

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

www.centralcalaverasfire.org

Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, December 14th, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Cook. Other board members present were Directors Krieg, Clark, and Miller. Director Morris was absent.

Others in attendance were Chief Wennhold, Engineer Carpenter, Lt. Williams, Engineer Miller, Captain Gonzales, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

There were no comments.

3) Correspondence

Chief Wennhold stated that correspondence had been received regarding the Resolution required by the Social Security Administration.

A certified letter was also received regarding a Public Records Act request. Discussion followed about what is the policy for responses from our district, does the requestor need to be present or can the information be mailed, etc. Chief explained that there had been a number of changes to the Act. Detailed payroll information was part of the request. We will be checking as to the legality of what can and cannot be divulged. There may or may not be an opportunity to recover the costs of the time involved in gathering the information as well as the costs re: copying documents. We will also find out the timeframe appropriate to completing the project.

4) Approval of December 14th, 2023, meeting minutes

MOTION, approve the minutes of December 14th, 2023 –

Motion by - Director Krieg, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items

a) Safety Equipment Order

Director Cook noted that a quote was received, with the caution that prices will be going up on January 1, 2024. The Board instructed Chief Wennhold to place the order now. Chief shared that the final quote from Cascade Fire Equipment was \$47,615. The prices are locked in. There may be as long as four months before the complete order is shipped. CCFRPD will be paying as items are shipped. No

prepayment has been required. We also qualify for a CSFA grant @ 70%. A recent email from FEMA indicates that there may be funds from a prior grant available that we may be able to use to help offset these costs.

b) JPA/Sales Tax Initiative Report

Director Clark attended the JPA meeting. One concern is the shared cost for maintenance of the breathing trailer. Chief stated that CCFRPD had been bill its share - \$1,400. Director Cook said that we need training for each participating district. Chief reminded all that the apparatus is currently hooked up to a San Andreas Fire District (SAFD) vehicle. We would have to use our own truck. SAFD is not interested in adding drivers from other districts to their insurance. Chief reminded the Board that there wasn't enough detail at the beginning of this collaboration to make appropriate plans for these eventualities. The responsibility to get the apparatus to any district is the districts. Improvements had to be made to the SAFD truck in order for it to be usable for this purpose. Lt. Williams asked if there were not already two people who could drive? Chief said that it's not the drivers so much as it is the operators needed for the equipment. He added that there are 2 deployment scenarios, #1 – we need it and SAFD brings it or #2 – we have to go get it and this has not been worked out yet.

Sales tax portion – The citizens committee has started printing materials, mailers, signs, etc. Citizens must do it, the fire districts cannot. Chief Wennhold added that the sender of the PRA request has been organizing opposition to the Measure. The Ballot will go out without a rebuttal statement. A counter group has already been formed and is active.

c) El Rancho Loma Serena Water Pond

Ray Tyler promoted the work on this project. It is now complete, thanks to his hard work. All that's needed is water. Director Cook recalled the history of the property and the HOA. He questioned whether anyone had done a test to see if the bottom of the pond had been prepped with bentonite. He expressed his concern about it actually working as intended. Chief Wennhold had spoken to the HOA at a special meeting to ensure that we are all on the same page.

d) Nominations and Election of Board Officers 2024

MOTION, approve the nomination & selection of Director Clark as President of the Board – Motion by - Director Miller, 2nd - Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 1 - Absent: 1 - **Motion carried**

MOTION, approve the nomination & selection of Director Miller as Vice President of the Board –

Motion by - Director Clark, 2nd - Director Cook

Ayes: 3 - Nays: 0 - Abstain: 1 - Absent: 1 - **Motion carried**

MOTION, approve the nomination & selection of Director Krieg as Treasurer of the Board –

Motion by - Director Clark, 2nd - Director Cook

Ayes: 3 - Nays: 0 - Abstain: 1 - Absent: 1 - **Motion carried**

MOTION, approve the nomination & selection of Director Cook as Secretary of the Board – Motion

by - Director Clark, 2nd - Director Miller

Ayes: 3 - Nays: 0 - Abstain: 1 - Absent: 1 - **Motion carried**

Committees were formed as follows:

Equipment/facilities	Directors Cook and Clark
Policy/procedure	Directors Morris and Miller
Finance	Directors Clark and Krieg
Personnel	Directors Miller and Cook

e) Policy Manual

Chief Wennhold stated that the policy manual is still a work in progress. There is no report at this time.

f) SSI/PERS Resolution

The Resolution was signed. It is unusual that our district had both, but it's being straightened out. We will continue to be covered by both.

g) Chief's Vacation Pay

Currently our accrual rates for vacation and other paid time off (sick days) are all over the map. This is being addressed. Chief Wennhold shared that he has accrued 469.65 hours of vacation pay. This is a liability to the district, and it makes sense financially to pay out a portion of it now. Chief suggested 150 hours be paid.

MOTION, approve the payment of 150 hours' vacation pay to Chief Wennhold – Motion by - Director Miller, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report. Highlights are noted as follows:

7) Payment of Bills/Claim Transmittals:

MOTION to approve all transmittals for payment – 1st Director Krieg, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

8) Directors' Comments:

Director Clark thanked all for the increase in positive morale. Director Krieg echoed that thought. Director Miller congratulated the firefighters on the success of the Chili Cook-Off. Director Cook expressed his regrets that had not been able to attend due to poor health. As retiring President of the Board, he recapped the challenges, the pluses, and the positive changes he has seen over the years. He extended his best wishes and good luck to Director Clark, the new President.

9) Adjourn

MOTION to adjourn the regular meeting at 7:39 p.m. and move to a Closed Session– Director Miller, 2nd – Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

MOTION to return to an Open Session at 8:00 p.m.- Director Krieg, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

There were no actions taken during Closed Session. Next regular meeting is January 11th at 6:00 P.M.

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, November 9th, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Cook, other board members present were Directors Krieg, Clark, Miller, and Morris. Others in attendance were Chief Wennhold, Lt. Williams, Engineer Carpenter, Dave and Shirley Tyree, and Ray and Sandy Tyler.

2) Introduction of Guests and Public Comments

Sandy Metriott-Tyler was our guest/non-department member.

3) Correspondence

None

4) Approval of October 12th, 2023, meeting minutes

MOTION by Clark, 2nd by Krieg to approve the October meeting minutes as submitted, Motion carried 5-0 unanimous.

5) Regular Agenda, Action Items

a) Safety Gear-

The department has received a preliminary quote of \$47,000 for up to 11 sets of new structure PPE to re-outfit members whose current gear was found of questionable service. Research has found that the Calif State Firefighters Assn. has a current state grant that will pay for up to \$3,500 per person for gear for new department members. CSFA staff has been contacted and indicated the program is a reimbursement once agencies submit a request for qualified members. Cascade Fire's quote indicates that delivery of all the new gear would take up to 16 weeks, the earlier the order is placed the sooner we can get serviceable gear issued. After discussion, **MOTION CLARK, 2ND MILLER – TO ORDER THE GEAR ONCE WE HAVE A FINAL PROPOSAL AND SUBMIT FOR REIMBURSEMENT. MOTION CARRIED 5-0 UNANIMOUS.** It was discussed and agreed that regardless of the conditions and amount of reimbursement the District needed to get new safety gear.

b) JPA/Special Fire Tax

The next scheduled JPA meeting is November 15, they did not have a quorum for their September meeting. It is reported that an individual is organizing an anti-tax group in the Valley Springs area, the community group is tracking and addressing the issues and several fire chiefs have made statements countering the claims being made. The current community group has collected data on past issues and community precinct voting records to better prepare educational materials this time. Signs, mailers, door cards, and town hall meetings are being organized or printed now. The all-mail ballot is scheduled

for March 5, 2024.

c) Proposal for Water Pond Enhancement, El Rancho Loma Serena HOA

Ray Tyler has met with the Chief and developed a plan to enhance the water holding capability of the natural pond off Railroad Flat Road. The HOA has supported repairing/sealing a retaining wall leak and installing a mid-pond submersed inlet plumbing connected to a dry barrel draft hydrant next the main road. Engineered calculations have reported if the 2 + acre pond is filled to a depth of 6 feet the total water storage would be 2.5 million gallons. It was discussed and noted the pond does evaporate over the year and often would be dry early due to the retaining wall leak, however even at 10% storage it would have 250,000 gallons available for fire protection. The HOA has contacted their insurance carrier who stated having the pond modified for fire department access and use would not change the HOA's liability and any risk from non-authorized public access or use already exists. The HOA is asking for the District's financial support of up to \$3,000 for a 6" pipe, fire department connection, graveling a landing pad, installing safety gates and signage. Most materials would be purchased locally at Senders and the labor to dig the piping trench and other work would be donated by community members and interested firefighters. Several water tender operators at the meeting supported the project. The Board asked Ray to provide a project drawing which was developed and reviewed at the meeting. After additional discussion, **MOTION CLARK, 2ND MILLER -TO PROCEED AND SUPPORT THE POND PROJECT WITH VOLUNTEER LABOR AND REASONABLE MATERIALS COSTS. MOTION CARRIED 5-0 UNANIMOUS.**

d) 2021/2022 Financial Audit

Chief reported the District had submitted the acceptance letter and the final written report was received and distributed to the Board tonight, copies have been sent to the State Controller's Office and the County Auditor as required. The Chief noted there was no detailed management report as is often seen in other reports and to date we have not received any request for engagement for the 2022/2023 audit which is due to start now. The mandatory State Financial Transactions Report is due to the State no later than January 31, 2024 and the Controller's Office Personnel Payroll report is due by April 1, 2024. Staff will be following up with Blomberg's office and may solicit a proposal from another auditing firm for comparison.

e) Policy Manual

Director Miller completed her comments and Chief continues to review and add his, the goal is to have a draft for review at the next meeting

6) Chief's Department Report:

There is a detailed review of department activities in the written Chief's report, Chief detailed some elements and the report was accepted without changes.

7) Payment of Bills/Claim Transmittals:

MOTION KRIEG, 2ND CLARK TO ACCEPT THE BILLS/TRANSMITTALS AS SUBMITTED, MOTION CARRIED 5-0 UNANIMOUS.

8) Directors' Comments:

Director Morris was good; Director Clark reported on equipment install and improvements to the wifi access at the station, he has more work he would like to do, the Board and department appreciate all the extra efforts he is doing; Director Miller noted we should have an agenda item next month for Board positions for 2024, noted improved morale around the station; Director Krieg agreed that with

finances and reporting becoming more complicated we need to plan for professional help; President Cook reported on recent health challenges but he is recovering, he also noted and appreciates the morale and teamwork displayed by the department.

9) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

Motion - Clark, 2nd Krieg to adjourn the Regular Meeting and move to a Closed Session at 7:58 p.m., Motion 5 ayes, 0 nays, 0 absent, carried unanimously.

Motion - Clark, 2nd Krieg – To return to an Open Session at 8:15. Motion carried 5 ayes, 0 nays, 0 absent, motion carried unanimously.

There were no actions taken during the Closed Session.

10) Adjourn

The meeting was adjourned at 8:16

The next regular meeting is December 14th at 6:00 P.M.

Respectfully submitted,
CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, October 12th, 2023

1) Call to Order:

The meeting was called to order at 6:02 p.m. by Director Cook. Other board members present were Directors Krieg, Clark, and Miller. Director Morris was absent.

Others in attendance were Chief Wennhold, Engineer Carpenter, WTO Tyler, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments There were no comments.

3) Correspondence

Paperwork has been received from Blomberg, our outside auditor. Certain documents need to be signed by the County again. We received a flyer announcing no cost Brown Act training available at no cost, a link will be provided to the Board members. There will be other opportunities for such training but it is required every two years. An amendment to the Brown Act has been signed by the Governor returning some exemptions that were authorized during the COVID period. The format of meetings may be changed as a result.

Joel Schwartz of the JPA communicated County budget adjustments. The Board of Supervisors (BOS) will continue to split the TOT with fire districts, which means an additional \$6,000+ in funds. The District is still eligible for \$20,000 of equipment repairs via the water enhancement fund but we must submit receipts. There is not enough funds to purchase additional water tenders. At recent BOS meetings there has been spirited discussions about the funds allocated to the County Visitors' Bureau. One suggestion was if the funds aren't spent by the Bureau they should/could come back to the fire districts. Director Cook noted that monies spent by the Bureau would have a positive impact on the TOT collected. Unfortunately it appears that greater marketing skills need to be employed and those skills are not evident.

4) Approval of September 14th, 2023, meeting minutes

A correction was noted by Director Clark regarding correspondence item re: Bruce LODGE, not Bruce LONG. Director Miller suggested that Sections 8 and 9 of Minutes need to be properly organized.

MOTION, approve the minutes of September 14th, 2023 –

Motion by - Director Clark, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

5) Regular Agenda, Action Items

a) Surplus Equipment – vehicles, loose equipment

Cleaning of all stations continues. Director Clark removed a lot of electronic devices from multiple areas. Director Cook suggested that scanners should be kept. He also offered to contact Solid Waste re: disposal of firefighting foam (100+ gallons). This was donated to CCFRPD long ago. Chief Wennhold informed the Board that we use a different type of foam now. WTO Tyler also mentioned a hazardous waste disposal company in Lodi that could be used. Chief agreed that was an option.

Chief stated that several items were sold at the Fire Fun Day Event at Mountain Ranch Park. We also took a truckload of miscellaneous items to a swap meet in Sacramento, bringing in \$1,300. We have bags of protective gear, and we are currently measuring and fitting firefighters with some of the gear. Out of date items need to be replaced. Staff have met with Cascade Fire Equipment regarding replacement sizing, costs, and delivery times.

There are two pickup trucks which we need to consider getting rid of. U128 should not be considered as surplus. A portion of the bed in that vehicle needs to go; it is a slide bed for tools and equipment. Chief Wennhold asked the Board for direction on these items. Director Cook asked about the status of U128. Chief remarked that it is in very good shape and that we could keep it. Director Cook felt the use of a transport to training would be helpful. We are currently using the truck as an extra unit for calls. There is also a Chevy Suburban which had been assigned to Chief initially then was used by Lt. Tedder. Director Clark suggested the future need for a 4WD vehicle. It was concluded that neither of the pickups were in strong condition. Engineers Harris and Miller, and Lt. Williams arrived at 6:30 p.m. Engineer Harris offered detailed information on the surplus opportunities regarding selling the equipment. **MOTION, approve the reclassification of the two pickup trucks (U121, U126) and the slide bed to surplus – Motion by - Director Miller, 2nd - Director Krieg Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried**

b) JPA/Sales Tax Initiative Report, Fire Marshal

Chief Wennhold reported that there had been no quorum at the JPA meeting. Director Miller stated that a draft of the tax measure had been presented to the group. The title will be Measure A again and the BOS approved it being on the ballot on March 5, 2024. Director Cook asked that the JPA be informed that he has a large sign available but that he doesn't know its location right now, Director Miller stated that it is most likely at Station 3. Director Cook asked Lt. Williams if he would look for the white 4X8 plywood sign. Lt. Williams agreed to do so. Chief informed the Board that the JPA is now seeking funds for the campaign, with \$18,000 collected so far for mailers, signs, etc. The goal is to start promoting heavily now through February 2024

The County Fire Marshal has resigned due to clashes at the County level. The program itself is a model to the State of California, but it is now back at square one. Director Miller discussed the breathing apparatus and the cost of maintenance. The trailer hitch had to be beefed up in order to transport it more easily. Director Miller asked if there weren't supposed to be some trainings re: driver training, etc.? Chief said that the apparatus is available to all. There have been differences of opinion between San Andreas Fire's expenses and they have fronted the funds for the trailer enhancements. Director Miller commented that it seemed to be a sharing problem. Director Cook agreed that training needs to be scheduled. Chief added that the San Andreas Fire Board of Directors is not happy with how this has worked out. Director Cook suggested that we need to move on this and get some progress, speculating that there must be someone else the San Andreas Fire Board could turn to for help.

c) El Rancho Loma Serena Water Pond

Chief was asked to inspect the pond and offer an opinion about using it for fire department drafting. It is an unlined pond with a 4" drain pipe that drains the pond every year down to about a 3' level. It is a 2.2-acre property with capacity of 2.8 million gallons of water when full. The question is how do we get the water?. Director Cook mentioned a former resident wanting to make modifications that would have involved State licensing and oversight and typically by September the pond is near empty. A detailed discussion followed re:

recreational vs service use. If the ERLSHOA is interested in making improvements, would the fire district help change the liability insurance? Chief Wennhold noted that access could be through a locked gate leading to a fill standpipe. Signage would need to be placed noting safety concerns and water use restrictions. There would still be significant water if the pipe goes down to the bottom of the pond, even if only 25% full. With more questions to answer, Chief told the HOA person to continue the research and the District would consider it. WTO Tyler had some ideas for cost-cutting measures to reduce the overall price of the project. Chief noted that the HOA already has some hazards and liabilities with the pond as it sits.

d) Staffing and Duties

Chief has reassigned operational duties and existing stipends have been reassigned for staff in recognition of the additional work. There are still a number of processes to figure out including Active911, inventories, etc. When Measure A passes, CCFRP will be able to make more positive changes. We have been contacted by x4 individuals looking to join the department, we seem to be on the right track.

e) Policy Manual

Director Miller has handed this off to Chief who acknowledged receipt but has not been able to review it yet. The two of them plan to get together later in the month. The manual is a little over 100 pages and is much more realistic and manageable.

f) Federal Surplus Resolution

The District remains eligible for federal excess property but the Federal Government requires a District Resolution and acceptance of terms for surplus property. Chief presented Resolution 2023-10-01 using the the template provided by the Feds. **Motion to approve renewal of Federal Surplus Resolution** – 1st Director Krieg, 2nd - Director Clark. Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report. Highlights are as follows:

The personnel-related investigation is ongoing.

PPE fittings are being conducted.. Engineer Harris did an audit of all PPE. Eleven members of the department are participating in the fitting tonight. Harris gave a detailed inventory of items that are out of compliance. Estimated replacement costs are projected at \$23,659 plus an additional \$40,000 to meet NFPA recommendations. Staff is getting pricing from Cascade Fire Equipment with purchases maybe made in stages. Most important is to determine unsafe equipment and gear that doesn't fit. There may be a grant opportunity after the first of the year (USDA \$20,000 grant possibility). Wildland gear is not a significant priority at this point – next April maybe. Director Cook observed that we need a way to pay for these things, as safety is first. If we need to dip into reserves, then do it and don't wait. Director Miller asked if we would be able to reimburse ourselves after the fact? Chief noted that most all equipment is backordered across the country. Engineer Harris stated that \$8,000 of the cost is wildland gear, with structure gear at around \$56,000. He recommended waiting for a grant opportunity. The wait time on structure gear is four + months. Chief pointed out that the only guaranteed grant is the USDA/wildland 50/50 grant. This all stems from the new opinion sent out by OSHA regarding the replacement of outdated gear, a number of fire departments are not even looking at this. Director Miller noted again "safety should be first." Director Krieg said either buy it now or buy it later, but we need to buy it. Director Cook added that surplus funds have been built up over the years for just these purposes. We have the money, and it should be used. Chief will continue to pursue this, Cascade Fire is likely to have the best pricing and availability.

The Firefighter's Association has agreed to pay for half the cost of the chairs in Station 1.

Further discussion addressed the cost of maintenance vs the purchase of new equipment and refurbishing our apparatus has been advantageous. Chief is more confident that we are using the best equipment for sending out our crews. Director Miller questioned the tires on WT123, noting that the rear tires are 16 years old. Chief stated that the pricing on the tires was \$8,000, he will follow-up.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Krieg, 2nd - Director Clark
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

8) Directors' Comments:

Director Clark noted the equipment is here for the internet services and that it would take a while to get Starlink set up. Chief commented that the next step is the phone service. Director Clark mentioned progress on configuring the new tablets. Director Miller thanked the crew for the progress being made.

9) Adjourn

Motion to adjourn the regular meeting at 7:49 p.m. – Director Krieg, 2nd – Director Clark
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

10) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

Motion to open in a Closed Session at 7:55, Motion Clark, 2nd Krieg, Ayes 4, Nays 0, 1 absent. Motion carried

Motion to adjourn back to an Open meeting at 8:11. Motion Miller, 2nd Krieg, Ayes 4, Nays 0, 1 absent
Motion carried

There were no actions taken during the closed session

The regular meeting was adjourned at 8:12

Next regular meeting is November 9th at 6:00 P.M.

Respectfully submitted, Diane Lloyd - CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, September 14th, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Cook. Other board members present were Directors Krieg, Clark, and Morris. Director Miller was absent. Others in attendance were Chief Wennhold, Lt. Williams, Engineer Carpenter, Dave and Shirley Tyree, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

Engineer Carpenter commented on the recent positive changes. He also mentioned the upcoming swap meet where CCFRPD would try to sell some of the superfluous equipment discovered during the thorough station cleanings that had been performed.

3) Correspondence

The CCFRPD Office received a phone call from Blomberg & Griffin regarding the audit. They were inquiring as to the status of approval of the draft audit. Chief Wennhold will be sending an acceptance letter.

A certified letter was received regarding an issue with property cleanup however the property is in Dorrington and not within our district.

Director Clark received email confirmation from Bruce Lodge confirming that the CCF maps are now available on the County OES website.

4) Approval of August 10th, 2023, meeting minutes

MOTION, approve the minutes of August 10th, 2023 –

Motion by - Director Clark, 2nd - Director Morris

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items

a) Surplus Equipment

With the renewed interest in the clean-up of all the stations there has been quite a bit of equipment determined to be surplus or unusable. Some items were sold at the Fire Fun Day Event generating approx. \$685.00 including a powered auger and long pole saw. Chief Wennhold elaborated on Engineer Carpenter's comments regarding an upcoming fire equipment swap meet occurring on September 17th. The department has attended the last couple of years and collected over \$1,000, it is planned to take another truckload next week. There is still one pole saw left over from the Fire Safety Elves, Chief will have additional suggestions about loose equipment and possible vehicles at the next

meeting. There has also been some preliminary consideration of cleaning out and updating the exercise area including the antique exercise equipment.

b) 2023/2024 Final Budget

Chief Wennhold pointed out the difference between the July 31 and August 31 balance sheets which is due to “fund loading” by the County, the financials are misleading if read without understanding the process. This incident is not isolated and is directly related to how the County accounts for our funds. The Chief reported that he and Directors Krieg and Clark had reviewed and made some budget line-item change recommendations that are reflected in tonight’s draft. Discussion followed regarding grants available for turnouts and the basic costs involved in outfitting staff. Insurance premiums are now being invoiced quarterly with the fourth quarter payment not due until next fiscal year, in which case our allocations will be more accurate. Director Cook noted the increase in payroll, adding that it was not unexpected. Director Krieg commented that our budget appears to be somewhat optimistic, and failure of the 2024 tax measure would require major adjustments. The Chief noted that this fiscal year relies on using reserve funds to meet operations costs and the District could likely weather that again next year, but anything beyond 2025 would be a major challenge. Director Cook added that our district is not alone in this fiscal dilemma.

MOTION, approve 2023/2024 Final Budget –

Motion by - Director Krieg, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

c) JPA/Sales Tax Initiative Report

The Citizens group completed the signature collection process with time and signatures to spare. As of this week the signature cards have been submitted and accepted by the election’s office, the Board of Supervisors will next approve the ballot measure. The JPA understands the citizens group will need to work much harder on information and community education for the tax measure to pass this time, the next regular JPA meeting is next month.

Chief Wennhold reported that neither Murphys Fire nor Calaveras Consolidated Fire signed the Fire Marshal service agreement. The JPA, with the other fire districts and County Counsel agreed to the proposal. County Human Resources is complicating the process by requiring interviews, advertising, etc., even citing potential CalPERS conflicts. Our District remains fully engaged with the Fire Marshal proposal. Jenny Lind (Calco) has even suggested to Human Resources that their fire marshal could be helpful in the vetting and interview process, but County HR has declined the expertise.

d) Policy Manual

Director Miller was ill and unable to attend tonight, there is no report update on the policy manual. She and the Chief will continue to complete a comprehensive draft.

6) Chief’s Department Report:

There is a detailed review of department activities in the Chief’s report.

Director Clark stepped away from the meeting at 7:38 p.m.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Morris, 2nd - Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

8) Directors' Comments:

Director Morris asked if there was going to be another Captain's position put into place, Chief stated there are no promotions or new positions planned for now.

Director Cook remarked on the positive attitudes being displayed by staff. He reminded everyone that he would be out later this month for cataract surgery.

Director Clark returned to the meeting at 7:42 p.m., he had no director's comments.

9) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

Motion to adjourn the Regular Meeting at 7:49 p.m. – Director Krieg, 2nd – Director Morris
Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

Motion - Clark, 2nd Krieg to Re-open in closed session at 7:52, Motion carried 4 ayes, 0 nays, 1 absent.

Motion - Clark, 2nd Krieg – To return to an Open Session at 8:31. Motion carried 4 ayes, 0 nays, 1 absent.

There were no actions taken during the Closed Session

10) Adjourn

The meeting was adjourned at 8:33

The next regular meeting is October 12th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd - CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, August 10th, 2023

1) Call to Order:

The meeting was called to order at 6:06 p.m. by Director Cook. Other board members present were Directors Krieg, Miller, and Clark.

Others in attendance were Chief Wennhold, Capt. Tedder, and Staff Member Lloyd.

2) Introduction of Guests and Public Comments

Capt. Tedder announced that he is taking his retirement and that his last day would be August 29th, with his final paycheck for the period ending September 2nd. He had originally thought that he would be able to assist in any transitional activities on a part-time basis, but he has reconsidered and will not be offering that as an option. He has turned in his District vehicle. He will continue to work his normal shifts but will not be going on any calls outside of his shifts. He read his letter of resignation to the Board. The Board accepted his resignation.

3) Correspondence

CCFRPD received a packet from an attorney regarding a lawsuit against CalPERS. Director Krieg asked what impact this might have on our District. Chief Wennhold stated that it may ultimately affect our CalPERS contribution rate. He then further explained how withholding works regarding social security versus CalPERS.

Director Clark has been communicating with Bruce Lodge regarding pre-attack maps. The County will be hosting the site. CCFRPD is currently doing this. We also have the program re: QR Codes. Calaveras County GIS is working on this project and testing the system. Director Cook asked how many other districts are on board. Chief Wennhold mentioned West Point and Murphys. He added that most were getting tablets, with standardization the goal. Director Clark noted the participation of the County, Fire Districts, the FireSafe Council, etc. There was further discussion re: implementation.

4) Approval of July 13, 2023, meeting minutes

MOTION, approve the minutes of July 13, 2023 –

Motion by - Director Krieg, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items

a) Resolution 23-08-01, FEMA Butte Fire Close out

The FEMA Butte Fire Close out was explained by Chief Wennhold. It is an activity in which FEMA engages when finalizing disaster relief efforts. The Board is required to create a Resolution to support

the final documentation from FEMA regarding payments for expenses, equipment usage, and personnel hours for the period 09/11/2015 through 10/01/2015.

MOTION, approve Resolution 23-08-01, FEMA Butte Fire Close out –

Motion by - Director Clark, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

b) Resolution 23-08-02, approval of Special Tax Parcel List, 23/24

This is the annual approval resolution for inclusion of CCFRPD's fire services special tax on the Calaveras County Tax Rolls.

MOTION, approve Resolution 23-08-02, approval of Special Tax Parcel List, 23/24 –

Motion by - Director Krieg, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

c) JPA/Sales Tax Initiative Report

Chief Wennhold referred to the most recent update emailed from Dana Nichols. At the meeting with Dana last week, he noted much positive feedback. The focus is now on the consistency of the message to the public. The JPA has formally approved the Fire Marshal job description. Fire Marshal John Parks will want to partner with us in our District. The County is also currently revising water tank standards. Fire inspection fees are expected to cover the Fire Marshal's costs.

d) Policy Manual

Chief Wennhold noted that Lt. Cleland and former Board Member Meitrott-Tyler had both worked very hard on the revision and updating of the policy manual. The project was shelved for a period of time, but CCFRPD now needs to restart the process. The original 294-page manual is still in effect. Director Miller stated that she had many suggested changes. Director Cook asked if the PPM Committee had been re-established. Chief Wennhold reiterated that it is management that sets the policies and not the staff. His stated goal is to inform the staff that there are policies. Director Cook reminded the Board that they should expect a month for turnaround from staff input. Director Clark has now made sure the policy manual in progress is readily available on Google Drive. Staff Member Lloyd will also have access in order to assist in the process.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Items of note:

Director Miller reminded the Board of the planned presence of CCFRPD at the upcoming August 12th car show at Mountain Ranch Park.

Chief Wennhold's focus remains on equipment. He stated that our equipment has not been well maintained for a number of years and he offered examples of equipment challenges we've faced. Director Krieg asked if there was not a maintenance schedule. Chief Wennhold confirmed that there has been no formal program in place. Next actions will be more proactive than they have been in the past, with pre-planned maintenance activities put into place regularly.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

8) Directors' Comments:

Director Clark congratulated Chief Wennhold on his management during recent staffing challenges. Director Cook also noted that it is a pleasure working with Chief Wennhold.

Motion to adjourn the regular meeting at 7:25 p.m. – Director Clark, 2nd – Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

9) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

10) Adjourn

Next regular meeting is September 14th at 6:00 P.M.

Respectfully submitted, Diane Lloyd - CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

www.centralcalaverasfire.org

Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, July 13, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by President Cook. Other board members present were Directors Krieg, Miller, and Clark, Director Morris arrived at 6:08 p.m.

Others in attendance were Chief Wennhold, Capt. Marty Tedder, Engineer Carpenter, WTO Ray Tyler, Staff Member Lloyd, and guest Max Curtis

2) Introduction of Guests and Public Comments

Guest Max Curtis pointed out the need for tires for Capt. Tedder's vehicle. Director Cook deferred the question to Chief Wennhold to make note.

3) Correspondence

CCFRPD's new ISO rating was received. The rating remained a(5), the same as previously. Weaknesses noted were the limited number of structure engines and the number of daily paid staff. Director Cook noted that although the letter was addressed to him, he had never received the email. Information was also received from Fire Risk Management Services (FRMS), addressing the Injury and Illness Prevention Program (IIPP) and suggestions as to how to improve the program.

4) Approval of July 8, 2023, meeting minutes

MOTION, approve the minutes of July 8, 2023 –

Motion by - Director Miller, 2nd - Director Morris

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

5) Regular Agenda, Action Items

a) Mountain Ranch Tank Generator

All paperwork has been completed. We are now waiting for FEMA approval. Chief Wennhold suggested that this agenda item be removed from future agendas.

b) El Rancho Loma Serena Water Tank

Capt. Tedder reported that he had put water in the tank and opened the valve. When R. Pargett was present, the tank did not leak. The tank is still full. His thought was that the tank had sat long enough with water in it, that the seals had expanded. The suggestion was made that this agenda item also be removed from future agendas, as the problem appears to have been resolved.

Capt. Tedder suggested that the hydrant be painted a "non-fire" color because of the limited water source available and to highly note the water was not rated for safe drinking. Plans were made to

proceed.

c) JPA/Sales Tax Initiative Report

Chief Wennhold stated that the JPA is within 180 signatures of their target. The next phase will be to educate the public about the issue. He indicated that a group has formed to address the marketing of the initiative. The contract between the County Fire Marshal and the JPA was presented at the JPA meeting. The contract is to be adopted by the JPA at their next meeting on July 19, 2023. Chief Wennhold noted that the new Fire Marshal has an extensive background in fire investigation, but that particular discipline is not currently within the scope of his job description.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Items of note:

In the Operations section, Chief Wennhold reported that the four iPads had been purchased for the engines to manage the OES tracking. Director Clark noted that the maps have been loaded to the iPads but that they need to be mounted securely in the vehicles. Profiles have yet to be loaded. There is a training website available as well.

Chief Wennhold reported that there have been no strike teams engaged in the State so far.

Public relations activities will continue with a social gathering for CCFRPD staff on the Fourth of July at Mountain Ranch Park. We will also have a presence at the Car Show in Mountain Ranch on August 12th.

7) Payment of Bills/Claim Transmittals:

Staff Member Lloyd noted that financials have been provided with two different "as of" dates. The numbers for fiscal year end June 30, 2023, were represented as well as the beginning of the new fiscal year, July 1st.

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Krieg
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

8) Directors' Comments:

Director Cook reminded all that caution must be given to the relationship between CCFRPD and the nonprofit support organization, Central Calaveras Firefighters' Association.

Motion to adjourn the regular meeting at 6:46 P.M. – Director Clark, 2nd – Director Miller
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

9) Closed Session, 54956.9 Govt. Code, Legal Consultation, Potential Litigation

Motion to Open for Session Director Clark, 2nd Director Morris @ 6:49 Motion carried unanimously
Motion to Adjourn from Closed Session to Open Session Director Clark, 2nd Director Morris @ 7:17,
Motion carried unanimously. There was no action taken during the closed session.

10) Adjourn - The regular meeting was adjourned at 7:32.

Next regular meeting is August 10th at 6:00 P.M.

Respectfully submitted,

Diane Lloyd - CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, June 8, 2023

1) Call to Order:

The meeting was called to order at 6:02 p.m. by Director Cook. Other board members present were Directors Krieg and Miller. Directors Clark and Morris were absent. Others in attendance were Chief Wennhold, Capt. Marty Tedder, WTO David Tyree, Support Shirley Tyree, and Staff Member Diane Lloyd.

2) Introduction of Guests and Public Comments

There were no public comments.

3) Correspondence

There was no correspondence.

4) Approval of May 11, 2023, meeting minutes **MOTION, approve the minutes of May 11, 2023 –**

Motion by - Director Miller, 2nd - Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

5) Regular Agenda, Action Items

a) Mountain Ranch Tank Generator

Chief Wennhold reported to the Board that County OES has all the paperwork at this point. The resignation of John Osborne from County OES may cause further delays. The County is conducting interviews for the vacant position, but no announcement has been made.

b) El Rancho Loma Serena Water Tank

Capt. Tedder did more work at the site, digging up the valve. There may be debris blocking the flow. Efforts are being further coordinated, focusing on the base of the hydrant. WTO Tyree asked about the process, which was recapped for the group.

c) JPA/Sales Tax Initiative Reports

Detailed information was included in the Board packet for review. Chief Wennhold drew attention to the bar graph. He also noted that the news media has been active regarding the initiative, but only to the extent of small sound bites, though all exposure is still good. The paperwork with the qualifying signatures is due to the County by the second week of August. Director Cook asked if the geographical areas in which the previous initiative failed were being targeted. Chief Wennhold indicated that Valley Springs was specifically featured because of that. There will be further discussion at the Fire Chiefs' Association meeting next week.

d) 2023/2024 Preliminary Budget, Reserve Priorities, and Adjustment

Chief Wennhold stated that no changes had been made to the proposal presented at the last Board meeting

MOTION, approve the 2023/2024 Preliminary Budget –

Motion by - Director Miller, 2nd - Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

e) CALPERS update

Chief Wennhold reported that Joanna Tedder was working with CalPERS regarding Lt. Chris Tedder. He noted that there are different categories that were not made clear. An updated Resolution was put into effect earlier this year to correct the problem. It has now been corrected. A vote by current CalPERS members is needed to approve the categories. The status of members is being updated and adjustments may have to be made.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

In the Operations Section of the report, Chief Wennhold reminded the Board of the upcoming Fire Academy graduation, which is on June 17th at 6:00 p.m. at the Performing Arts Center at Calaveras High School.

The "calls made" report was presented. Director Krieg asked if this was tallied on a calendar or fiscal year. Chief Wennhold stated that is on a calendar year basis.

Lastly, Chief Wennhold disclosed that the preliminary draft of the independent audit of the fiscal year ended June 30, 2022, was received today.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Miller, 2nd - Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

8) Directors' Comments: There were no Directors' comments.

Special Presentation:

At 6:48 p.m., an award was presented to CCFRPD's 2022 Firefighter of the Year – Nikolaus Koba. Firefighter Koba received a plaque commemorating his achievement and his name was added to the permanent display of previous years' honorees.

Motion to adjourn the regular meeting at 6:55 P.M. – Director Miller, 2nd – Director Krieg

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 2 - **Motion carried**

9) Closed Session, 54956 GC, Personnel Review

Motion to adjourn back to an open meeting at 7:42 - Director Krieg, 2nd Director Miller

Ayes 3 – Nays 0 – Absent 2, **Motion carried. There was no action taken during the closed session.**

10) Adjourn The regular meeting was adjourned at 7:42

Next regular meeting is July 13th at 6:00 P.M. Respectfully submitted, Diane Lloyd - CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, May 11, 2023

1) Call to Order:

The meeting was called to order at 6:01 p.m. by Director Cook. Other board members present were Directors Clark, Krieg, Miller, and Morris.

Others in attendance were Chief Wennhold, Capt. Marty Tedder, Lt. Lee Williams, Eng. Ryan Carpenter, WTO David Tyree, Support Shirley Tyree, and Staff Member Diane Lloyd.

2) Introduction of Guests and Public Comments

There were no public comments.

3) Correspondence

There was no correspondence.

4) Approval of April 13, 2023, meeting minutes

MOTION, approve the minutes of April 13, 2023 –

Motion by - Director Miller, 2nd - Director Morris

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

5) Regular Agenda, Action Items

a) Mountain Ranch Tank Generator

Chief Wennhold reported to the Board that all paperwork has now been submitted to the County, noting that there is an Interim Director at the County Office of Emergency Services. The former director, John Osborne, has taken a position with Calaveras County Water District. All documents will now go to the State and then to TEMA. He reminded the group that the funds will pay for half the cost of the generator and installation.

b) El Rancho Loma Serena Water Tank

Capt. Tedder took a crew up to the site. They added water to the tank but didn't use dye yet, as the desire is to have Mr. Pargett present when that occurs. Capt. Tedder will make the appropriate arrangements for the viewing.

c) JPA/Sales Tax Initiative Reports

The JPA meets next on May 17, information was provided in the Board packet. The JPA's goal for the number of signatures needed for the ballot is 3,000 and they have approximately 30% of that number. Signatures will be sought at the County Fair, public awareness campaigns have not begun yet, but all fire districts see this effort as critical. Director Clark suggested an Open House to engage local citizens with our district. Chief Wennhold cautioned that the district's connection with a political agenda is tricky. He suggested that perhaps the Association could help in some way. Discussion followed as to various approaches such as getting out the Firewise Program information; further educating the public; the mechanics of the mailing process for an informative card; etc. Director Miller stated that the Association's Pancake Breakfast fundraiser could probably be moved to accommodate an event. The date for the breakfast is currently set for September 9th. There was additional dialogue regarding the cutoff date for signatures.

d) 2023/2024 Preliminary Budget, Reserve Priorities, and Adjustment

Chief Wennhold explained how to read the budget, highlighting revenues and the different categories. Expenses have been affected by the change in how payroll is calculated. Both liability and worker's compensation insurance have increased dramatically. Equipment repair costs should be lower this coming year as much of the equipment has undergone major overhauls. No vote is required for the budget tonight, it isn't due to the County until June 16. The Board should review the information over the next few weeks and come to the next meeting with any questions or prepared to approve. This is the preliminary 2023/2024 budget; the final budget submission will be due in September. He reviewed the new CalFire ABH agreement and noted that all reimbursements are higher and the companion CFAA(OES) agreement is in negotiations. It is also time for our salary survey to be updated.

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Chief Wennhold added that there was a CalFire cooperators' meeting earlier this week with operations reports from all the local departments and forecasts of fire season, staffing, and equipment from CALFire. CalFire continues with hiring, but they are not meeting their target numbers. The Chief noted to the Board that CalFire is here to protect the State's interests, not the local community and we need to respectfully inform our citizens of that. Of calls answered in the past year, we went to 100% of dispatched requests while CalFire went to only 13% between their non-response to Code 2 calls and their part-time staffing.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Krieg
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

8) Directors' Comments:

Director Clark noted that the JPA meeting is Wednesday, May 17th.

Director Cook thanked Directors Clark, Krieg, and Chief Wennhold for the work on the budget. He expressed his support for the change in wage structure.

Motion to adjourn the Open meeting at 7:18 P.M. – Director Clark, 2nd – Director Morris
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

9) Closed Session, 54956 GC, Personnel Review

Motion- To open a closed session at 7:23- Director Clark, 2nd Director Miller, Ayes 5, Nays 0, Motion carried.

Motion- To open back to a public session at 8:03- Director Miller, 2nd Director Krieg. Ayes 5, Nays 0, Motion carried.

10) Adjourn The meeting was adjourned at 8:04.

Next regular meeting is June 8th at 6:00 P.M.

Respectfully submitted, Diane Lloyd - CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, April 13, 2023

1) Call to Order:

The meeting was called to order at 6:01 p.m. by Director Cook. Other board members present were Directors Clark, Krieg, and Miller. Director Morris was absent.

Others in attendance were Chief Wennhold, Capt. Marty Tedder, Eng. Ryan Carpenter, WTO David Tyree, Support Shirley Tyree, Staff Member Diane Lloyd, and guest Max Curtis.

2) Introduction of Guests and Public Comments

There were no public comments.

3) Correspondence

There was no correspondence.

4) Approval of March 9, 2023, meeting minutes

MOTION, approve the minutes of March 9, 2023 –

Motion by - Director Clark, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items

a) Mountain Ranch Tank Generator

Chief recounted that the State OES needs yet another set of pictures of the site. State OES has now moved the project from 2022/2023 to the 2023/2024 fiscal year, which has no other impact than extending the due date of the project to 06/30/2024. It will be completed long before that date.

b) El Rancho Loma Serena Water Tank

Director Cook asked about the status of the dye test. Chief Wennhold said that the surveys have not been completed. Capt. Tedder mentioned that there has been no break from the recent heavy rains, hampering the task. Chief Wennhold addressed guest Max Curtis and the El Rancho Loma Serena HOA regarding the Firewise grant program, wondering if Chief could sign as a Grantee and would the Board be willing to take on such a project. A review of the grant is necessary, including a 5-year risk assessment. The website to be used has been confusing and now two regional coordinators are also needed. If the program can continue it could mean a potential reduction in the cost of fire insurance to homeowners. Mr. Curtis spoke about the FireSafe Council, which is now in charge of the Firewise programs. Director Clark offered to be one of

the coordinators. Director Cook mentioned the Firesafe Council in Arnold – Bill Fullerton, perhaps? Mr. Curtis commented on the positives and negatives of the program, Director Cook felt that the ERLS HOA community should be involved as well as the makeup of the community must be considered. The current chipper program was also mentioned as a help.

c) JPA/Sales Tax Initiative Reports

Chief explained that there are two parts to be noted. A supplemental packet with the JPA minutes was made available. The JPA was having challenges achieving a quorum. Director Clark is our only representative. Chief Wennhold offered that he would step in on a temporary basis, but another representative was needed. The meetings are held every other month on the third Wednesday at 9:00 a.m. in San Andreas. The next meeting is on May 23rd with the Zoom meeting option now gone. The meetings have been informal in nature, and they are open to the public.

Director Cook has been working on precinct information relating to the votes for/against Measure A, he said that he had spoken to Dana Nichols about three weeks ago. For background, he mentioned his involvement with the election process for the past 24 years. Statistics are needed regarding community interest. He had compiled information from various sources, noting that there are many different ballots created for each election cycle. Community results are quite varied, as he identified a number of individual community results. Walk-in votes tended to be negative. He reiterated the sales tax aspect of the measure. There has been ongoing confusion between local fire districts and CalFire – CalFire has a larger media presence. The key is to educate voters.

Director Clark felt that a focused marketing approach should be considered. Chief stated that this is already in the works with a new organizing team, Linda Burns has been involved as a local resident who is leading much of our local activity. The current target is to obtain 3,000 signatures with the ballot being part of the spring 2024 primary election, it will be an all-mail-in ballot. Passing of the measure could mean a consistent annual revenue source. The lead on the action is now Joel Schwartz. Mr. Schwartz has asked the County Board of Supervisors directly for their support. Chief reminded that all information gathered should be shared with the JPA.

Director Krieg wondered if there was a correlation between the location of major fires vs votes from those regions.

Captain Tedder offered that we need to actively inform and “sell” the many other services that CCFRP provides. Director Clark mentioned that flyers could easily be produced. It was shared that Joel Schwartz is working on one. Staff Diane Lloyd will send Mr. Schwartz’s contact information to the entire Board.

d) Grant Projects

Chief reviewed many recent grants (none of which are ours) that the FireSafe Council has gotten approved. Grants for the expansion of firebreaks have been awarded for the Ridge Road Project (\$328,000) and the Sheep Ranch Project (\$193,000) to be completed over the next couple of years. There is also a Door-to-Door Chipping Program offering chipping services at no cost.

e) Vacation Pay, Fire Chief

Chief informed the Board that he currently has 365 hours in accumulated vacation pay. He requested that the Board approve a payout of 150 hours of his accrued vacation.

MOTION, approve a payout of 150 hours of accrued vacation pay to Chief Wennhold

Motion by - Director Miller, 2nd - Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

6) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Of note, Chief reported that the preliminary budget paperwork has been received from the County and he will be meeting with Directors Clark and Krieg to work on a budget draft for 2023/2024.

Board packets have all been sent to Mike Burns to post to the CCFRP website, it is now up to date.

Chief informed the Board that due to changes in CalFire/OES' changes in reporting processes, laptop computers need to be purchased for several engines. Director Clark will work on sourcing these from various vendors, narrowing it down to 2 or 3 options.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Krieg

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

Chief Wennhold updated the Board regarding the current insurance situation.

8) Directors' Comments:

Director Clark will be discussing the laptop issue further with Chief Wennhold, in addition to other technology concerns relating to internet service reliability, telephone systems, etc. Chief Wennhold stated that he is looking specifically for laptops or tablets that are expandable and will meet expected performance standards.

Director Miller thanked Director Cook for all the hard work he put into pulling a large amount of data together for the election results analysis.

Director Krieg also offered his thanks to Director Cook for taking on this project.

9) Closed Session, 54956 GC, Personnel Review

Motion to adjourn the regular meeting and open a CLOSED session at 8:02 P.M. – Director Clark, 2nd – Director Miller Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried.**

Chief left for a fire call approx. 2040, the end time of the closed session wasn't recorded. There was no action taken during the closed session.

10) Adjourn

Next regular meeting is scheduled for May 11th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd
CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, March 9, 2023

1) Call to Order:

The meeting was called to order at 6:18 p.m. by Director Cook. Other board members present were Directors Clark and Miller. Director Morris arrived at 6:45 p.m.

Others in attendance were Chief Wennhold, Capt. Marty Tedder, Eng. Ryan Carpenter, WTO David Tyree, Staff Member Diane Lloyd, and guest John Krieg.

2) Introduction of Guests and Public Comments

Guest John Krieg was in attendance. There were no public comments.

3) Correspondence

CCFRP received a letter from the State Controller's Office regarding the annual financial transaction report (FTR). Chief explained that the annual filing of the financial report is being done by our outside auditor, John Blomberg, and Staff Member Lloyd is completing the annual payroll reporting (SCO).

4) Approval of February 9, 2023, meeting minutes

MOTION, approve the minutes of February 0, 2023 –

Motion by - Director Clark, 2nd - Director Miller

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried unanimously.**

5) Review of Applications for Board Vacancy and Appointment of New Board Member:

There were originally two applications for the board vacancy. One of the applications was withdrawn today. The remaining application was from guest John R. Krieg. Director Cook asked if the Board would like to address any inquiries to Mr. Krieg. Director Miller asked why Mr. Krieg wished to join the Board. Mr. Krieg stated that his foremost desire was to serve the community and his neighborhood. Director Clark asked if he had experience with financial statements. Mr. Krieg's background is as a CPA in the healthcare industry.

Director Cook asked if Mr. Krieg had any major questions for the Board. Cook also commented that CCFRPD needs more representation in the Rail Road Flat community and that he was glad for the interest from that part of the district. An explanation of the revolving Board Treasurer duties was reviewed, noting that Director Clark is the current Treasurer. Mr. Krieg affirmed that there would be a learning curve to overcome regarding fire district operations, but that financial matters are his strong point. Chief mentioned that he and Mr. Krieg have adjoining offices at Mark Twain Medical Center and that they have known one another for a long time. Guest Krieg also offered that forest management is of personal interest to him and he stated that the Butte Fire and the response required by CCFRPD had galvanized him to act locally. Director Cook explained that there are monthly Board meetings but there

is not a lot of work required when tasks are divvied up between Board members. He gave Guest Krieg a bit of background on each of the Board members.

Director Morris arrived at 6:45 p.m.

MOTION, approve the appointment of John Krieg to the Board of Directors of CCFRPD –

Motion by - Director Miller, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried unanimously.**

Director Cook administered the Oath of Office to newly appointed Director Krieg. Various paperwork will need to be completed and filed with the County, such as Form 700. Director Krieg will also need to be informed of Brown Act regulations regarding Board members.

6) Regular Agenda, Action Items

a) Mountain Ranch Tank Generator

Chief reported that we are in our fourth iteration of documents submitted to the Office of Emergency Services as there was a further request for additional GPS coordinates. Paperwork will be submitted again. The work must be completed by June 30, 2023. It will be no problem to meet that deadline. The old generator will become surplus equipment.

b) El Rancho Loma Serena Water Tank

The Chief stated that Captain Tedder had changed the lock code, 800 gallons of water were added, and the dye was placed in the water. The water subsequently drained out and there should be staining where the water came from. Test holes still need to be done to determine where there is a piping failure. Once the location is identified Mr. Pargett will be contacted for repairs.

c) Approval, JPA Resolution for FASIS/Workers Comp Program

The Chief explained that our workers compensation insurance is provided by a JPA. There are two Boards merging which necessitates a new agreement with the newly formed entity. CCFRPD has been asked to sign the new agreement and recognize the new JPA.

MOTION, approve and sign the new JPA agreement –

Motion by - Director Clark, 2nd - Director Miller

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried unanimously.**

d) Surplus Equipment, Ford Taurus – Admin 120

The Dodge Durango was sold on Facebook Marketplace for \$2,300.00. The next piece of equipment to be considered for sale is the 2006 Ford Taurus (A-120). DC Joanna Tedder had used the vehicle, but she no longer has a need for it. The Chief requested that the Board approve changing the status of the Taurus to surplus.

MOTION, approve the declaration of the 2006 Ford Taura as surplus equipment –

Motion by - Director Morris, 2nd - Director Clark

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried unanimously.**

e) Staff Payroll Report and Proposed Adjustments

Chief reported on the results of Closed Session meetings relating to personnel. Court rulings are changing the way staff must be paid. There will be new limits on stipends which make the bottom limit unattractive for new recruits and the current higher rates in violation of the Labor Code. Consultations with a labor attorney helped determine an appropriate prevailing wage along with other employee/employer pitfalls to avoid.

Firefighters' legal adjusted prevailing wages would be \$396.00 per day, 20% of which is \$78.00. Current hourly staff wages are in compliance with the new regulations as of now. The required changes would result in a substantial increase in the cost of staffing. Employees are being briefed on the upcoming changes. A SAFER staffing grant has been submitted with approval potentially by the calendar end of June, otherwise likely in October 2023. A consideration was made to hire people for the period of July 1st through December 31st, 2023, in limited-term positions.

Retention is a key factor in maintaining service levels. The Chief asked if this could be implemented by an optimal date of April 1, 2023. A detailed analysis chart was provided to the Board for review. Director Cook supports this move; however, he reminded the Board that 4 or 5 years ago, the Board made the decision not to use strike team funds for normal budget items. Those funds were originally to be held for equipment purchases. His thought was that any former resolution in this regard would have to be rescinded. He stressed again that new funding measures are more crucial than ever. Chief pointed out that current operational budget items are not based on strike team monies, he also noted that DC Tedder continues to pursue outstanding strike team funds and that her diligence has paid off, we have very few outstanding events and a couple of recent new event payments due. The Chief added that the labor attorney mentioned that some entities affected by the new regulations are reluctant to comply and are taking a "wait and see" attitude but that puts their agencies at risk of a labor suit by employees and penalties by the State. Director Miller pointed out that this is a legal matter and CCFRPD must comply. Director Krieg supported that statement, saying that there is no question as to whether to comply or not, it is a must-do requirement.

Director Cook mentioned that the old budget resolution should be researched. Director Clark felt that this is a new action based on labor changes and being in compliance with the law. Director Miller commented that we simply must get to the end of the calendar year.

MOTION, approve the proposed adjustments to wages as detailed in that Payroll Proposal –

Motion by - Director Clark, 2nd - Director Miller

Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried unanimously.**

7) Chief's Department Report:

There is a detailed review of department activities in the Chief's report.

Chief Wennhold additionally updated with information of the new County Fire Marshall/Inspector John Parks and the County Fire Prevention Bureau Program being assembled. More information will be coming.

8) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Krieg
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried unanimously.**

9) Directors' Comments:

Director Miller welcome Director Krieg to the Board, as did Director Clark.

Director Cook stated that he is trying to track down Measure A information from the County Elections Office regarding matching precinct results with votes and fire district locations. He wants to try to focus on “no” votes, identifying weak areas of support. He stressed again the education of voters.

The Chief shared that a citizens’ group is starting again with Joel Schwartz at the helm. The group is trying to identify what should have been done that was not from the last funding initiative attempt. There will be several new people as the faces of the workgroup including Shannon Sharp and the media-Valley Springs News. Director Cook asked that Director Morris be our lead for Rail Road Flat, Glencoe, and West Point areas.

The Chief also noted that there are Fire Safe Council grants available for firebreaks to Ridge Road, firebreak improvements for Sheep Ranch, and a chipper program. There is also a grant for the second half of the mapping project with OES taking over the QR Code task.

10) Adjourn

Motion to adjourn the regular meeting at 8:27 P.M. – Director Morris, 2nd – Director Miller
Ayes: 5 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried unanimously.**

Next regular meeting is scheduled for April 13th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd
CCFRPD Staff

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, February 9, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Cook. Other Board Members present were Directors Clark and Miller, Director Morris was absent. Also in attendance were Chief Wennhold, Capt. Marty Tedder, Eng. Ryan Carpenter, WFO David Tyree, Support Shirley Tyree, and Staff Member Diane Lloyd.

2) Introduction of Guests and Public Comments

There were no public comments.

3) Correspondence

There was no correspondence.

4) Approval of January 12, 2023, meeting minutes MOTION, approve the minutes of January 12, 2023

Motion - Director Clark, 2nd - Director Miller - Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items:

a) Mountain Ranch Tank Generator

Chief reported that there had been a response from the State Office of Emergency Services indicating that additional information was needed to complete the process for the purchase and installation of the generator. All information has now been completed and sent. He reminded the Board that Gold Electric is the contractor of choice and that they will be providing a complete turn-key operation.

b) El Rancho Loma Serena Water Tank

Chief stated that he had talked to Director Cook and Capt. Tedder regarding next steps but severe winter storms had created further delays. More testing will be necessary before going forward but a plan had been developed and that the situation would be resolved.

c) Updates JPA activities and Policy Manual Review

JPA Update

Directors Clark and Miller met with the JPA. Director Clark offered copies of the minutes of the meeting. At the meeting, John Parks reviewed the series of inspections and planning, which prompted discussion between the JPA members. There was an update regarding the breathing support trailer. Chief shared an update from Dana Nichols regarding Measure A. Application

packets are being prepared in order to renew the efforts of the measure. Further clarification of the initiative is needed, with a focus on individual precincts. The County Resource Conservation District grant funds have been offered for the purchase of a woodchipper to aid in fire prevention activities, this Board agreed to not get involved. A Fire Marshal position was advertised two years ago, with no takers until now. Doug Oliver, the Chief Building Official indicated the County has hired a gentleman from the Menlo Park/Palo Alto area to fill the role of Fire Prevention/Marshal. A schedule of services and fees will be developed for fire agencies to review.

Director Cook wants maps of the voting communities in order to target support for Measure A. He stated there is a misconception as to who would actually be receiving the revenues generated by the Measure. Chief referred to the precinct analysis provided by the Elections Office; it appears that not all the precincts were noted. Director Miller noted there used to be a precinct 210 and 215, now it appears as one with information being confusing. Director Clark noted that the general public doesn't seem to distinguish between local fire districts and CalFire. Director Cook offered that local focus groups are needed to educate the various precincts, weak areas should be identified for focused education. There is some finish work to be done to the Policy Manual, it should be ready for Board review in the coming weeks.

6) Chief's Department Report:

There is a detailed review of the activities in the Chief's report. It was highlighted that DC Joanna Tedder has again as been key to applying for and securing grant funds from multiple sources. Recent grant submissions have offered little turnaround time. CalFire is showcasing an updated fire risk map created by the State that is not helping the challenge of obtaining fire insurance coverage at an affordable cost. Insurers are citing the map as one of the reasons for declining to offer coverage. Regarding training and classes, Director Cook asked how many recruits we were retaining in our district. The average seems to be about 50%. It was also noted that only Eng. Carpenter and a few others were still here after the Butte Fire. On a positive note, we are looking at the possibility of providing our own EMT classes. The cost to ship the used pumper from Illinois will be approximately \$7,828. It is already on the way but there have been weather delays. The Central Calaveras Firefighters' Association has approved payment of the freight bill by the Association in order to quickly turn around the payment time. CCFRPD will be reimbursing the Association for this temporary loan. A roof saw was purchased from Sender's Hardware in Mountain Ranch as they offered a reduced cost for the saw. The main office printer is having increasing malfunctions, several options were discussed regarding the purchase of a new printer, with Director Clark offered to take a look at the current printer to see if the problems it is having are maintenance or age related. The CCFRP Board vacancy has been posted according to guidance from the County Elections Office. We are not required to advertise in a newspaper, but public postings are required and a notice has been posted on the District website. Applications are due by March 6th; the Board will set aside time at the March meeting to review and interview applicants.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Miller

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - Motion carried

A new signature page with all current directors, as well as Chief needs to be signed and sent back to the County Auditor/Controller in order for transmittals to be approved properly. The page required the removal of Sandra Meitrott-Tyler as a signer and the addition of Director Miller as a new signatory.

Motion to approve the updated signature page for the County Auditor/Controller – 1st Director

Clark, 2nd - Director Miller - Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

8) Directors' Comments:

Director Miller asked about removing former Director Meitrott-Tyler as the primary administrator of CCFRP's Facebook page, Chief will reach out to Ms. Meitrott-Tyler about it.

Director Cook asked the Board members if they like the new layout of the meeting room, which he had suggested would facilitate better communications. The setup is more conducive to group discussion rather than a linear layout. Director Clark suggested altering it slightly so that no one would have their backs to guests or block their view of the proceedings. Chief will work on securing better chairs.

9) Closed Session, Personnel Matter GC 54957 **Motion Director Miller, 2nd Director Clark** – To adjourn to a closed session at 7:36 – Ayes 3; Nays 0; Absent 1, Motion carried.

Motion Director Clark, 2nd Director Miller – To adjourn from the Closed Session and back to an open public meeting - Ayes 3; Nays 0; Absent 1, Motion carried. **There was no action taken during the Closed Session.**

10) Adjourn

Motion to adjourn the regular meeting at 8:44 P.M. – Director Miller, 2nd – Director Clark
Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

Next regular meeting is scheduled for March 9th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd
CCFRPD Staff

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Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, January 12, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Cook. Other board members present were Directors Morris, Clark, and Miller. Director Meitrott-Tyler was absent. Others in attendance were Chief Wennhold, Capt. Marty Tedder, Lt. Williams, Staff Member Diane Lloyd, and guest Max Curtis.

2) Introduction of Guests and Public Comments

There were no public comments.

3) Correspondence

Director Cook received correspondence dated January 11, 2023, from Director Meitrott-Tyler, stating that she was resigning from the position of Director and Secretary of the Board of CCFRPD effective immediately. Director Cook received the notification today. The resignation was accepted and an open seat on the Board was declared. Chief stated that he would take care of the appropriate notifications to the County as well as the appropriate Form 700 filings.

Chief received a letter from a law firm in Stockton regarding a recent fire death, he will contact the appropriate parties for the fire report. The letter is requesting physical evidence, of which we have none. He indicated that it was possibly an appliance failure.

4) Approval of December 8, 2022, meeting minutes

MOTION, approve the minutes of December 8, 2022 –

Motion by - Director Miller, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

5) Regular Agenda, Action Items:

a) Mountain Ranch Tank Generator

Chief confirmed that all paperwork had been submitted to the County. It has been FEMA approved and it now needs approval from State OES. Gold Electric has offered to split the bill to make it easier to process the payments CCFRPD's share will be 50% of approximately \$25,000.

b) El Rancho Loma Serena Water Tank

A phone call was received indicating the individual had information regarding the leaking water tank. Chief Wennhold has not connected with the caller as of yet. We will be getting an engine to the location to fill the El Rancho Loma Serena tank. Max Curtis asked about the background

leading to the current situation. Chief Wennhold explained the progression of the issue to date, citing that it is now up to CCFRPD to locate the leak so that we can pursue R. Pargett's promise to make the repair. Mr. Curtis asked if the State Contractors License Board had been contacted or would be contacted. The Board all agreed that it was not an avenue that we intend to pursue. Chief commented that the investigation continues.

c) Updates JPA activities and Policy Manual Review

JPA Update

Chief noted the JPA has not met yet this month and that they usually meet on the 3rd or 4th week of the month. With Director Meitrott-Tyler's resignation, we are in need of a second JPA representative. We are not contractually bound to attend meeting.

It was then confirmed that the next JPA meeting will be on January 18, at 9:00 a.m. and that they meet on the third Thursday of every other month. Director Clark asked if the meetings could be attended via Zoom, the answer was yes. The physical location of the meetings is at the San Andreas Fire Station. Director Miller indicated that she could attend via Zoom.

Policy Manual Review

The outline, table of contents, vacation, family medical leave, etc. still need to be added to the draft. Director Clark has all the backup of the work completed to date and he will continue to work with Lt. Cleland.

Directors Clark and Miller volunteered to continue the work of the Policy and Procedure Manual Committee.

6) Chief's Department Report:

There is a detailed review of the activities in the Chief's report. Of note:

The Firefighters' Association is planning on holding a pancake breakfast fundraiser in order to purchase blood glucometers for the District.

The 2001 HME pumper/tender is almost ready to ship, however we have not received a quote on the costs of delivery yet.

There is still approx. \$197,000 outstanding from CALFire/OES payments.

The extrication equipment has been serviced. Several pieces of new equipment have been ordered, such as protective gear, battery packs, and 750' of hose. The Firefighters' Association agreed to purchase two medical suction units for the District.

Preparations are already being made to be ready for the next fire season. Chief plans to send E-123 and then E-122 to an International Truck repair center to have a bumper-to-bumper evaluation and possible repairs to have both engines at 100% for fire season or in district calls.

A detailed copy of the fire incidents report will be sent to all Board members by Staff Member Lloyd.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

8) Directors' Comments:

Director Cook is pleased with the progress of the department and the work of the Board.

9) Closed Session, Personnel Matter GC 54957 (legal review)

Motion to adjourn the open meeting and reconvene in closed session at 7:16 P.M. – Motion – Director Clark, 2nd – Director Miller - Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 0 - Motion carried

Motion to adjourn the closed session and reconvene in an open meeting at 8:04 - Motion Clark, 2nd Miller, Ayes -4, Nay – 0, Abstain/absent 0. Motion carried unanimously. There were no actions taken during the closed session.

Next regular meeting is scheduled for February 9th at 6:00 P.M.

Meeting adjourned at 8:05.

Respectfully submitted,
Diane Lloyd
CCFRPD Staff