

# Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330 Fax: (209) 754-3906

[www.centralcalaverasfire.org](http://www.centralcalaverasfire.org)

Jeff Stone  
Fire Chief



## Minutes

### **REGULAR MEETING BOARD OF DIRECTORS**

**Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245  
6:00 P.M. Thursday November 12, 2020**

1. The Meeting was called to order at 6:00 PM by Director Mills. Present were Director Overacker, Director Mills, and Director Cook.
2. Public Comments
  - Chief Dickenson with Calaveras Consolidated Fire gave a presentation and update on the projects the Calaveras Fire Joint Powers Authority has been working on and the status of ALS transport in Calaveras County.
3. The Consent Agenda, consisting of the following items, was approved 3-0-2 on a Motion of Director Overacker, Seconded by Director Cook
  - a. Approval of October 8 meeting minutes
  - b. Approval of Claim Transmittals and Budget Report
4. There was no correspondence received.
5. Regular Agenda, Action Items
  - a. Community water projects
    - 1) El Rancho Loma Serena/ Pargett Proposal Parts have been ordered - awaiting approval from County to proceed. Gary Ghio will do plans. A Motion was made by Director Overacker, Seconded by Director Cook approving the expenditure of \$1500 to move the tank.
    - 2) Chief Wennhold suggested that the District return the \$300.00 donation by Robert Smith. A motion was made by Director Overacker, Seconded by Director Cook. The motion was approved 2-1-2 with Director Mills voting No.
    - 3) A discussion was conducted about the repair or replacement of the Mountain Ranch Tank. One Proposal to replace the tank for \$156,233.00 was received. Staff were directed to prepare a plan for further action.
  - b. Surplus Equipment, E126. A motion was approved 3-0-2 on a Motion of Director Overacker, Seconded by Director Cook.
  - c. Division Chief Ken Woods presented the proposed 5 year Strategic Plan. Directors indicated support of the plan and directed the plan to be placed on next months agenda for final approval.
  - d. New business
    - Apparatus Issues including Engine 121 being out of service and needing maintenance and the long-term solution for the housing of Water Tender 121 were discussed. The increase in the low value exemption from \$2000 to \$10,000 proposed by the County Assessor was discussed. No action taken

6. Chief's Department Report  
Written Report presented by Chief Wennhold
7. Director's Comments  
None
8. Closed Session (GC 54956.9.d.2) Pending Litigation, Gray vs/ Williams et al
  - a. Board retired to closed session at 8:29 PM Pending Litigation, Gray vs/ Williams et al
  - b. At 8:33 PM the Board returned to open session. The lawsuit was settled within the insurance limits of the Fire District and no further litigation is expected.
9. The meeting adjourned at 8:34 PM

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Bill Wennhold  
Fire Chief



## MINUTES

### REGULAR MEETING BOARD OF DIRECTORS

Station 1, 19927 Jesus Maria Road, Mokelumne Hill, CA 95245

6:00 P.M. Thursday October 8, 2020

1. The meeting was called to order at 18:00. Present were Directors Cook, Overacker, and Raggio. Absent were Directors Mills and Morris. Staff Present were Chief Wennhold, Deputy Chief Stone and Firefighter D. Miller
2. Public Comments:
  - A. Sal Sanchez Hernandez – recently purchased property Central Fire leases for Station 4 in Glencoe. Wants to turn old Three-Way Café into Mexican Restaurant. Wants to work with Fire District on updating lease agreement to include Fire District paying property taxes.
3. The Consent Agenda consisting of the following items was approved on the motion of Director Overacker, seconded by Director Cook 3-0-2.
  - a. Approval of September 17 meeting minutes
  - b. Approval of Claim Transmittals and Budget Report
4. Correspondence Received: Letter from auditing firm in Roseville regarding annual audit
5. Regular Agenda, Action Items
  - a. Community water tanks, El Rancho Loma Serena/ Pargett Proposal
    - i. Update on project. ERLS original water supply project
    - ii. Motion to order materials from Sender's to complete project.
      1. Approved on the motion of Director Overacker, seconded by Director Cook 3-0-2.
  - b. Repairs, Station 4 (action)
    - i. Discussion regarding metal vs. composition roof. Metal would be \$80-100 more but more durable, fire resistant and longer lasting. Total estimate of estimate of \$4000. The Firefighter's Association is anticipated to cover \$2500 of this cost.
    - ii. A motion was made by Director Cook, seconded by Director Overacker. Approved 3-0-2.
  - c. New business (discussion only)
    - i. Board discussed the use of District owned water supplies for Fuel Reduction projects not performed by the Fire District. The Board determined that the Fire District does not have the resources to support this.

6. The Fire Chief presented a written report.
7. Director's Comments
  - A. Director Carl Mills reported (via Deputy Chief Stone) that he had submitted the paperwork to renew his term to the Elections Department.
  - B. Director Raggio reported that she was not going to submit for renewal due to personal reasons.
  - C. Director Cook complimented the work of the Association for the Burrito Breakfast and suggested that additional outreach to community would be helpful.
8. Closed Session (GC 54956.9.d.2) Pending Litigation, Gray vs/ Williams et al
  - a. Retired to Closed Session at 19:24
  - b. Returned to Open Session at 19:30 - No Action Taken
9. The Meeting was adjourned at 19:31.

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Fire Chief



## MINUTES

### **SPECIAL MEETING OF THE BOARD**

**September 17, 2020 6:00 PM**

**STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245**

*Special Meeting was held on 9/17/2020. The Regular meeting on 9/10/2020 did not have a quorum.*

*The Meeting was called to order at 18:00*

*Present were Director Sam Cook, Director Patty Raggio, and Director Don Overacker. Absent was Director Jennifer Morris and Director Carl Mills.*

*Staff Present were Chief Wennhold, Deputy Chief Stone, Debbie Miller*

*Guest Ron Pargett was present.*

*Debbie Miller commented that she appreciated that progress was made on District website minutes and new format worked well.*

*The Consent Agenda was approved on the motion of Director Overacker, seconded by Director Cook.*

*Approved 3-0-2.*

*Correspondence: Applications for Special District Appointment were received and will be distributed to Director Raggio and Director Mills.*

*Regular Agenda:*

- a. *Discussion about the community water tanks, specifically the El Ranch Loma Serena tank occurred. The Board received a proposal from Ron Pargett to install the tank and plumb it to the turnout near the club house. The goal is to install a fire hydrant at that location.*
  - i. *Staff were directed to prepare a draft proposal for the entire project and seek approval from the County CAO. Staff also directed to consult with appropriate County departments about necessary permits or requirements.*
  - ii. *Staff directed to investigate cost savings options for fire hydrant connection.*
- b. *Final Budget*
  - i. *The Final Budget was approved on the motion of Director Cook, seconded by Director Overacker. Approved 3-0-2.*
- c. *Audit Proposal*
  - i. *On the motion of Director Cook, seconded by Director Overacker the Fire Chief was directed to initiate the process of the annual audit from our current auditor provided the amount does not exceed \$4200.00. Approved 3-0-2.*
- d. *Discussion only: The repairs needed to Station 4 in Glencoe were discussed. The Association has allocated \$2500.00 and hopes to allocate more from future fundraisers.*
- e. *Additional funding will come from current District maintenance funds. The Fire Chief will seek direction from the Board if those amounts are expected to be exceeded.*

*The Fire Chief presented his report*

*No Director's Comments*

*Closed Session:*

- a. *Went to closed session at 7:19*
- b. *Returned to open session at 7:43, no action to report*

*Adjourned at 7:44*

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Fire Chief



## CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT MINUTES

Meeting Date: August 13, 2020

BOARD MEMBERS: Director Cook, Director Raggio, and Director Overacker; **Absent** Director Mills  
EMPLOYEES: Captain M. Tedder, Firefighter D. Miller, Chief Wennhold, and Division Chief J. Tedder  
GUESTS: June Keeler

1. Call to Order- The meeting was called to order at 6:06 pm (Patti Raggio, Sam Cook, Don Overacker, and Jennifer Morris)
2. Closed Session: Will follow the regular session.
  - a. Pending Litigation, Gray vs/Williams, et al
3. Public Comments: June Keeler: Returned the treasurer documents for the Safety Elves to Chief Wennhold. Explained that she cancelled the Elves contract because they did not tell her that they were having people dump slash on her property. The Safety Elves logs, trees, and equipment were supposed to be gone last Friday, all of it is still there and she would like it removed. Jeff Stone has contacted people to remove everything but only the fire truck has been removed by fire department staff at the request of the Chief. Chief Wennhold will be contacting Deputy Chief Jeff Stone to ensure this is done and if not, it will be assigned elsewhere.
4. CONSENT AGENDA. Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.
  - a. July Minutes (Not available/Carried over)
  - b. Budget Summary/Transmittals/Auditor Account Balances (Not available/Carried over)

Director Raggio made a motion to table the Consent Agenda as presented. Director Overacker seconded. (**Ayes-** Director Cook, Director Raggio, and Director Overacker; **Absent** Director Mills)

5. Regular Agenda:
  - a. 1. Community Water Tanks: Sam Cook has been working on getting the water tank to Rancho Loma Serena. He has volunteers to trench the water line with some donations for some of the supplies.  
2. Mountain Ranch Tank: Significant leaks have been discovered and Marty has been working with a tank repair company who will patch the outside and will dive inside to repair major leaks next week at a cost of approximately \$5000.00. Long range the company recommended replacing the tank. Chief Wennhold and Captain Marty Tedder will oversee this project.
  - b. Surplus Equipment: Dodge Van was surplused and was sold for \$1000.00. Review of equipment at the stations revealed that we have a lot of equipment that is broken and of unknown value. The Board had no objections to assessing values and selling small items with minimal value and disposing or unserviceable items
  - c. New Business Discussion:
    1. The Miners Pick: Patti Raggio suggested that the new Chief should introduce himself through the Miner's Pick publication staff to work on article submissions.

6. Correspondence:

- a. Closed session litigation letter.

7. Fire Chief's Report: (Full Report Attached)

- a. Ad. Min:
  - 1. Recruitment: 2 new firefighters have been recruited,
  - 2. Recruit/Retention 1Q Grant reimbursement submitted.
  - 3. Lost 3 firefighters to permanent jobs. J Olson, Marc Riojas, and Ken Woods.
- b. Operations:
  - 1. Replacement backup generator installed Station 1, need to finish wiring and transfer switch.
  - 2. New roll-up door motors installed in bay.
  - 3. Want to sell Marty's old shell.
  - 4. Successful drive thru spaghetti feed held at Station 4.
  - 5. Training still postponed due to Covid.
  - 6. Covid update per DC Tedder
  - 7. Support 121 now in service
  - 8. Call total/Strike Teams discussed
- c. Equipment:
  - 1. Work completed on engines listed in Chiefs report.
- d. Prevention/Plans: Strategic Plan will be presented at the next meeting when complete.

At 7:16 pm, Director Overacker made a motion to go to closed session. Director Cook seconded. (Ayes- Director Cook, Director Raggio, Director Overacker, and Director Morris, Absent Director Mills)

At 7:23 PM Director Overacker motioned to return to open session, Director Cook seconded, 4 ayes- 1 absent. There was no action taken during the closed session

8. Meeting Adjourned: 7:24 pm

Director Overacker made a motion to adjourn. Director Cook seconded. (Ayes- Director Cook, Director Raggio, Director Overacker, and Director Morris, Absent- Director Mills)

\_\_\_\_\_  
Approval Signature – Director

\_\_\_\_\_  
Approval Signature – Secretary (Acting)

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## MINUTES

### **MEETING OF THE BOARD**

**July 9, 2020 6:00 PM**

***STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245***

The Meeting was called to order at 18:04

Present were Director Sam Cook, Director Carl Mills, Director Patty Raggio, and Director Don Overacker. Absent was Director Jennifer Morris.

Staff Present were Chief Wennhold, Deputy Chief Stone, Keelee Carpenter, Ryan Carpenter, Debbie Miller, John Moreland

The closed session was moved to the end of the meeting at the request of the Board President.

There were no Public Comments

On the motion of Director Raggio, the Minutes of the last meeting were moved from the Consent Agenda to the Regular Agenda.

The Consent Agenda was approved on the motion of Director Overacker, seconded by Director Cook. Approved 4-0-1.

The minutes of the last meeting were then discussed. A request was made by Director Overacker to modify the minutes. A motion was then made by Director Cook to approve the Minutes as modified, seconded by Director Raggio. Minutes were approved 4-0-1.

The draft Financial Audit was reviewed by the Board. A motion was made by Director Cook to approve the draft audit and to authorize the District Treasurer to sign any approvals or management letters necessary to finalize the audit. Seconded by Director Overacker. Approved 4-0-1.

Chief Stone gave an update on the Fire Safety Elves program and the progress that was being made on getting all of the material and equipment removed from the processing yard.

There was no correspondence.

Director's Reports:

All Directors present have Form 700 on file with the District

Director Overacker requested that the Fire Chief prepare a letter expressing appreciation for the outgoing Officer's of the FireFighter's Association: Terri Bishop, Linda Burns, and Terry Stone. Also requested that the Fire Chief prepare a letter expressing appreciation to June Keeler for the use of her property for the Fire Safety Elves program.



Director Raggio gave an update on the Pre-Fire Plan map / Fire Safe Council grant project.

The Fire Chief presented his report.

The Board retired to Closed Session at 19:07 and returned at 19:14. No action was taken.

The meeting was adjourned at 19:15.

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## MINUTES

### ***MEETING OF THE BOARD***

***June 11, 2020 6:00 PM***

***STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245***

The Meeting was called to order at 18:02

Present were Director Sam Cook, Director Jennifer Morris, Director Patty Raggio, and Director Don Overacker. Absent was Director Carl Mills.

Staff Present were Chief Wennhold, Deputy Chief Stone, Debbie Miller, Marty Tedder, Ryan Carpenter, and Ray Tyler.

Closed Session:

- a. Pending Litigation- Gray v. Williams, et al.; Ventura County Superior Court Case No. 56-2019-00528882-CU-PA-VTA pursuant to Government Code section 54956.9 (d)(2)

No Action Taken returned to open session at 18:10

No Public Comments

Consent Agenda:

May Meeting Minutes

Transmittals and Ledger / Budget Summary.

Consent Agenda adopted on motion of Director Overacker, 2nd by Director Cook. Vote 4-0-1.

Regular Agenda:

2020 / 2021 Preliminary Budget. Discussion / Approval. Approved on motion of Director Overacker, 2nd by Director Cook. Vote 4-0-1.

Fire Safety Elves. Study Session / Review of Issues / Board Direction for future activities. Board discussed Fire Safety Elves Program and continued to next meeting for further discussion.

Correspondence: 60 Day Notice to Quit for property at 18898 Jesus Maria Rd.

Director Reports:

Directors reminded that Form 700's need to be completed and lodged with the District.

Fire Chief's Report: Chief Wennhold delivered Fire Chief's report.

Meeting adjourned at 20:46 on motion of Director Overacker, 2nd by Director Cook. Vote 4-0-1.

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## MINUTES

### **MEETING OF THE BOARD**

**May 14, 2020 6:00 PM**

***STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245***

The meeting was called to order at 18:10. All Board members were present.

Report on Closed Session items:

- a. The Board accepted Fire Chief Jeff Stone's request to step down to the position of Deputy Chief, effective May 31, 2020.
- b. The Board appointed Division Chief Bill Wennhold to the position of Fire Chief, effective May 31, 2020. The Board agreed to review these position assignments in six months.
- c. No Action Taken

There were no public comments.

The Board adopted the items on the consent agenda.

- a. April Meeting Minutes
- b. Transmittals and Ledger / Budget Summary.

On the regular agenda, the Board approved the form of the Assistance by Hire Agreements for Fire Suppression and Fuel Reduction Equipment. The Board requested that a monthly report be provided on any projects completed under these agreements.

Study Session: The Board concurred with the recommendations of the Finance Committee on the framework for the Preliminary Budget. The Fire Chief was directed to bring the Preliminary Budget to the Board for approval at the next Board meeting.

No Correspondence:

Director Reports:

Director Cook sought input on whether the Fire District should look into obtaining redwood water tanks from CCWD. Board and Staff expressed concerns about the ongoing maintenance of these tanks and the susceptibility to fire.

Director Mills indicated that the Board was continuing to look into complaints and issues raised about the Fire Safety Elves program.

Fire Chief's Report: attached.

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## Minutes

### **SPECIAL MEETING OF THE BOARD**

***April 23, 2020 6:00 PM***

***STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245***

1. Called to order 18:04. Meeting conducted under Newsom Executive Order N-29-20.
  - a. Present: Directors Cook and Overacker. Director Raggio appearing via video conference.
  - b. Staff: Chief Stone, Engineer Ryan Carpenter, Firefighter Debbie Miller. Marty Tedder and Joanna Tedder present via video conference.
2. **Closed Session Agenda:**
  - a. No Action Taken
3. **Public Comments**<sup>1</sup>: None
4. **Regular Agenda:**
  - a. Resolution 2020-005 - Resolution Approving The Calaveras County PG&E Butte Fire Fire Apparatus and Equipment Program (Purchase Of Surplus Cal Fire Model 14 Type 3 Fire Apparatus from Cal Fire); Administered By The Central Calaveras Fire & Rescue Protection District And Funded By Calaveras County. **Approved on motion by Director Overacker. 2nd by Director Cook. Approved 3-0.**
  - b. Study Session: 2020 / 2021 Preliminary Budget. The Board will conduct a study session and give direction to the Finance Committee and staff for the Preliminary Budget. **Discussion by Board and direction given to staff.**
5. **Correspondence:** None
6. **Director Reports:** None
7. **Fire Chief's Report:** Update by Division Chief Joanna Tedder on Fire District's response to Covid-19. Fire District is applying for grants to offset increased costs.
8. **Adjourn**

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<sup>1</sup> Public Comments: Any item of interest to the public that is within the subject matter jurisdiction of the Board and is not posted on the Consent or Regular agendas may be addressed during the Public Comment period. California law prohibits the Board from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the Board of Supervisors. Public Comment is limited to 30 minutes. If Public Comment is completed before the 30 minute allotted time period, the Board may immediately move to the next order of business. If Public Comment is not completed during the allotted time period, it will be continued as the last item of business in order to provide an opportunity for the remainder of comments to be heard.

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## AGENDA

### ***MEETING OF THE BOARD***

***March 12, 2020 6:00 PM***

***STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245***

**1. Call to Order:**

**2. Closed Session Agenda:**

- a. Pending Litigation- Gray v. Williams, et al.; Ventura County Superior Court Case No. 56-2019-00528882-CU-PA-VTA pursuant to Government Code section 54956.9 (d)(2)
- b. Public Employment - pursuant to Government Code Section 54957 (b)(1): Title: Personnel - Fire Chief

**3. Public Comments<sup>1</sup>:**

**4. Consent Agenda<sup>2</sup>:**

- a. Approval of the:
  1. February Meeting Minutes
- b. Transmittals and Ledger / Budget Summary.

**5. Regular Agenda:**

- a. Resolution 2020-003 - Resolution Approving The Calaveras County PG&E Butte Fire Fire Apparatus and Equipment Program (Purchase Of 2001 Chevy Suburban 1500 4X4 from San Andreas Fire District); Administered By The Central Calaveras Fire & Rescue Protection District And Funded By Calaveras County.
- b. Resolution 2020-004 - Resolution Supporting The Preparation And Submission Of A Proposal For The Calaveras County North And South Exclusive Operating Ambulance Zones By The Calaveras County Fire Joint Powers Authority - Discussion / Approval
- c. El Dorado & Umpqua Account updates - Discussion / Approval

**6. Correspondence:**

**7. Director Reports:**

**8. Fire Chief's Report**

**9. Adjourn**

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<sup>2</sup> Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

California law prohibits the Board from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the Board of Supervisors. Public Comment is limited to 30 minutes. If Public Comment is completed before the 30 minute allotted time period, the Board may immediately move to the next order of business. If Public Comment is not completed during the allotted time period, it will be continued as the last item of business in order to provide an opportunity for the remainder of comments to be heard.

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## MINUTES

*MEETING OF THE BOARD  
February 13, 2020. 6:00 PM*

*STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245*

The Meeting was called to order at 6:05 PM.

Roll Call: Directors Overacker, Cook, Mills, and Raggio were present

Closed Session 18:08 - 18:30. No action taken.

Consent Agenda (January and December Meeting Minutes & Transmittals & Ledger Summary) approved. 1st Overacker, 2nd Cook vote 4-0-1.

Resolution 2020-001 - Resolution Approving The Calaveras County PG&E Butte Fire Fire Apparatus and Equipment Program (Purchase Of 1989 Ford F-350 NorthStar by Braun NW, Vin: 1FDKF38MOKNB32788); Administered By The Central Calaveras Fire & Rescue Protection District And Funded By Calaveras County. 1st Overacker, 2nd Cook vote 4-0-1.

Resolution 2020-002 - Resolution Approving The Calaveras County PG&E Butte Fire Water Supply Improvement Program (Purchase Of 1990 Ford F8000 E-One 1500 gallon Water Tender from West Point Fire, Vin: 1FDYD8OU3LVA44411); Administered By The Central Calaveras Fire & Rescue Protection District And Funded By Calaveras County. 1st Overacker, 2nd Cook vote 4-0-1.

Financial Documents for Umpqua and El Dorado banks were updated with current Board members.

Updates to Fire District Website were discussed. No action taken  
Fire Chief's Report - attached.

The meeting adjourned at 7:30 PM.

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## MINUTES

### *MEETING OF THE BOARD*

*January 23, 2020. 6:00 PM*

*STATION #1 –19927 Jesus Maria Road, Mokelumne Hill, CA 95245*

The Meeting was called to order at 6:00 PM.

Roll Call: Directors Overacker, Cook, and Raggio were present

The approval of the previous meeting minutes were tabled on a motion of Dir. Cook, 2nd by Dir. Overacker. 3-0-2.

The 2020 Policy and Procedure updates were discussed. Changes are formatting only and are available on the Fire District's Dashboard. Since no substantive changes are being made, no action was taken by the Board.

The Board adopted the recommended changes to Section 8 of the Calaveras County Joint Fire Authority concerning the makeup of the Board of Directors of the JPA on a motion of Dir. Cook, 2nd by Dir. Overacker. 3-0-2.

The Board discussed the status of maintenance and repairs needed at Station 4 in Glencoe. The issue was referred to the Facilities committee for further discussion and planning.

Director Overacker reported that the Spaghetti Dinner fundraiser for Station 4 in Glencoe went very well.

Director Raggio gave an update on the status of the Pre-Fire Plan District Map Phase 2 funded by a Cal-Fire prevention grant. The map is progressing well and on-schedule.

Financial Transactions were tabled until the next meeting. The General Ledger summary was presented.

Fire Chief's Report - attached.

The meeting adjourned at 7:30 PM.