

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: December 13, 2017

Call to Order: The meeting was called to order at 6:00 pm

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Mills, Director Overacker and Director Genochio **Absent**-Director Cook and Director Barr

Public Comments: None

Approval of Minutes: Approval of November 14, 2017 Meeting Minutes. Director Mills made a motion to approve the Meeting Minutes. Director Overacker seconded. (**Ayes**- Director Genochio, Director Overacker and Director Mills, **Absent** Director Barr and Director Cook)

Adjourn Open session: 6:00 pm

Call to Order Closed session: 6:01 pm

Closed Session- No action Taken. Nothing to Report.

Adjourn Closed session: 6:15 pm

Call to Order Open session: 6:15 pm

New Business:

A. Board of Directors-Positions and Committee Members 2018 This item was tabled until next meeting in January 2018.

B. Director Todd Barr Resignation letter- Director Mills made a motion to accept the resignation letter of Director Todd Barr from the Board of Central Calaveras Fire. Director Overacker seconded. Board discussed a District citizen who is interested in the position-Jim Bass. The Board agree to invite Mr. Bass to the January Meeting and offer him the open Director position. (**Ayes**- Director Genochio, Director Overacker and Director Mills, **Absent** Director Barr and Director Cook)

C. Policies Revisions/ Updates

1. 6040 Authorized Benefits
2. 6060 Continuity
3. 6080 Compensation
4. 6110 Compensatory Time Off
5. 6130 Vacation Time
6. 7025 Paid Fire Captain (Limited Term SAFER Grant)
7. 7026 Paid Fire Captain (Limited Term 2018)
8. 7610 Volunteer Chief of Staff
9. 7050 Resident Fire Fighter and Resident Engineer

Chief Stone discussed Policy changes he is requesting to personnel compensation and positions to maximize the funds available to maintain core personnel and keep adequate staffing on duty for calls. The Chief position is also become a stipend, volunteer position to lower the cost to the District.

Director Mills made a motion to approve the new Policies. Director Overacker seconded. (**Ayes-** Director Genochio, Director Overacker and Director Mills, **Absent** Director Barr and Director Cook)

D. Fireworks Ordinance- Discussion Requested by Calaveras Board of Supervisors The Calaveras Board of Supervisors pooled the Fire Districts opinion of fireworks deemed illegal by State Law. Chief stone believes the State Laws are adequate for our District. The 4th of July family event at Mountain Ranch Ball Park which includes fireworks, has been sufficient for our District. He also said the use of Safe and Sane fireworks has seemed to mitigate most problems associated with firework use. No Action Taken.

E. Calaveras County Fire Authority-Joint Powers Authority: Discussion -The Fire Chief's Association is interested in establishing a Fire Safety Code for Calaveras County. To accomplish this goal, they have been working to form a Joint Powers Authority consisting of the 9 Fire Chiefs from the 9 Districts in the County. The intent is to give guidance to the Board of Supervisors on fire related issues. The County also wants to turn over the water enhancement fee to the Calaveras County Fire Authorities.

Unfinished Business: None.

Directors Reports: None.

Committee Reports: Policy and Procedure Committee met to update Policies on Lexipol.

Financial:

A. Transmittals for December 13, 2017 Discussion/Approval: Director Mills made a motion to approve the December 13, 2017 transmittals. Director Overacker seconded (**Ayes-** Director Genochio, Director Overacker and Director Mills, **Absent** Director Barr and Director Cook)

B. Final Budget 2017/18 Attestation Discussion/Approval signatures

C. Ledger-December 13, 2017- Tabled Until Next Meeting

D. CPPA and CalPers Health Resolution Approved Payments – FYI

.Fire Chief's Report: Attached

Correspondence- None

Director Overacker made a motion to adjourn. Director Mills seconded. (**Ayes-** Director Genochio, Director Overacker and Director Mills, **Absent** Director Cook)

Meeting adjourned at 7:25 pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: November 14, 2017

Call to Order: The meeting was called to order at 5:57 pm

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Mills, Director Overacker and Director Cook **Absent**-Director Barr and Director Genochio

Public Comments: None

Approval of Minutes: Approval of October 11, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Overacker seconded. (**Ayes**- Director Cook, Director Overacker and Director Mills, **Absent** Director Barr and Director Genochio)

Adjourn Open session: 5:59 pm

Call to Order Closed session: 6:00 pm

Closed Session- No action Taken. Nothing to Report.

Adjourn Closed session: 6:19 pm

Call to Order Open session: 6:20 pm

New Business:

A. Report on Sale of Fire Support Camper. Purchase of Load and Go Utility Body for S121 (Fire Support Vehicle)- Discussion/Approval Chief Stone informed the Board that we sold the camper for \$5,500.00. The Chief would like to add a Load and Go Utility bed for S121. This vehicle has proven to be the best for fire support, so the addition of a utility bed would allow the equipment to be more organized and accessible. Since the cost is \$8,000, the Chief would like to put it on hold for now and possibly revisit next year.

B. Calaveras Community Foundation Grant- Central Fire received the grant for the Firewood Elves Association. They received a grant for ~\$49,0000 to purchase chainsaws, log splitters,safety equipment and help with wood delivery. The Fire wood elves program is too new to receive the money, so it will be managed by Central with separate County codes for revenue and expenditure, to keep all monies separate.

C. VFA Grant Resolution 2017-10 This is a 50/50 match grant that Central has received in the past. The Chief will purchase items we needed to buy like wildland gear, pagers,helmets and nozzles. Director Mills made a motion to approve Resolution 2017-10 and approve the purchase of items required to meet the 50/50 match on the grant. Director Overacker seconded. (**Ayes**- Director Cook, Director Overacker and Director Mills, **Absent** Director Barr and Director Genochio)

D. Facilities Situation Report- Marty Tedder evaluated the condition of all of our Stations and wrote a report listed all repairs needed. The most immediate repair that Chief would like to address is the Station#2 roof. It is in need of repair before winter at a cost of \$2,650. Director Mills made a motion to

approve the repairs to the roof of Station#2. Director Overacker seconded. (**Ayes-** Director Cook, Director Overacker and Director Mills, **Absent** Director Barr and Director Genochio)

E. Strategic Plan- Organizational Structure- Discussion

Since Measure E did not pass by the $\frac{2}{3}$ vote required, Chief Stone would like to come to the Board next month with a plan for budgeting Central Fire through next year. Starting in January, Chief Stone would like to reduce his position from part time to a volunteer position with a stipend of \$960.00 per pay period with no benefits. By the end of the year the two Captains positions must be paid out and eliminated as per the SAFER Grant. Captain Gonzalez will be made a Senior Captain and the District will pay 100% of his medical benefits but he will pay for any dependents. Captain Berlier will be rehired at \$12.37/hr with no benefits. Cal Pers retirement and sick time accrual will be maintained as required by law. The 3rd Captain position will be filled by a Volunteer Lieutenant who is paid a daily stipend of \$150.00 per shift with no benefits.

F. Policy and Procedure Section #5060 Lines 11 & 12- Correction of Conflicting Language- Discussion/Approval Chief Stone requested the Board approve removal of two lines in Policy and Procedure Section # 5060 lines 11 & 12. When the Policy and Procedures were revised, two lines from the old Policy and Procedures were not removed as intended. These create a conflict and should be removed for clarity. Director Mills made a motion to remove the old language from the revised Policy and Procedure Section # 5060 lines 11 & 12. Director Overacker seconded. (**Ayes-** Director Cook, Director Overacker and Director Mills, **Absent** Director Barr and Director Genochio)

G. Authorize Fire Chief to sign Memorandum of Understanding (MOU) between the County of Calaveras Behavioral Health Services and Central Calaveras Fire for the Administration and Storage of Narcan Nasal Spray Kits. Discussion/Approval All Fire Districts in Calaveras County are signing this agreement to allow apparatus and personnel to carry and administer the Narcan Nasal Spray Kits when appropriate. Health and Human Services will administer this program and distribute the kits. Firefighters and other responding medical emergency responders will be trained in the use of these kits which includes careful documentation of each use. Director Overacker made a motion to authorize Chief Stone to sign the MOU between the County of Calaveras Behavioral Health Services and Central Calaveras Fire for the Administration and Storage of Narcan Nasal Spray Kits. Director Mills seconded. (**Ayes-** Director Cook, Director Overacker and Director Mills, **Absent** Director Barr and Director Genochio)

Unfinished Business: None.

Directors Reports: None.

Committee Reports: Policy and Procedure Committee met to update Policies on Lexipol.

Financial:

A. Transmittals for November 14, 2017 Discussion/Approval: Director Mills made a motion to approve the November 14, 2017 transmittals. Director Overacker seconded (**Ayes-** Director Cook, Director Overacker and Director Mills, **Absent** Director Barr and Director Genochio)

B. Final Budget 2017/18 Attestation Discussion/Approval signatures

C. Ledger-November 14, 2017- Tabled Until Next Meeting

D. CPPA and CalPers Health Resolution Approved Payments – FYI

E. GANN Limit- Discussion/Approval- The Board was presented the new GANN Limit figures for 2017/18. Approval is an annual requirement. Director Overacker made a motion to accept this year's GANN Limit figures. Director Mills seconded. (**Ayes-** Director Cook, Director Overacker and Director Mills, **Absent** Director Barr and Director Genochio)

.Fire Chief's Report: Attached

Correspondence- CPPA FY 2016/17 Audit Report, Director's Meeting and Annual Savings Report-FYI

Meeting adjourned at 7:40 pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: October 11, 2017

Call to Order: The meeting was called to order at 6:00 pm

Introduction of Staff: Fire Chief- Jeff
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker and Director Cook **Absent**-Director Barr and Director Mills

Public Comments: None

Approval of Minutes: Approval of September 19, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Overacker seconded. (**Ayes**- Director Cook, Director Overacker and Director Genochio **Absent** Director Barr and Director Mills)

New Business:

- A. Policy 6400- Fire District Member/ Volunteer Training and Equipment Credits- Discussion/Approval
Chief Stone presented this updated Credit accrual and usage policy to the Board. Since many members would like to take advanced training like EMT, Chief Stone would like to include training in the credit system. This would allow career and volunteer personnel to use credits for advanced training that is approved by the Chief. The department could then provide advanced training toward individual goals in the fire service while still maintaining credits for equipment. This would ultimately benefit the District with better trained and equipped personnel. Director Overacker made a motion to approve Policy 6400. Director Cook seconded. (**Ayes**- Director Cook, Director Overacker and Director Genochio **Absent** Director Barr and Director Mills)

Unfinished Business: None.

Directors Reports: Director Cook is still working with CCWD to donate several redwood tanks to our District. He and Chief Stone are discussing strategic locations for the tanks.

Committee Reports: None.

Financial:

- A. Transmittals for October 11, 2017 Discussion/Approval: Director Cook made a motion to approve the October 11, 2017 transmittals. Director Overacker seconded (**Ayes**- Director Cook, Director Overacker and Director Genochio **Absent** Director Barr and Director Mills)
- B. Final Budget 2017/18 Discussion/Approval: Chief recommended approval of the final budget. He will present it at the next Board Meeting for a full approval of 4/5 Board Members approval. Director Cook made a motion to approve the final budget. Director Overacker seconded. (**Ayes**- Director Cook, Director Overacker and Director Genochio **Absent** Director Barr and Director Mills)
- C. Ledger-October 11, 2017- FYI
- D. CPPA and CalPers Health Resolution Approved Payments – FYI

Fire Chief's Report: Attached

Adjourn Open session: 6:51 pm

Call to Order Closed session: 6:52 pm

Closed Session- No action Taken. Nothing to Report.

Adjourn Closed session: 7:02 pm

Call to Order Open session: 7:03 pm

Meeting adjourned at 7:15 pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: Sept 19, 2017

Call to Order: The meeting was called to order at 6:00 pm

Introduction of Staff: Fire Chief- Jeff Stone (phone in)
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, Director Cook, Director Barr and Director Mills

Public Comments: None

Approval of Minutes: Approval of August 8, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Overacker seconded. (**Ayes-** Director Cook, Director Overacker, Genochio, Director Barr and Director Mills)

New Business:

- A. Policy 4140- Fire Safety Association- Discussion/Approval Chief Stone explained the addition to our Policies is similar to the policy addition for the Association. It would create more grant opportunities for the Fire Safety Elves Association than just the non-profit 501C designation. Director Overacker made a motion to approve Policy 4140. Director Cook seconded. (**Ayes-** Director Cook, Director Overacker, Genochio, Director Barr and Director Mills)
- B. Central Calaveras Fire Prevention/ Fuel Reduction Project(s)- Discussion/Approval This project will focus on the large trees cut down and left behind after the Butte Fire. The Central Calaveras Fire Safety Elves (CCFSE) program will augment existing programs to deal with the large number of downed trees on private properties. If a property owner is physically or financially unable to remove their downed trees, they can donate their downed trees to the CCFSE program. Volunteers will cut, split and deliver wood to Seniors, Veterans and Low Income residents in Central Calaveras Fire District. Chief Stone is expecting the demand to exceed what our volunteers can do. Director Cook made a motion to approve the Central Calaveras Fire Prevention/ Fuel Reduction Project(s). Director Overacker seconded. (**Ayes-** Director Cook, Director Overacker, Genochio, Director Barr and Director Mills)
- C. Assistance to Fire Fighters Grant- SCBA purchase proposals- Fire District Matching Funds- Discussion/Approval FEMA Grant for replacement SCBA's has been approved. Award amount is \$135,239 with a 5% match requirement from central totaling \$6,761. Our Central Calaveras Fire Fighters Association has already raised money exceeding that need for our %5 match. Chief supplied Board Members with cost estimates from two companies- Scott and MSA. Even though the Scott estimate came in lower than the MSA, the Chief is recommending the Board approve purchasing the Scott equipment due to reliability and expensive battery pack replacement in MSA units. Director Barr made a motion to approve the purchase of the Scott SCBA systems with the FEMA grant money and Central Fire's 5% matching funds.. Director Mills seconded. (**Ayes-** Director Cook, Director Overacker, Genochio, Director Barr and Director Mills)
- D.

Unfinished Business: None.

Directors Reports: Director Genochio reported the Calaveras county Board of Supervisors is putting the TOT on the next ballot. They are actively promoting that the Fire departments should get an increased percentage of 10% up from 6% of the revenue. This means Central Fire should receive a share of approximately \$38,000.

Committee Reports: Director Cook reviewed the Committee Meeting for Measure E. Chief Stone, Director Cook and Director Overacker met to review the bullet points to be presented in the flyer for Measure E. There will be promotional meeting with the Mountain Ranch Community Club and a staffed table outside of Sender's for 4 weekends to discuss and explain the Measure to the public.

Financial:

- A. Transmittals for September 19, 2017: Director Cook made a motion to approve the September 19, 2017 transmittals. Director Barr seconded (**Ayes**- Director Cook, Director Overacker, Genochio, Director Barr and Director Mills)
- B. Ledger-September 19, 2017- FYI
- C. CPPA and CalPers Health Resolution Approved Payments – FYI

Fire Chief's Report: Attached

Adjourn Open session: 6:42 pm

Call to Order Closed session: 6:43 pm

Closed Session- No action Taken. Nothing to Report.

Adjourn Closed session: 6:49 pm

Call to Order Open session: 6:50 pm

Meeting adjourned at 6:55 pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: August 9, 2016

Call to Order: The meeting was called to order at 6:03 pm.

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, Director Barr and Director Cook
Absent-Director Mills

Public Comments: None

Approval of Minutes

Approval of July 9, 2016 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Barr seconded. (**Ayes-** Director Genochio, Overacker, Cook and Barr; **Absent-** Director Mills)

New Business:

- A. Boards Role in Finance and Fiscal Accountability- Free Training Discussion. Chief Stone suggested that it would be good for at least one Board member to attend. Chief Stone, Admin Debbie Miller and Board of Director's Treasurer- Don Overacker will attend. No Action Taken.
- B. Ethics Training AB1234 for Special Districts. This is a free training. Although also provided online, it is an option to complete the annual requirement. No Action Required.

Unfinished Business

- A. Review of Apparatus, Personnel, and Buildings future Plans- Nothing to report.
- B. Potential Revenue and Service Increase- Discussion. Nothing to Report.
- C. Policy and Procedures- Chapter 6 Discussion/ Approval Tabled until next meeting.

Directors Reports: Director Overacker and Chief Stone drove to Menlo Park Fire to pick up the 1991 ¾ ton Chevy truck. Chief Stone plans on selling the large van and one of the Ford Taurus'. The donated camper was sold on Public surplus for \$1,500.00. The money went towards the purchased camper that was a better fit for our needs.

Committee Reports: Nothing to Report.

Financial:

- A. Transmittal for August 9, 2016: Director Cook made a motion to approve the August 9, 2016 transmittal. Director Barr seconded. (**Ayes-**Genochio, Overacker, Cook and Barr; **Absent-** Director Mills.)

- B. Ledger- August 2016- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- D. Gann Limit- Discussion/ Approval Tabled until next Meeting
- E. Budget Adjustment for close of FY 2015/16. Discussion/ Approval Director Barr made a motion to approve the final budget adjustment for 2015/16 fiscal Year. Director cook seconded. (**Ayes**-Genochio, Overacker, Cook and Barr; Absent- Director Mills.)

Fire Chief's Report: Attached

- A. Adjournment: Director Overacker made a motion to adjourn. Director Cook seconded. (**Ayes**-Genochio, Overacker, Cook and Barr; Absent- Director Mills.)

Meeting adjourned at 6:50 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: July 11, 2017

Call to Order: The meeting was called to order at 6:05 pm.

Introduction of Staff: Fire Chief- Jeff Stone

Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Mills and Director Cook. Absent- Director Barr and Director Overacker

Public Comments: None

Approval of Minutes: Approval of June 13, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Mills seconded. (**Ayes-** Director Cook, Director Mills and Genochio; **Absent-** Director Barr, and Director Overacker)

New Business:

A. Resolution 2017-006 RESOLUTION ESTABLISHING PAYMENT TO CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) ACCOUNT#5946063802 FROM CENTRAL CALAVERAS FIRE AND RESCUE UMPQUA PAYROLL ACCOUNT #172054602 THROUGH ELECTRONIC FUNDS TRANSFER (ETF) Board was informed of Cal Pers is now requiring electronic funds for retirement payments. We will still have our payroll service take the deductions for employee and employer contribution but have the check made out to Central fire instead of Cal Pers. Admin Debbie Miller will deposit in payroll account and send electronic payment through Cal Pers website. Director Mills made a motion to approve Resolution 2017-006. Director Cook seconded. . (**Ayes-** Director Cook, Director Mills and Genochio; **Absent-** Director Barr, and Director Overacker)

B. Resolution 2017-007 RESOLUTION OF THE BOARD OF DIRECTORS OF THE CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT ADOPTING INTENDED BALLOT LANGUAGE AND CALLING AND PROVIDING FOR AN ELECTION TO BE HELD IN SAID DISTRICT ON NOVEMBER 7, 2017 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS THE QUESTION OF THE ADOPTION OF A SPECIAL FIRE TAX FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES, AND REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING ELECTION SERVICES BY THE CALAVERAS COUNTY ELECTIONS DEPARTMENT Chief Stone presented to the Board Resolution 2017-007. This Resolution will be given to County Elections to start the process of adding a Special Fire Tax to the ballot for citizens in Central Fire's District in November. By requesting the Elections Department to consolidate with other election items, the cost to place the item on the ballot will be lower. Chief Stone told the Board that the new State law requiring increasing the minimum wage to \$11/ hour as of January 2018 and increasing \$1.00 per year to \$15/ hour by 2022, will have a significant impact on Central Fire's budget since our paid Fire Captains work 48 hour shifts. This will also have an effect on the cost of maintenance/repairs of all equipment and other supplies and services necessary to assure the highest quality response to District calls. Director Mills made a motion to approve Resolution 2017-007. Director Cook seconded. (**Ayes-** Director Cook, Director Mills and Genochio; **Absent-** Director Barr, and Director Overacker)

Unfinished Business:

A. Board of Directors Email Accounts- As a continuation of the Chief's discussion with the Board at the last meeting, he will help each Director set up an email account dedicated to Central Fire correspondence.

Directors Reports: None.

Committee Reports: Personnel Committee- Met. No Action Taken. Nothing to Report.

Financial:

A. Transmittals for July 11, 2017: Director Cook made a motion to approve the July 11, 2017 transmittal. Director Mills seconded (**Ayes-** Director Cook, Director Mills and Genochio; **Absent-** Director Barr, and Director Overacker)

B. Ledger-July 11, 2017- FYI

C. CPPA and CalPers Health Resolution Approved Payments – FYI

D. Budget Adjustments FY 2016/17- Director Mills made a motion to approve the budget adjustments to the 2016/17 Budget. Director Cook seconded. Discussion/Approval

Director Barr Arrives 6:17 pm.

Fire Chief's Report: Attached
Adjourn Open session: 6:21 pm
Call to Order Closed session: 6:22 pm
Closed Session- No action Taken. Nothing to Report.
Adjourn Closed session: 6:28pm
Call to Order Open session: 6:29 pm
Correspondence:

A. FASIS Newsletter with Personnel 2017/18 Program Year Rates - FYI
Adjournment: Director Mills made a motion to adjourn. Director Cook seconded. (**Ayes-** Director Overacker, Director Mills, Director Genochio and Director Barr **Absent-** Director Overacker)
Meeting adjourned at 6:31pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: June 13, 2017

Call to Order: The meeting was called to order at 6:09 pm.

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Mills and Director Overacker. Absent- Director Barr, and Director Cook

Public Comments: None

Approval of Minutes: Approval of May 9, 2017 Meeting Minutes. Director Mills made a motion to approve the Meeting Minutes. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)

New Business:

A. None

Unfinished Business:

A. Review of Apparatus, Personnel, and Buildings Future Plans- Discussion New Water Tender from the East coast is in service. It is now WT-125. The white Water Tender that was donated from Alameda County Fairgrounds was sold after the new tires Central installed were moved to other apparatus. It sold on Public Surplus for \$8,600.00. Yellow flatbed truck from Copper Fire. Central Fire Fighters Association purchased the flat bed for \$3,500, with the intent to add a tank and make it a water tender. We have since found the flatbed to be very useful just as it is. At the next Association Meeting Chief Stone will ask the association if we can keep it as just a flat bed.

The Ford truck and camper shell that was used as a support vehicle will be sold on Public surplus. Chief Stone said we need a Resolution to Surplus the Camper before it can be sold. Director Mills made a motion to surplus the camper and truck unit and put it up for sale. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)

Chief Stone presented the Board with a draft Resolution for a special tax. Chief Stone would like to propose a set \$75/ parcel flat fee. He would like to include language used in the current parcel tax regarding contiguous parcels being tax exempt. Our Board feels that it should be a flat fee with no built in increase and including contiguous parcel language. A Resolution will be prepared for our July Meeting. Policy and Procedures- Policy 6080 compensation; Policy 7050 Resident Firefighter and Resident Engineer- Clarification on Engine Boss Stipend Discussion/Approval Chief Stone wanted to move the Engine Boss Stipend under the Strike Team Policy, which is where it should have been, not under the Resident Policy. Director Mills made a motion to move the engine Boss Stipend from the resident Stipend Policy 7050 to the Strike Team Policy 7050. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

- A. Transmittals for June 13, 2017: Director Mills made a motion to approve the June 13, 2017 transmittal. Director Overacker seconded (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)
- B. Ledger-June 13, 2017- FYI
- C. CPPA and CalPers Health Resolution Approved Payments – 2 months presented since last month's didn't arrive in time for the May meeting.-FYI.

Fire Chief's Report: Attached

Closed Session- Tabled

Correspondence:

- A. Calaveras LAFCO Final Budget- Distributed copies- FYI

Adjournment: Director Mills made a motion to adjourn. Director Overacker seconded. (**Ayes-** Director Overacker, Director Mills and Genochio **Absent-** Director Barr, and Director Cook)
Meeting adjourned at 6:47pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: May 8, 2017

Call to Order: The meeting was called to order at 6:02 pm.

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Barr, and Director Cook Absent-Director Mills and Director Overacker.

Public Comments: None

Approval of Minutes: Approval of April 11, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Barr seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

New Business:

- A. Resolution 2017-003 Resolution of Recognition of Service of Michael O'Keefe as Cartographer for Central Calaveras Fire- Discussion/Approval Director Cook made a motion to approve Resolution 2017-003 Resolution of Recognition of Service of Michael O'Keefe as Cartographer for Central Calaveras Fire. Director Barr seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)
- B. Resolution 2017-004 Terms of Out of District Response Director Cook made a motion to approve Resolution 2017-004 Terms of Out of District Response. Director Barr seconded. -Discussion/Approval (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)
- C. AmeriCorps Volunteers Rounds #4- Use of fire district facilities (shower)- Discussion Chief Stone told the Board that AmeriCorps will have a group down the street from Station#1. They have requested permission to use the shower and toilet in the app bay. They will reimburse us for any supplies used. Information only, no action required.

Unfinished Business:

- A. Review of Apparatus, Personnel, and Buildings Future Plans- Discussion (Elections Info) Chief Stone, Directors Cook and Overacker went to the Elections Department to discuss cost of Special Election. Can't place on ballot with a Primary, so next available election is November. The cost could be as high as ~\$20,000, depending on other measures which would share and decrease the cost. Next May would cost ~\$20,000, while Nov 2018 would be ~\$5-6,000 because of the General Election. Chief would like to proceed with this November and will adjust new Budget numbers accordingly.
- B. Policy and Procedures- Policy 6080 Compensation (Resident/ Volunteer Strike Team Stipends); Policy 7050 Resident Fire Fighter and Resident Engineer- Discussion/Approval Chief Stone presented the changes to Policy 6080 and 7050, stating that these will create a reimbursement system that better reflects the sacrifices and recognizes the certifications and experience of the volunteer. Director Cook made a motion to approve 6080 Compensation (Resident/ Volunteer Strike Team Stipends) and Policy 7050

Resident Fire Fighter and Resident Engineer. Director Barr seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

A. Transmittals for May 9, 2017: Director Barr made a motion to approve the March 14, 2017 transmittal. Director Cook seconded (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

B. Ledger-May 9, 2017- FYI

C. CPPA and Cal Pers Health Resolution Approved Payments –Tabled until next meeting.

Fire Chief's Report: Attached

Open Session Adjourned: Director Cook made a motion to adjourn the open session Meeting. Director Overacker seconded. 7:25 pm

Closed Session- Call to Order 7:26 pm

Closed Session:

A. Conference with Legal Counsel – Existing Litigation (§ 54956.9) Central Calaveras Fire and Rescue Protection District v. Pacific Gas & Electric

B. Conference with Legal Counsel-Significant exposure to litigation pursuant to (§ 54956.9(b): (1 case)

No Action Taken.

Closed Session Adjourned 7:29pm

Open Session Call to Order: 7:30 pm

Adjournment: Director Barr made a motion to adjourn. Director Cook seconded. (**Ayes-** Director Cook, Barr, and Genochio **Absent-** Director Overacker and Mills)

Meeting adjourned at 7:31pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: April 11, 2017

Call to Order: The meeting was called to order at 6:02 pm.

Introduction of Staff: Fire Chief- Jeff Stone

Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Mills, Director Overacker, Director Barr, and Director Cook

Public Comments: None

Approval of Minutes: Approval of March 14, 2017 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (**Ayes-** Director Overacker, Cook, Barr, Genochio and Mills)

New Business:

A. Cal Waste- Trash and Recycling Services New Rates- Discussion/Approval Chief Stone presented a summary of options for Central from Cal Waste to review the new rates for service at Station#1. Given the large increase in price for service, Chief Stone is recommending we purchase our own garbage cans and go to the dump when necessary to make garbage disposal for affordable. Director Cook made a motion to discontinue Cal Waste service and take our garbage and recyclables to the dump. Director Barr seconded. (**Ayes-** Director Overacker, Cook, Barr, Genochio and Mills)

B. Replace Garage Door-Station#3 (Mountain Ranch), Barton Door \$1,324.00 Discussion/Approval Chief Stone presented a quote to replace one of the garage doors at Station#3 in Mtn Ranch. The current door is irreparable and is too difficult to open for some of our volunteers. Director Overacker made a motion to have Barton door replace the door. Director Cook seconded. (**Ayes-** Director Overacker, Cook, Barr, Genochio and Mills)

C. Lexipol- Online Policy Management Program for Safety- Discussion Chief Stone had been having discussions with other Districts to create a Universal Policy Manual for all Districts. This service would facilitate that process, but is unlikely to occur in the immediate future. Chief Stone presented to the Board the possibility of hiring Lexipol to maintain our Policies and Procedures. Chief Stone spends about 4-6 hours per month reviewing outside sources for anything that might evoke a modification to our current Policies and Procedures. The Fire Chief is recommending that the Policy and Procedures Committee explore the Lexipol service and return to the Board with a recommendation when the Final Budget is adopted.

D. Consideration of Bi Annual Outside Audit-Government Code 26909- Discussion/Approval This would allow Central to do an outside audit once every other year. There is no cost savings as the price would be the same as doing an annual audit x 2. The one advantage is the in house time spent readying and refiling all paperwork required for review would be done only once every 2 years. Savings would be Admin time of approximately 2 days, but because of the longer time frame covered, this time savings may not be realized. Board chose to make no changes to how our Audits are currently done.

Unfinished Business:

A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone told the board the new water tender (WT-125) will be in service in about a week after new equipment arrives and the new tires are swapped from the donated water tender. WT-125 was used at the Volunteer Academy live burn last Saturday and at our regular Training at Station#1 and it worked well. Portable building-Engineer Terry Weatherly-has reviewed the plans and recommends a couple of improvements before applying for the

moving permit. An extra beam for snow our loads and new siding should be sufficient. Chief will ask for a waiver of fees from the County.

B. Policy and Procedures- April 2017 Reorganization; 8070 Standards of Conduct-Electronic Communications-Discussion/Approval Chief Stone reviewed the organization changes that occurred in April. One Captain left with another hired to take his place and a couple of resident volunteers were promoted to engineers. Chief Stone told the Board that this Policy change is to reflect the recent public challenges of personal emails being used for business. Director Cook made a motion to approve 8070 Standards of Conduct-Electronic-Communications. Director Barr seconded. (Ayes- Director Overacker, Cook, Barr, Genochio and Mills)

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

A. Transmittals for March 14, 2017: Director Barr made a motion to approve the March 14, 2017 transmittal. Director Cook seconded (Ayes- Director Overacker, Cook, Barr and Genochio; Absent-Director Mills)

B. Ledger-March 2017- FYI

C. CPPA and Cal Pers Health Resolution Approved Payments –FYI

Fire Chief's Report: Attached

Open Session Adjourned: Director Cook made a motion to adjourn the open session Meeting. Director Overacker seconded. 7:28 pm

Closed Session- Call to Order 7:29 pm

Closed Session:

A. Conference with Legal Counsel – Existing Litigation (§ 54956.9) Central Calaveras Fire and Rescue Protection District v. Pacific Gas & Electric

B. Conference with Legal Counsel-Significant exposure to litigation pursuant to (§ 54956.9(b): (1 case)

No Action Taken.

Closed Session Adjourned 7:36pm

Open Session Call to Order: 7:37 pm

Adjournment: Director Overacker made a motion to adjourn. Director Barr seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 7:38pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: March 14, 2017

Call to Order: The meeting was called to order at 6:01 pm.

Introduction of Staff: Fire Chief- Jeff Stone

Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, Director Barr, and Director Cook

Absent- Director Mills

Public Comments: None

Approval of Minutes: Approval of February 14, 2017 Meeting Minutes. Director Cook made a motion to approve the Meeting Minutes. Director Barr seconded. (**Ayes-** Director Overacker, Cook, Barr and Genochio; Absent- Director Mills)

Approval of February 28, 2017 Special Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (**Ayes-** Director Overacker, Cook, Barr and Genochio; Absent- Director Mills)

New Business:

A. Final Audit 2014-15 Distribution Board Directors were given copies of the Final Audit for Fiscal Year 2014-15. Admin Debbie Miller confirmed copies were also mailed to Calaveras County Auditor, CA State Controller and West America Bank (lien holder for E-121).

B. Form 700-discussion Admin Debbie Miller distributed Form 700 to each Board Director and Chief Jeff Stone. Once signed the forms will be filed on site.

Unfinished Business

A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone told the Board the check has been mailed to Blacksburg, South Carolina. Once they confirm receipt, he will contact shipping company and confirm pick-up of the new water tender. WT-121 will be going in for its annual pump test and service. There is a minor water leak that will be fixed as well. WS-125 is returning from the shop. E-122 will hopefully be ready by the end of the week and WT-124 will go down for its annual pump test and service. The building plans are being reviewed by an engineer to see if there is any changes that need to be made before it can be delivered to Station #1.

B. Policy and Procedures- Chapter 7 Discussion/ Approval Chief Stone told the board all of Chapter 7 has been reviewed except 7030 and 7040, which do not have any changes. Director Cook made a motion to approve Chapter 7. Director Barr seconded. (**Ayes-** Director Overacker, Cook, Barr and Genochio; Absent- Director Mills) Chapter 8- Due to the outcome of a recent court case, Chief Stone informed the Board that Chapter 8 will need some revisions.

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

A. Transmittals for March 14, 2017: Director Cook made a motion to approve the March 14, 2017 transmittal. Director Barr seconded (Ayes-Director Genochio, Cook and Overacker, Barr Absent- Director Mills)

B. Ledger-March 2017- FYI

C. CPPA and Cal Pers Health Resolution Approved Payments -FYI

D. Mokelumne Hill Fire-Admin Services-Letter of Termination-FYI Chief Stone has sent a letter to the Mokelumne Hill Chief and Board, terminating our agreement for Administrative Services that began in March 2016.

Fire Chief's Report: Attached

Open Session Adjourned: Director Cook made a motion to adjourn the open session Meeting. Director Overacker seconded. 6:32 pm

Closed Session- Call to Order 6;33 pm

Closed Session:

A. Conference with Legal Counsel - Existing Litigation (§ 54956.9) Central Calaveras Fire and Rescue Protection District v. Pacific Gas & Electric

B. Conference with Legal Counsel-Significant exposure to litigation pursuant to (§ 54956.9(b): (1 case)

No Action Taken.

Closed Session Adjourned 6:44pm

Open Session Call to Order: 6:45 pm

Adjournment: Director Overacker made a motion to adjourn. Director Barr seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 6:47pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
SPECIAL MEETING MINUTES

Meeting Date: February 28, 2017

Call to Order: The meeting was called to order at 6:00 pm.

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, and Director Cook
Absent-Director Barr and Director Mills

Public Comments: None

New Business:

- A. Purchase of 1995 Ford L800 Commercial Tanker from Blacksburg Volunteer Fire Department- Chief Stone went to South Carolina to look at the truck. He drove it and pumped it. Everything seemed to work fine. It is in very good shape and Blacksburg Fire is the original owner. Chief Stone offered them \$30,000.00 with the contingency that it passed a pump test. Their Board accepted the offer the next day and a certified pump test showing the pump passed was emailed to Chief Stone a few days later. The truck would be shipped to West Coast Frame for inspection for a cost ~\$5,000.00. This water tender will go to Station#5 in Sheep Ranch. Director Cook made a motion to approve the purchase of the 1995 Ford L800 Commercial Tanker from Blacksburg Volunteer Fire Department. Director Overacker seconded. (Ayes- Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Financial:

- A. Transmittal for purchase of 1995 ford L800 Commercial tanker from Blacksburg Volunteer Fire Department- February 28, 2017: Director Cook made a motion to approve the February 28, 2017 transmittal. Director Overacker seconded (Ayes- Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Adjournment: Director Overacker made a motion to adjourn. Director Cook seconded. (Ayes- Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 6:16pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: February 14, 2017

Call to Order: The meeting was called to order at 6:00 pm.

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Genochio, Director Overacker, and Director Cook
Absent-Director Barr and Director Mills

Public Comments: None

Approval of Minutes

Approval of January 10, 2017 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (Ayes- Director Overacker, Cook, and Genochio; Absent- Director Barr and Director Mills)

New Business:

- A. Resolution 2017-001 Resolution Accepting the Canvas of the General Election Held on November 8, 2016 pursuant to Division 15 Chapter 4 of the Elections Code. Director Overacker made a motion to approve the Resolution 2017-001. Director Cook seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- B. Resolution 2017-002 Resolution Recognition of Service of Michael Spadoni for Central Calaveras Fire Board of Directors. Michael Spadoni was part of the original Board of Directors that completed the consolidation of Central Calaveras Fire from Glencoe/Rail Road Flat and Mountain Ranch Fire. He had also been a Board member of the Rail Road Flat Fire Department. Director Overacker made a motion to approve Resolution 2017-002 in recognition of the years of service Michael Spadoni served on the Central Fire Board of Director's. Director Cook seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- C. 2015 Draft Audit- Discussion/ Approval A copy of the draft audit was emailed to all Board Members prior to the meeting. Discussion included no new findings from previous years. Director Cook made a motion to approve the 2015 Draft Audit. Director Overacker seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- D. Policy 7025 Paid Fire Captain (Limited term SAFER Grant)- Discussion/ Approval Captain Stephens will be leaving Central Fire for another job in March. Since his position is currently funded by a SAFER Grant, the position must remain filled to

receive the Grant money. The Grant ends in December so Chief Stone is requesting the Board approve a Limited Term position to hire his replacement for the term of the Grant. Director Cook made a motion to approve Policy 7025. Director Overacker seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Unfinished Business

- A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone gave an update on the status of the portable classroom to be installed as office space at Station #1. Copies of the plans for the building were given to Todd for building department review. Chief Stone is waiting for word from the Building Department to see what if any fees there will be, on site preparations required and when we can move the building.
- B. Policy and Procedures- Chapter 7 Discussion/Approval Tabled until next meeting.

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

- A. Transmittal for February 14, 2017: Director Barr made a motion to approve the February 14, 2017 transmittal. Director Overacker seconded (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)
- B. Ledger-February 2017- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- D. Cal Pers-Approval of Corrected Format of Salary Steps and Compensation 2009, 2010, 2013 and 2015-Discussion/ Approval Director Cook made a motion to approve the Salary Step format as presented, with the one numerical correction. Director Overacker seconded. (Ayes-Director Genochio, Cook and Overacker, Absent-Director Barr and Mills)

Fire Chief's Report: Attached

Adjournment: Director Overacker made a motion to adjourn. Director Cook seconded. (Ayes-Director Genochio, Cook and Overacker, Absent- Director Barr and Mills)

Meeting adjourned at 6:25pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: January 10, 2017

Call to Order: The meeting was called to order at 5:59 pm.

Introduction of Staff: Fire Chief- Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Barr, Director Overacker, and Director Cook
Absent-Director Genochio and Director Mills

Public Comments: None

Approval of Minutes

Approval of December 13, 2016 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes. Director Cook seconded. (Ayes- Director Overacker, Cook, and Barr; Absent- Director Genochio and Director Mills)

New Business:

- A. Declaration of Circul-Air Model # DL555T Hose Dryer at Station #4 (Glencoe) surplus property. Director Cook made a motion to surplus the Circul-Air Model # DL555T Hose Dryer at Station #4. Director Overacker seconded. (Ayes-Director Barr, Cook and Overacker, Absent- Director Genochio and Mills)
- B. FY 2016 (2017) SAFER Grant Discussion- Central Fire does not meet requirements for 2017 Hiring Grant.

Unfinished Business

- A. Review of Apparatus, Personnel, and Buildings future Plans- Chief Stone gave an update on the status of the portable classroom to be installed as office space at Station #1. Chief talked to Todd. We need to get plans for the building. Mover, Clay Titus, can move the building for \$7,500.00. Director Barr mentioned we need the building plans. Chief will contact the school district to get them.
- B. Policy and Procedures- Chapter 7 Discussion/ Approval Tabled until next meeting.

Directors Reports: None.

Committee Reports: Nothing to Report.

Financial:

- A. Transmittal for January 10, 2017: Director Barr made a motion to approve the January 10, 2017 transmittal. Director Overacker seconded (Ayes-Director Cook,

- Overacker and Barr, Absent- Director Genochio and Mills)
- B. Ledger-January 2017- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI (2 months)

Fire Chief's Report: Attached

Director Cook made a motion to close open session. Director Overacker seconded. (Ayes- Director Cook, Overacker and Barr, Absent- Director Genochio and Mills) 6:22pm

Closed Session: Board received updates on status of litigation. No Action Taken.

Director Overacker made a motion to go to open session. Director Cook seconded. (Ayes-Director Cook, Overacker and Barr, Absent- Director Genochio and Mills) 6:31 pm

Adjournment: Director Cook made a motion to adjourn. Director Barr seconded. (Ayes- Director Cook, Overacker and Barr, Absent- Director Genochio and Mills)

Meeting adjourned at 6:33pm.

Approval Signature - Director

Approval Signature - Secretary