also mentioned that future transmittal recaps will be showing more revenue, as many funds are pending.

MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

8) Directors' Comments:

Director Cook expressed his pleasure at the sales tax initiative outcome. All Board members are on board with positive feelings about the future of the District.

Chief noted that the post on CCFRPD's Facebook page was picked up and publicized by myMotherlode.com.

9) Adjourn

MOTION to adjourn the regular meeting at 6:56 p.m. and move to a Closed Session– Director Miller, 2nd – Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Personnel Matter

Closed session began at 6:58 p.m.

MOTION to return to an Open Session at 7:13 p.m.- Director Miller, 2nd - Director Krieg
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

Next regular meeting is April 11th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd - CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, February 8th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Krieg, Cook, Morris, and Miller. Others in attendance were Chief Wennhold, Lt. Carpenter, Capt. Williams, WTO Tyree, Support Tyree, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

There were no comments.

3) Correspondence

An envelope was dropped off at Station 1. The background is that since our wildland gear was out of date and being replaced, Chief Wennhold had mentioned it to some folks at the swap meet that he and Lt. Carpenter had attended. A rancher in that area expressed interest in the gear, mentioning that his sister lived near Station 1. He wanted it for their use at the ranch for burn pile work and other cleanup. Arrangements were made for the sister to pick it up at the Station. As a thank you, she had come back and dropped off a gift card for Sender's for the use of our firefighters. Chief Wennhold passed it along to the operations staff to purchase household items. Director Cook expressed an interest in some of the gear as well. It is no longer appropriate for professional firefighters to use the gear.

Director Clark reported that a check had been received at Station 1. It had been addressed to the Firefighters' Association with a notation that it was a golf tournament donation. No such activity had been planned by the Association, but after some research, Director Clark that the check should have been directed to Calaveras Search & Rescue. He ensured that it was returned for proper distribution.

4) Approval of January 11th, 2024, meeting minutes

MOTION, approve the minutes of January 11th, 2024 –

Motion by - Director Cook, 2nd - Director Krieg

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

5) Regular Agenda, Action Items

a) Safety Equipment Order

Chief Wennhold stated that the entire order was still being filled. Helmets have arrived. Jackets and pants will be the last to show up. CCFRP wishes to submit a single invoice to CSFA for reimbursement. The order should be complete by the end of February or the first week in March. He noted that the jackets are custom-made and are more sophisticated than the previous gear.

b) JPA/Sales Tax Initiative Report

Chief Wennhold noted that there has been more media coverage. There are two yard signs available from Linda Burns. He added that he had attended a Mountain Ranch Community Club meeting at which Measure A was a hot topic. All 4 County Board of Supervisor candidates have voiced support for the Measure. There was also a meeting at the Jenny Lind Veterans Memorial District Hall in Valley Springs. This was sponsored by Calaveras Consolidated Fire District and the JPA committee. It seemed as if a good percentage of attendees ended up more in favor. One more handbill is planned to go out. If the Measure passes, CCFRP's share would likely be \$479,000 per year, 70% of which must be spent on personnel. Director Krieg asked if CCFRPD has to prove that the funds have been spent on the designated categories, those processes need to be carefully worked out. Director Cook asked about the Public Records Act request. Chief Wennhold explained the response that was sent. He recommended that when funds make their way to the district, we should create a separate account to receive, track, and expend according to the measure's promises. Director Cook noted the Angels Camp City Council meetings that he records for public access TV, had a presentation from the Angels Camp Fire Chief along with 12 other fire staff on the impact to their department. All members expressed caution about planning for future spends.

c) El Dorado Engine

The bill of sale for the engine has been received. It has been set up for payment through the County. The check will then be hand-delivered by Chief Wennhold when we pick up the engine.

d) Policy Manual

Many aspects are still to be addressed. Work continues on the project.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report. Highlights are noted as follows: Major changes in personnel at County OES have caused delays regarding the generator purchase and work. The payment to Gold Electric is currently being held until these issues are straightened out. Both FEMA and the State have approved the expenditure, but the County Board of Supervisors has not.

Director Clark noted that we now have a cellphone booster at Station 4, Glencoe.

CCFFA (the Association) may pay \$4,100 toward the purchase of winter jackets but this has not been approved by their membership yet. The jackets have not been ordered, but once ordered, the District would split the cost with the Association. In related Association news, there is going to be a breakfast fundraiser this coming Saturday. The electronic sign will be put up a day early.

An Office of Traffic Safety grant is being applied for, in conjunction with other fire districts. This is for the purchase of spreaders, cutters, etc. at a cost of \$30,000 to \$40,000 dollars. The cost to hire the grant writer was \$250.

Grant windows have opened for national grants. There are 3 major grants. They are for Recruitment & Retention, SAFER (staffing), and AFG. Chief Wennhold recommends that we apply for one of these. The SAFER grant would help us gain more firefighters and officers. AFG would pay for another engine or water tender; we could possibly go for a wildland engine. The Recruitment & Retention grant covers a large variety

of expenditures. Chief Wennhold feels that we would need to bring someone in to do this for us. Director Cook asked if there had been a review of the various grants and how effective they had been. Chief Wennhold stated that staffing issues have been a problem across the country. California is the focus of full-time firefighters. Unions have made a huge difference in staffing costs. The SAFER grant would give CCFRPD a stronger position, but it is an extremely competitive grant. It's difficult to achieve a balance between the different major aspects of running a fire district. We will spend between \$400,000 and \$500,00 this year on staffing. There are two ways to pay a grant writer – either a flat rate or a percentage of the grant awarded. We can start on any path now. Chief Wennhold asked the Board for the direction they wish to take on this matter. Directors Cook, Morris, and Krieg expressed that the outcome of Measure A could be the biggest factor in determining direction. If called upon to “score” the 3 grants, 1st is the R&R grant, AFG is 2nd, and SAFER is last (in addition to its being national). Our current equipment needs are for a new pumper/engine, which could cost up to \$600,000. Much further discussion concluded that the R&R grant should be our focus for now.

7) Payment of Bills/Claim Transmittals:

MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Morris
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

8) Directors' Comments:

Director Clark noted that he will be out of town for the next two weeks, Directors Krieg, Miller, and Morris had no concerns. Director Cook thanked all for the efforts on Measure A and current direction of department operations.

9) Adjourn

MOTION to adjourn the regular meeting at 7:26 p.m. and move to a Closed Session– Director Cook, 2nd – Director Krieg
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

Chief Wennhold was given guidance during Closed Session but no formal actions were taken.

MOTION to return to an Open Session at 7:52 p.m.- Director Miller, 2nd - Director Cook
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

Next regular meeting is March 14th at 6:00 P.M.

Respectfully submitted, Diane Lloyd - CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

www.centralcalaverasfire.org

Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, January 11th, 2024

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Clark. Other board members present were Directors Krieg, Cook, Morris, and Miller.

Others in attendance were Chief Wennhold, Engineer Carpenter, Capt. Williams, Capt. Miller, Captain Gonzales, Firefighters Stevens, Ortegell, and Rhodes, Staff Member Lloyd, WTO Tyree, and Support Tyree. Guests Sierra Dickey, Gary and Nikki Stevens were also present.

2) Introduction of Guests and Public Comments

There were no comments.

3) Correspondence

A resignation letter was received from Firefighter Michael Probst.

A staff memo commended Engineer Ryan Carpenter for his work and long-term commitment to CCFRPD. He was presented with a badge denoting his promotion to Lieutenant. The Board applauded his accomplishments.

A staff memo commended Firefighter Braden Stevens for his contributions to CCFRPD. The memo was read by his mother, Nikki Stevens. He was presented with a badge indicating his new status of Engineer. Again, the Board heartily approved of his promotion.

Director Clark presented a sample of the new letterhead that he had produced for CCFRPD, which is definitely an upgrade to what we have been using in the past. A supply of letterhead and matching envelopes will be forthcoming.

4) Approval of December 14th, 2023, meeting minutes

Staff member Lloyd pointed out a correction that needed to be made to the minutes.

MOTION, approve the minutes of December 14th, 2023, as corrected –

Motion by - Director Cook, 2nd - Director Miller

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

5) Regular Agenda, Action Items

a) Safety Equipment Order

A copy of the Cascade Fire Equipment invoice was included with the Board packet for review. Chief Wennhold noted that invoices were being generated as product ships. He has asked them to provide a consolidated invoice to present to CSFA for reimbursement. It will be around the end of February or early March before all is complete. The gear that has arrived has already been inventoried and is staged in the upstairs lockup area of the apparatus bay at Station 1.

b) JPA/Sales Tax Initiative Report

Chief Wennhold presented a verbal update on JPA activity. Mailers were sent out this week. Another mailing will be sent either the 2nd or 3rd week of February. It was noted that this is a nicely organized marketing campaign. More yard signs have been requested. Director Clark will be in contact with Dana Nichols of the JPA regarding campaign buttons, flyers, etc.

c) 2022-2023 Audit

Chief Wennhold has spoken to Larry Bain, CPA, whose firm is located in El Dorado Hills. He mentioned that In order for Bain to begin the audit process for the fiscal year ended June 30, 2023, we need to provide him with year end financials, a copy of last year's audit, etc. We will need an engagement letter. Chief will make sure Staff Member Lloyd has the necessary information to go forward.

d) Water Tender 125

The pump on WT-125 is not working. There are additional problems with the drive train. The PTO has been replaced. Lt. Carpenter has been inside the water tank, and it is full of rust, the baffles have come loose, and pieces have jammed up the pump shaft. It is drivable, but it will not meet our needs as a water tender. Chief Wennhold asked that WT-125 be placed in surplus status, so as not to throw good money after bad.

MOTION, approve placing WT-125 in surplus – Motion by - Director Cook, 2nd - Director Miller
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

After some research, Chief Wennhold suggested replacing WT-125 with an El Dorado County apparatus. It is a 2005 HME chassis, built by the same company as E-121. There were two built specifically for El Dorado Co. The one for sale was bought brand new by the current department but it has been very used. Burton's Fire, Inc. has fixed the exhaust leak and has tightened the loose areas of the cab. It has been out of service for a year. Chief noted that we need a 4WD vehicle. They are asking \$50,000, but they are negotiable on the price. We might consider an offer of \$43,000 or \$44,000. The other piece is that we need another good structure rig. We would have to shuffle apparatus locations. We also do not have enough extra gear in order to put all the additional pieces of equipment needed to fight a fire. The flipside is that if we are replacing E-121 with this one, we could move the equipment to the new rig. We could perhaps get \$30,000 to \$40,000 for E-121. This move could impact on our ISO rating positively. It could take 60-90 days for the "new" engine before it would be completely functional. The pros and cons of this action were discussed at length by the Board and the officers attending the meeting. Another plus is that we have a good rapport with the sellers, Pioneer Fire & Rescue. Ultimately there are a number of positive tradeoffs. Chief noted that there will be an additional \$14,000 in vehicle maint. reimbursement funds coming from the County next month. Director Cook wondered if we keep E-121, is it a better engine for this district? He recommended offering \$42,500. Director Miller asked about the 7000 pump hours – any significance? What is the longevity of a pump? Chief stated that it truly depends on how well it has been maintained.

MOTION, approve making an offer to Pioneer Fire for the purchase of the 2005 HME for a not-to-exceed amount of \$43,500 – Motion by - Director Morris, 2nd - Director Miller

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

e) Policy Manual - No update to report

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report. Highlights are noted as follows:

AEDs are on a two-year service contract.

CCFRPD has asked the Association to help pay for new jackets for the crew.

There is an issue with the roadway crumbling at the end of the driveway of Station 1. It is being pursued by Admin with County Public Works.

The water heater at Station 4 has gone out. We will need to purchase a new one. There is also an issue with the air compressor, but it will be repaired.

Chief Wennhold has secured a grant writer for the OTS grants. Both Calco and San Andreas Fire are submitting at the same time. Chief Wennhold has heard from several grant-experienced individuals who felt that CCFRPD has asked for too much too often, which could be why no recent grants have been awarded to us. Equipment for another water tender, another SAFER grant, recruitment, and retention – we need to focus on ONE of these grants.

There are a number of small appliances that are now surplus, it was suggested to offer them to dept. members before disposal.

The PRA request was completed and sent to the requestor today. Chief Wennhold recapped the situation.

7) Payment of Bills/Claim Transmittals:

MOTION to approve all transmittals for payment – 1st Director Cook, 2nd - Director Morris

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

8) Directors' Comments:

Director Krieg offered his congratulations to the newly promoted Officers. He expressed his concerns regarding the CCFRPD budget and our spending levels. Are we getting the value for the amount of money we are spending. If Measure A does not pass, our reserves will be depleted quickly.

Director Cook noted that he is feeling better. Regarding the possible purchase of the 2005 HME, he especially promoted the 4WD aspect. He noted, however, that we are all getting to the point with insurance, that the ISO rating does not seem to matter as much as before. As far as storage for apparatus, he offered that he has plenty of space on his property. Lastly, he is still concerned about the costs for complete repairs on the new rig, which could total as much as \$60,000 to \$70,000 with this purchase.

Director Miller congratulated Lt. Carpenter and Eng. Stevens. She affirmed that she is still all for the purchase due to the tradeoffs and the balance with other revenue-generating activities.

Director Morris had no comment.

Director Clark added his congratulations as well, again noting the positive moves being made by personnel.

9) Adjourn

MOTION to adjourn the regular meeting at 7:33 p.m. and move to a Closed Session– Director Cook, 2nd – Director Krieg

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

MOTION to return to an Open Session at 8:02 p.m.- Director Miller, 2nd - Director Cook

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

There were no actions taken during Closed Session. Next regular meeting is February 8th at 6:00 P.M.

Respectfully submitted, Diane Lloyd - CCFRPD Staff