

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

www.centralcalaverasfire.org

Bill Wennhold
Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, February 9, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Cook. Other Board Members present were Directors Clark and Miller, Director Morris was absent. Also in attendance were Chief Wennhold, Capt. Marty Tedder, Eng. Ryan Carpenter, WTO David Tyree, Support Shirley Tyree, and Staff Member Diane Lloyd.

2) Introduction of Guests and Public Comments

There were no public comments.

3) Correspondence

There was no correspondence.

4) Approval of January 12, 2023, meeting minutes MOTION, approve the minutes of January 12, 2023

Motion - Director Clark, 2nd - Director Miller - Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

5) Regular Agenda, Action Items:

a) Mountain Ranch Tank Generator

Chief reported that there had been a response from the State Office of Emergency Services indicating that additional information was needed to complete the process for the purchase and installation of the generator. All information has now been completed and sent. He reminded the Board that Gold Electric is the contractor of choice and that they will be providing a complete turn-key operation.

b) El Rancho Loma Serena Water Tank

Chief stated that he had talked to Director Cook and Capt. Tedder regarding next steps but severe winter storms had created further delays. More testing will be necessary before going forward but a plan had been developed and that the situation would be resolved.

c) Updates JPA activities and Policy Manual Review

JPA Update

Directors Clark and Miller met with the JPA. Director Clark offered copies of the minutes of the meeting. At the meeting, John Parks reviewed the series of inspections and planning, which prompted discussion between the JPA members. There was an update regarding the breathing support trailer. Chief shared an update from Dana Nichols regarding Measure A. Application

packets are being prepared in order to renew the efforts of the measure. Further clarification of the initiative is needed, with a focus on individual precincts. The County Resource Conservation District grant funds have been offered for the purchase of a woodchipper to aid in fire prevention activities, this Board agreed to not get involved. A Fire Marshal position was advertised two years ago, with no takers until now. Doug Oliver, the Chief Building Official indicated the County has hired a gentleman from the Menlo Park/Palo Alto area to fill the role of Fire Prevention/Marshal. A schedule of services and fees will be developed for fire agencies to review.

Director Cook wants maps of the voting communities in order to target support for Measure A. He stated there is a misconception as to who would actually be receiving the revenues generated by the Measure. Chief referred to the precinct analysis provided by the Elections Office; it appears that not all the precincts were noted. Director Miller noted there used to be a precinct 210 and 215, now it appears as one with information being confusing. Director Clark noted that the general public doesn't seem to distinguish between local fire districts and CalFire. Director Cook offered that local focus groups are needed to educate the various precincts, weak areas should be identified for focused education. There is some finish work to be done to the Policy Manual, it should be ready for Board review in the coming weeks.

6) Chief's Department Report:

There is a detailed review of the activities in the Chief's report. It was highlighted that DC Joanna Tedder has again as been key to applying for and securing grant funds from multiple sources. Recent grant submissions have offered little turnaround time. CalFire is showcasing an updated fire risk map created by the State that is not helping the challenge of obtaining fire insurance coverage at an affordable cost. Insurers are citing the map as one of the reasons for declining to offer coverage. Regarding training and classes, Director Cook asked how many recruits we were retaining in our district. The average seems to be about 50%. It was also noted that only Eng. Carpenter and a few others were still here after the Butte Fire. On a positive note, we are looking at the possibility of providing our own EMT classes. The cost to ship the used pumper from Illinois will be approximately \$7,828. It is already on the way but there have been weather delays. The Central Calaveras Firefighters' Association has approved payment of the freight bill by the Association in order to quickly turn around the payment time. CCFRPD will be reimbursing the Association for this temporary loan. A roof saw was purchased from Sender's Hardware in Mountain Ranch as they offered a reduced cost for the saw. The main office printer is having increasing malfunctions, several options were discussed regarding the purchase of a new printer, with Director Clark offered to take a look at the current printer to see if the problems it is having are maintenance or age related. The CCFRP Board vacancy has been posted according to guidance from the County Elections Office. We are not required to advertise in a newspaper, but public postings are required and a notice has been posted on the District website. Applications are due by March 6th; the Board will set aside time at the March meeting to review and interview applicants.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Miller

Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

A new signature page with all current directors, as well as Chief needs to be signed and sent back to the County Auditor/Controller in order for transmittals to be approved properly. The page required the removal of Sandra Meitrott-Tyler as a signer and the addition of Director Miller as a new signatory.

Motion to approve the updated signature page for the County Auditor/Controller – 1st Director

Clark, 2nd - Director Miller - Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

8) Directors' Comments:

Director Miller asked about removing former Director Meitrott-Tyler as the primary administrator of CCFRP's Facebook page, Chief will reach out to Ms. Meitrott-Tyler about it.

Director Cook asked the Board members if they like the new layout of the meeting room, which he had suggested would facilitate better communications. The setup is more conducive to group discussion rather than a linear layout. Director Clark suggested altering it slightly so that no one would have their backs to guests or block their view of the proceedings. Chief will work on securing better chairs.

9) Closed Session, Personnel Matter GC 54957 **Motion Director Miller, 2nd Director Clark** – To adjourn to a closed session at 7:36 – Ayes 3; Nays 0; Absent 1, Motion carried.

Motion Director Clark, 2nd Director Miller – To adjourn from the Closed Session and back to an open public meeting - Ayes 3; Nays 0; Absent 1, Motion carried. **There was no action taken during the Closed Session.**

10) Adjourn

Motion to adjourn the regular meeting at 8:44 P.M. – Director Miller, 2nd – Director Clark
Ayes: 3 - Nays: 0 - Abstain: 0 - Absent: 1 - **Motion carried**

Next regular meeting is scheduled for March 9th at 6:00 P.M.

Respectfully submitted,
Diane Lloyd
CCFRPD Staff

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Fire Chief



Minutes REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday, January 12, 2023

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Director Cook. Other board members present were Directors Morris, Clark, and Miller. Director Meitrott-Tyler was absent. Others in attendance were Chief Wennhold, Capt. Marty Tedder, Lt. Williams, Staff Member Diane Lloyd, and guest Max Curtis.

2) Introduction of Guests and Public Comments

There were no public comments.

3) Correspondence

Director Cook received correspondence dated January 11, 2023, from Director Meitrott-Tyler, stating that she was resigning from the position of Director and Secretary of the Board of CCFRPD effective immediately. Director Cook received the notification today. The resignation was accepted and an open seat on the Board was declared. Chief stated that he would take care of the appropriate notifications to the County as well as the appropriate Form 700 filings.

Chief received a letter from a law firm in Stockton regarding a recent fire death, he will contact the appropriate parties for the fire report. The letter is requesting physical evidence, of which we have none. He indicated that it was possibly an appliance failure.

4) Approval of December 8, 2022, meeting minutes

MOTION, approve the minutes of December 8, 2022 –

Motion by - Director Miller, 2nd - Director Clark

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

5) Regular Agenda, Action Items:

a) Mountain Ranch Tank Generator

Chief confirmed that all paperwork had been submitted to the County. It has been FEMA approved and it now needs approval from State OES. Gold Electric has offered to split the bill to make it easier to process the payments CCFRPD's share will be 50% of approximately \$25,000.

b) El Rancho Loma Serena Water Tank

A phone call was received indicating the individual had information regarding the leaking water tank. Chief Wennhold has not connected with the caller as of yet. We will be getting an engine to the location to fill the El Rancho Loma Serena tank. Max Curtis asked about the background

leading to the current situation. Chief Wennhold explained the progression of the issue to date, citing that it is now up to CCFRPD to locate the leak so that we can pursue R. Pargett's promise to make the repair. Mr. Curtis asked if the State Contractors License Board had been contacted or would be contacted. The Board all agreed that it was not an avenue that we intend to pursue. Chief commented that the investigation continues.

c) Updates JPA activities and Policy Manual Review

JPA Update

Chief noted the JPA has not met yet this month and that they usually meet on the 3rd or 4th week of the month. With Director Meitrott-Tyler's resignation, we are in need of a second JPA representative. We are not contractually bound to attend meeting.

It was then confirmed that the next JPA meeting will be on January 18, at 9:00 a.m. and that they meet on the third Thursday of every other month. Director Clark asked if the meetings could be attended via Zoom, the answer was yes. The physical location of the meetings is at the San Andreas Fire Station. Director Miller indicated that she could attend via Zoom.

Policy Manual Review

The outline, table of contents, vacation, family medical leave, etc. still need to be added to the draft. Director Clark has all the backup of the work completed to date and he will continue to work with Lt. Cleland.

Directors Clark and Miller volunteered to continue the work of the Policy and Procedure Manual Committee.

6) Chief's Department Report:

There is a detailed review of the activities in the Chief's report. Of note:

The Firefighters' Association is planning on holding a pancake breakfast fundraiser in order to purchase blood glucometers for the District.

The 2001 HME pumper/tender is almost ready to ship, however we have not received a quote on the costs of delivery yet.

There is still approx. \$197,000 outstanding from CALFire/OES payments.

The extrication equipment has been serviced. Several pieces of new equipment have been ordered, such as protective gear, battery packs, and 750' of hose. The Firefighters' Association agreed to purchase two medical suction units for the District.

Preparations are already being made to be ready for the next fire season. Chief plans to send E-123 and then E-122 to an International Truck repair center to have a bumper-to-bumper evaluation and possible repairs to have both engines at 100% for fire season or in district calls.

A detailed copy of the fire incidents report will be sent to all Board members by Staff Member Lloyd.

7) Payment of Bills/Claim Transmittals:

Motion to approve all transmittals for payment – 1st Director Clark, 2nd - Director Miller

Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 0 - **Motion carried**

8) Directors' Comments:

Director Cook is pleased with the progress of the department and the work of the Board.

9) Closed Session, Personnel Matter GC 54957 (legal review)

Motion to adjourn the open meeting and reconvene in closed session at 7:16 P.M. – Motion – Director Clark, 2nd – Director Miller - Ayes: 4 - Nays: 0 - Abstain: 0 - Absent: 0 - Motion carried

Motion to adjourn the closed session and reconvene in an open meeting at 8:04 - Motion Clark, 2nd Miller, Ayes -4, Nay – 0, Abstain/absent 0. Motion carried unanimously. There were no actions taken during the closed session.

Next regular meeting is scheduled for February 9th at 6:00 P.M.

Meeting adjourned at 8:05.

Respectfully submitted,
Diane Lloyd
CCFRPD Staff