

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: December 10, 2014

Call to Order: The meeting was called to order at 6:07 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Overacker, Director Genochio, and Director Barr.
Absent- Director Mills and Director Valentine

Public Comments: None

Approval of Minutes

- A. Approval of November 12, 2014 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes from November 12, 2014. Director Barr seconded. (**Ayes**-Barr, Overacker and Genochio, **Absent**- Mills, Valentine)

New Business:

- A. January Board Meeting Date Change- Chief Stone has been accepted as a reviewer for the FEMA Assistance to Firefighters Grant program. He is required to make a trip to Baltimore, MD the week of our regular Board Meeting, January 14, 2015. He is therefore requesting the next Board Meeting be held one week early on January 7th, 2015. Director Overacker made a motion to approve changing the next regular Board Meeting to January 7th, 2015. Director Genochio seconded. (**Ayes**-Barr, Overacker and Genochio, **Absent**- Mills, Valentine)
- B. Board Position Annual Election- Discussion/ Approval This item was tabled until the next regular meeting due to the absence of two Directors.
- C. Resolution Accepting the Canvass of the Presidential General Election Held on November 4, 2014 Pursuant to Division 15 Chapter 4 of the Elections Code. Discussion/ Approval Board approved signing of document for County elections Department. (**Ayes**-Barr, Overacker and Genochio, **Absent**- Mills, Valentine)

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- Chief Stone approached the Mountain Ranch Community Center (MRCC) regarding the sale of our Whiskey Slide property at their December Board Meeting. He presented the MRCC Board with the appraisal for the value of the property and discussed the intent of the Central Fire Board to offer a first right of refusal to the Mountain Ranch Community entities. The MRCC Board was going to discuss the purchase

and make a decision at their next meeting in February. Chief Stone also attended the Board Meeting for the Mountain Ranch Youth Alliance (MRYA) to discuss the proposed sale of the Whiskey Slide property and the impact on the existing lease with the MRYA. Chief Stone answered all questions proposed by the Board and assured them that the lease was transferable.

- B. Potential Revenue and Service Increase- Discussion- The advanced EMT course offer by Mark Twain Hospital and Mountain Valley EMS (MVEMS) has been rescheduled to run February 18th –April 25th, 2015. Central Fire has 5 EMT firefighters attending this course. MVEMS and the instructors created a very nice presentation covering what an advanced emergency medical technician does. Chief Stone intends to use parts of this presentation at our annual awards ceremony to inform the community of the addition of these enhanced skills to Central Fire’s medical responses.
- C. Policy and Procedure -Chapter 5 Discussion/ Approval This item was tabled until the next regular meeting.

Directors Reports: Director Overacker questioned Chief Stone about the impact of losing 2 full time career positions this fiscal year due to budget constraints. Chief Stone replied it is challenging. Central and West Point Fire (WPF) have implemented a pilot program of sharing duty officers 2-3 days per week. Central Fire’s Captain responds to Central and WPF calls and West Point Fires Captain responds to West Point and Central calls, when they are on duty. So far things have run smoothly using this shared officer approach. The District has received the benefit of an experienced officer – although the response time of this officer has increased when coming from West Point. Chief Stone has added one more resident per shift to keep 3 people on the engine and the Captain responding in the utility. Also, the Chief’s work load has increased and he is on duty one extra day per week to cover a shift. Next year, the Chief would like to look for another utility since U-121 needs to be a dedicated vehicle for the on duty Captain.

Committee Reports: None.

Financial:

- A. Transmittal for December 10, 2014: Director Overacker made a motion to approve the October 8, 2014 transmittal. Director Genochio seconded. (**Ayes**-Barr, Overacker and Genochio, **Absent**- Mills and Valentine)
- B. Ledger- November 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI

Fire Chief’s Report: See Attached

Adjournment: Director Genochio made a motion to adjourn. Director Overacker seconded. (**Ayes**-Barr, Overacker and Genochio. **Absent**- Mills, Valentine)

Meeting adjourned at 6:55 pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: November 12, 2014

Call to Order: The meeting was called to order at 6:05 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Overacker, Director Valentine, and Director Barr.
Absent- Director Mills and Director Genochio

Public Comments: None

Approval of Minutes

- A. Approval of October 8, 2014 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes from October 8, 2014. Director Valentine seconded. (**Ayes-**Barr, Overacker and Valentine, **Absent-** Mills, Genochio)

New Business:

- A. Appraisal of 7867 Whiskey Slide Road Property- Discussion and Approval. A copy of the appraisal was emailed to all Directors. The property is valued at \$17,000.00. County Counsel advised the Chief that the sale must benefit the public and the Fire District. The sale should be for a legitimate reason and there should be a public listing of the intent to sell and solicit offers. Director Valentine suggested that the Community Club and the Mountain Ranch Youth Alliance should be notified of the public sale listing. The Mountain Ranch Community Club has a meeting on Tuesday, Nov 18th at 10am. Chief Stone and Director Valentine will attend. The Chief will also meet with the Mountain Ranch Youth Alliance and inform them of the sale of the property. Director Valentine made a motion to offer the Whiskey Slide property to the Mountain Ranch Community club for \$17,000.00, subject to Central fire having water rights for our Station#3 in Mountain Ranch and the property should be listed in a public sale notice in a local newspaper. Director Overacker seconded. (**Ayes-**Barr, Overacker and Valentine, **Absent-** Mills, Genochio)

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- New Water Tender from Cal Fire auction has been picked up. New radios will be installed at Columbia Communications. Pumps great, runs great and has a couple of small leaks that are easily repaired. FS-123 is getting good use by CERT members. Needed \$800.00 worth of injector work.E-122 just had its annual pump test. We will send E-121 in for its pump test when E-122 is returned. Cost for each annual pump test is \$800.00.
- B. Potential Revenue and Service Increase- Discussion- Deadline for applications for advanced EMT program was November 14th. There are only 7 sign ups, 4 which our volunteer residents. Hope was for 20 students. Mark Twain will pay for this first class so our costs will overtime for Mark to work shifts for those in the class. Cost if Mark Twain didn't pay for class would be \$600/student.

- C. Policy and Procedure Committee recommends approval of Chapter 4 with a few word changes. Director Overacker made the motion to approve. Director Valentine seconded. (**Ayes**-Barr, Overacker and Valentine, **Absent**- Mills, Genochio)

Directors Reports: Director Overacker reported that he delivered the donated hose from Menlo Park to Vallecito for hose testing. He also used the borrowed trailer to help clean out Station#5 and dropped off the left over donations from the rummage sale to the thrift store.

Committee Reports: None.

Financial:

- A. Transmittal for November 12, 2014: Director Valentine made a motion to approve the October 8, 2014 transmittal. Director Overacker seconded. (**Ayes**-Barr, Overacker and Valentine, **Absent**- Mills, Genochio)
- B. Ledger- October 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- D. Final Budget 2014/2015 Board members present signed attestation.
- E. County Auditor September Letter- CPPA payments Auditor discussed bulk payments from County for all agencies bills which will eventually align all invoices due dates.

Fire Chief's Report: See Attached

Correspondence:

- A. CPPA Annual Savings Notice and Financial Statements 2013- The Board was presented with our annual electrical savings amount through the CPPA membership.

Adjournment: Director Valentine made a motion to adjourn. Director Overacker seconded. (**Ayes**-Barr, Overacker and Valentine, **Absent**- Mills, Genochio)

Meeting adjourned at 7:00 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: October 8, 2014

Call to Order: The meeting was called to order at 6:00 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Overacker, Director Valentine, Director Genochio and Director Valentine.
Absent- Director Mills

Public Comments: None

Approval of Minutes

- A. Approval of August 12, 2014 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes from August 12, 2014. Director Valentine seconded. (**Ayes-** Barr, Genochio, Overacker and Valentine, **Absent-** Mills)
- B. Approval of September 10, 2014 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes from September 10, 2014. Director Valentine seconded. (**Ayes-** Barr, Genochio, Overacker and Valentine, **Absent-** Mills)

New Business:

- A. eCivis Grant Management Service Proposal and subscription Service. Chief Stone found this service which helps find grants that are agency appropriate. It is a searchable database of large and small grants. If a few small grants were funded, it would pay for the cost of the service. Chief Stone was just presenting the idea for discussion. Director Genochio mentioned that Supervisor Wilinsky used this service in the past. She will check who at the County still has access. Further discussion and approval tabled until next meeting.
- B. Resolution 2014-007 Resolution establishing signatories for the County Auditor Established for Central fire Monthly Transmittal. This is an annual signatory requested by the County Auditor's office. Director Genochio made a motion to approve the new signatory for the County Auditor. Director Overacker seconded. (**Ayes-**Barr, Genochio, Overacker and Valentine, **Absent-** Mills)

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- Chief Stone reviewed the winter staffing plan based on the reduction in force recently approved by the Board. Central will maintain 2 Resident fire Fighters and a paid position which will be a Captain, extra hire Lieutenant or the Chief covering the duty officer position. This is the best staffing solution based on the budget constraints solution. Chief Stone informed the board that we won the bid for the Cal Fire water tender model 11. Our cost is \$7,000 and we can pick it up when they receive the check. It should be fairly quick to get this apparatus in service and placed at the Sheep Ranch Station. The Water Supply- 125, currently at Station#5, will be moved to Station#4. E-124 will be sold and the money will be put back into the new WT-125.

- B. Potential Revenue and Service Increase- Discussion- No new information. The Advanced EMT program will still start in December. Central will have 3 people attending. Mark Twain hospital should cover most expenses for the program.
- C. Policies and Procedure- Chapter 4 Discussion/ Approval- Tabled until the next meeting.

Directors Reports: None.

Committee Reports: None.

Financial:

- A. Transmittal for October 8, 2014: Director Overacker made a motion to approve the October 8, 2014 transmittal. Director Valentine seconded. (**Ayes-** Valentine, Genochio, Overacker and Barr, **Absent-** Mills)
- B. Ledger- October 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- D. Final Budget 2014/2015 Chief Stone finished the new budget for 20174/15 after discussions with the Finance Committee regarding new numbers for salaries and health benefits based on the recent reduction in force. Budget Director Overacker seconded. (**Ayes-**Valentine, Genochio, Overacker and Barr, **Absent-** Mills)
- E. JE Chargeback Request- Payment of Solid Waste Fee for station#1. Director Valentine made a motion to approve the payment of the solid waste fees for Station#1 through a JE chargeback request. Director Genochio seconded. (**Ayes-**Valentine, Genochio, Overacker and Barr, **Absent-** Mills)

Fire Chief's Report: See Attached

Correspondence:

- A. ISU Insurance Services-Renewal Letter for 2014/15 Discussion included coverage of volunteers in their personal vehicles responding to a station to responding in an apparatus.
- B. AB1234 Ethics Training-Calaveras LAFCO Discussed mandatory training for board Members. Chief and Admin will attend this training as well.

Adjournment: Director Overacker made a motion to adjourn. Director Genochio seconded. (**Ayes-**Valentine, Genochio, Overacker and Barr, **Absent-** Mills)

Meeting adjourned at 7:09 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: Sept 10, 2014

Call to Order: The meeting was called to order at 6:02 pm.

Introduction of Staff: Fire Chief Jeff Stone

Administrative Assistant- Deborah Miller

FF Cody Stephens, FF Chris DeCoque, FF Jacob Dillashaw, and FF Taylor Elsner

Roll Call: Director Overacker, Director Valentine, Director Genochio and Director Mills.

Absent- Director Valentine

Public Comments: None

Approval of Minutes

A. Approval of August 12, 2014 Meeting Minutes was tabled until the next Board Meeting.

New Business:

- A. Menlo Park Thank You Letter- Menlo Fire donated 7,200 feet of used fire hose to Central Fire. Chief Stone and Director Overacker went to Menlo Park to pick up the hose. Bob Pulliam, former Mountain Ranch Fire Chief) loaned Central a utility trailer that would hold that amount of hose. The Board agreed that two letters should be written and sent to express to Bob Pulliam for the trailer and Menlo Fire for the hose.
- B. Policies and Procedures Chapter 5. Chief Stone requested this item be tabled until the next Board Meeting. (**Ayes**-Mills, Genochio, Overacker and Barr, **Absent**- Valentine)
- C. Resolution 2014-005 Corrected resolution as per Diane Severud, Calaveras County Board of Supervisors. Slight correction to previously approved document. Rewrote to confirm, 700 Form's for Board Members will be kept on site and not sent to the Board of Supervisors office in San Andreas. (**Ayes**-Mills, Genochio, Overacker and Barr, **Absent**- Valentine)

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- Chief Stone told the Board that he, Director Overacker and Water Tender Operators Tim Laddish and John George went to view the engines and water tenders offer in the upcoming Cal Fire Apparatus Sale. They looked over several engines and found a couple that would be good additions to Central's fleet. Agencies can place a set bid for the apparatus available and if there are several bids for one apparatus, Cal Fire determines the winner by a lottery draw. Letters will be sent to the winner within a week of the sale, which closes on Sept 19th. Director Mills made a motion to approve the Chief submitting a bid for one vehicle he believes to be suitable for Central. Director Genochio seconded. (**Ayes**-Mills, Genochio, Overacker and Barr, **Absent**- Valentine)
- B. Potential Revenue and Service Increase- Discussion- No new information.
- C. Policies and Procedure- Chapter 4 Discussion/ Approval- Tabled until the next meeting.

Directors Reports: Director Genochio went to a Retention and Recruitment Workshop. She felt the presentations were for marketing anything not specifically Volunteer Fire Fighters for our area. Chief Stone mentioned there are two more in San Diego and Yosemite for anyone interested.

Committee Reports: The Finance Committee met. Their recommendation will be discussed in the Financial Section, item D.

Financial:

- A. Transmittal for Sept 10, 2014: Director Mills made a motion to approve the Sept 10, 2014 transmittal. Director Genochio seconded. (**Ayes**-Mills, Genochio, Overacker and Barr, **Absent**- Valentine)
- B. Ledger- September 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- D. Final Budget 2014/2015 Chief Stone discussed with the Board that our budget was \$40,000 short last fiscal year and we had to use reserves to cover the expenses. Our Strike Team payments were only \$150,000, which was under the budget projection of \$200,000. To prevent a similar situation again this year several options were presented to the Board. The Finance Committee recommended the elimination of two Captain Positions. The Fire Chief will prepare a staffing plan using volunteers and extra hire firefighters. After discussion of all possibilities the Board agreed with the Finance Committee's recommendation. Director Mills made a motion to approve Chief Stone to eliminate two Captain Positions from Central Fire's personnel citing the reduction of force in Policy and Procedures Title 1830. Director Overacker seconded. (**Ayes**-Mills, Genochio, Overacker and Barr, **Absent**- Valentine)

Fire Chief's Report: See Attached

Correspondence:

- A. County Clerk Recorder- Special Notice The three Board Members up for election in November have no opposition and will be declared elected by the County Board of Supervisors after the election date of November 4th, 2014.
- B. Letter from Calaveras County Counsel- Introduction of Ordinance to charge Special Districts

Adjournment: Director Overacker made a motion to adjourn. Director Genochio seconded. (**Ayes**-Mills, Genochio, Overacker and Barr, **Absent**- Valentine)

Meeting adjourned at 7:09 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: Aug 12 2014

Call to Order: The meeting was called to order at 6:05 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Overacker, Director Valentine, Director Genochio and Director Mills.
Absent- Director Barr

Public Comments: Tom Darmsted from the Mountain Ranch Community Club requested the Board consider purchasing a recognition brick which is a fund raising project to help support the Park and Town Hall. He handed out flyers with more information and an order form.

Approval of Minutes

- A. Approval of July 8, 2014 Meeting Minutes. Director Mills made a motion to approve the Meeting Minutes from July 8, 2014. Director Genochio seconded. (**Ayes**-Mills, Genochio, Overacker and Valentine, **Absent**- Barr)

New Business:

- A. Final Budget Adjustment for 2013/14 Chief Stone told the Board that this is the final adjustment needed to bring the last 3 codes to a zero balance for the end of year budget. Director Overacker made a motion to approve the final budget adjustment. Director Genochio seconded. (**Ayes**-Mills, Genochio, Overacker and Valentine, **Absent**- Barr)
- B. Resolution 2014-005- Resolution Adopting a Conflict of Interest Code and Appendix of Designated Positions- Chief Stone reviewed the requirement for a biennially approved Conflict of Interest Code. The most recent change voted by the Calaveras Board of Supervisors is to have each agency designate a Filing Officer for the agencies original 700 Forms, which have historically been filed with the Clerk of the Board of Supervisors. This change was delegated by the Board of Supervisors on June 17, 2014. Director Overacker made a motion to approve Resolution 2014-005. Director Genochio seconded. (**Ayes**-Mills, Genochio, Overacker and Valentine, **Absent**- Barr)
- C. Cal Fire Mobile Equipment Management Reutilization and Sale. Chief Stone announced to the board that Cal Fire is finally having a sale of surplus apparatus in September. He noted that there were three apparatus that might be good additions to Central Fire's fleet. Since the sale is a "fixed price, as is sale" there is an opportunity to do superficial inspections of the apparatus September 8-12. The Chief asked if any Director(s) might be interested in joining him. Director Overacker and Director Valentine expressed interest. The Chief would like to go the day before the next Board Meeting. If any or all of the apparatus the Chief is

interested in, seem to be good purchases, the Chief would like to place a bid at the fixed prices. Chief Stone would also like to meet with the Apparatus Committee to discuss these possible upcoming purchases and also the possible sale of other apparatus to offset the cost of the purchase. Director Genochio asked if we could back out of a bid if it's was accepted. Chief said it would be difficult and not advisable.

- D. Policies and Procedures: Chapter 4 Review- Board has read the draft and is sent to the Policy and Procedure Committee for their review.
- E. VFA Grant from Cal Fire- Central Fire was awarded this 50/50 matching grant from Cal Fire. Chief Stone had request close to \$20,000 to help purchase SCBA bottles, radios and pagers. Unfortunately the award was only for \$3,900. This will probably help fund only 6 sets of wildland gear to replace older gear that has reached its life expectancy. The Chief has also applied for a FEMA grant that if awarded will help purchase the items he hoped to buy with this grant. Director Overacker made a motion to accept the VFA Grant. Director Genochio seconded. (**Ayes-**Mills, Genochio, Overacker and Valentine, **Absent-** Barr)

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- Chief Stone told the Board that he has an agreement to order the appraisal for our Whiskey Slide property. The 50% deposit required to start the process is on this month's transmittal.
- B. Potential Revenue and Service Increase- Discussion- Chief Stone again told the Board that the Advanced EMT class will start in December. MVEMS has now stated that to participate in the program an AEMT must be on duty 24 hours a day, 7 days a week for the agency to qualify as an AEMT agency. There will be some temporary provisions for the agency to not have an AEMT on duty but retain their AEMT status. There will be a form to submit to MVEMS and the occurrences should be very infrequent. This should help in the event that an agencies AEMT's go out on a Strike Team during fire season.
- C. Policies and Procedure- Chapter 1, 2 & 3 Discussion/ Approval- These have been approved by the Policy and Procedure Committee. The Chief is recommending that the Board approve but not implement Chapters 1-3 of the new Policies and Procedures. Director Valentine made a motion to adopt but not implement Chapters 1-3, until the complete document is approved. Director Overacker seconded. (**Ayes-**Mills, Genochio, Overacker and Valentine, **Absent-** Barr)

Directors Reports: Director Overacker told the Board that Menlo Park fire has some surplus 3" hose that would be put to good use at Central Fire. To receive this donation, Chief Stone needs to write a letter requesting this generous donation. Since all of our current 3" hose in on apparatus being used as supply lines, there is none left to replace any damaged or broken hose. Chief Stone said he would write the letter and mail it tomorrow.

Committee Reports: The Policy and Procedure Committee met to review and approve Chapters 1-3 of the New Policies and Procedures. They sent the final version back to the board which was approved but not implemented in Unfinished Business C. Next month the Apparatus, Finance

and Shared Services Committees need to meet. Chief Stone will contact Committee members and confirm dates.

Financial:

- A. Transmittal for Aug 12, 2014: Director Overacker made a motion to approve the Aug 12, 2014 transmittal. Director Valentine seconded. (**Ayes**-Mills, Genochio, Overacker and Valentine, **Absent**- Barr)
- B. Ledger- August 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI

Fire Chief's Report: See Attached

Correspondence:

- A. County 2014 Assessment Roll- Board was informed that new parcel list was sent to the County for the parcel tax to be included on the 2014/15 parcel taxes.
- B. CPPA Electric Rates for FY 2014/185- CPPA sent a letter notifying Central Fire that our power rates will be going up in the next couple of months.
- C. FASIS E-Brief Letter Chief Stone went over the highlights in the letter. A copy will be emailed to each Director due to its length, to save paper.

Adjournment: Director Valentine made a motion to adjourn. Director Overacker seconded. (**Ayes**-Mills, Genochio, Overacker and Valentine, **Absent**- Barr)

Meeting adjourned at 7:25 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: July 8, 2014

Call to Order: The meeting was called to order at 6:02 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant- Deborah Miller
Captain Jacobsen, FF Catto and FF Hoffman

Roll Call: Director Barr, Director Genochio and Director Mills.
Absent- Director Overacker and Director Valentine.

Public Comments: None

Approval of Minutes

- A. Approval of June 10 2014 Meeting Minutes. Director Mills made a motion to approve the Meeting Minutes from June 10, 2014. Director Genochio seconded. (**Ayes**-Mills, Genochio, and Barr, **Absent**- Overacker and Valentine)
- B. Approval of June 17, 2014 Special Meeting Minutes. Director Mills made a motion to approve the Meeting Minutes from June 10, 2014. Director Genochio seconded. (**Ayes**-Mills, Genochio, and Barr, **Absent**- Overacker and Valentine)

New Business:

- A. Policies and Procedures- Chapter 3- Discussion/ Approval. Chief Stone asked to table until next meeting. He will set up a Policy and Procedure Committee Meeting to review all thee chapters before presenting the packet to the whole Board. The review will then include Chapters 1, 2 and 3.

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- Chief Stone talked to an appraiser about the Whiskey Slide property. It will cost \$2,000 to get the appropriate appraisal for that property. Due to its unique nature and location, a qualified appraiser needs more certifications than one who does traditional real estate appraisals. Chief Stone believes that, despite the high cost, Central should pursue this appraiser to make sure the sale, or trade for equal value, will be correct. Director Mills made a motion to approve the Chief to order the appraisal for our Whiskey Slide property at a cost of up to \$2,000. Director Genochio seconded. (**Ayes**-Mills, Genochio, and Barr, **Absent**- Overacker and Valentine)

- B. Potential Revenue and Service Increase- Discussion- Mountain Valley announced that the advanced EMT program will be started in December, due to a general consensus that enrollment before then could be impacted by the expected prolonged fire season.

- C. Policies and Procedure- Chapter 1 & 2 Discussion/ Approval- See New Business item A.

Directors Reports: None.

Committee Reports: None.

Financial:

- D. Transmittal for July 8, 2014: Director Mills made a motion to approve the July 8, 2014 transmittal. Director Genochio seconded. (**Ayes**-Mills, Genochio, and Barr, **Absent**-Overacker and Valentine)
- A. Ledger- July 2014- FYI
- B. CPPA and Cal Pers Health Resolution Approved Payments -FYI

Fire Chief's Report: See Attached

Adjournment: Director Mills made a motion to adjourn. Director Genochio seconded. (**Ayes**-Barr, Genochio, and Mills; **Absent**- Overacker and Valentine)

Meeting adjourned at 6:19 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: June 17, 2014

Call to Order: The meeting was called to order at 12:00 pm.

Introduction of Staff: Fire Chief Jeff Stone

Administrative Assistant: Deborah Miller

Roll Call: Director Mills, Director Barr, Director Genochio and Director Valentine

Absent- Director Overacker

Public Comments: None

Financial:

- A. Budget Adjustment for fiscal Year 2013/14 Director Valentine made a motion to approve the budget adjustment. Director Mills seconded. (4-0-1)
- B. Transmittal to pay Sundborg's Repair Service for WT-121. Chief Stone told the Board that WT-121 has been towed back to the repair shop. He is recommending tabling the approval of this payment until more information is received about the latest repair. All the Directors present agreed.

Director Valentine made a motion to adjourn. Director Mills seconded. (4-0-1).

Meeting adjourned at 12:10 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: June 10, 2014

Call to Order: The meeting was called to order at 6:00 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant- Deborah Miller

Roll Call: Director Overacker, Director Genochio and Director Valentine.
Absent- Director Barr and Director Mills

Public Comments: None

Approval of Minutes

- A. Approval of May 14 2014 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes from May 14, 2014. Director Genochio seconded. (**Ayes**-Overacker, Genochio, and Valentine, **Absent**- Barr and Mills)

New Business:

- A. Authorization for Chief to sign the Senior Home Safety Checks Agreement from the Calaveras Community Foundation-Discussion/Approval Chief Stone said a budget of \$200 per inspection. This would include any smoke or monoxide detectors and minor repairs to railings and stairs. Chief hopes to improve gurney access for medical aids. Director Overacker made a motion to approve the Chief signing the agreement as proposed. Director Genochio seconded. (**Ayes**-Overacker, Genochio and Valentine; **Absent**- Barr and Mills)
- B. Sunkay site Marketing Agreement for Cell Tower- Discussion/Approval Chief Stone explained to the Board that this company contacted Central Fire to do site visits at our properties to determine if any were a possible site for a cell tower. If they determine a site might be useful to local cell services, they contact the providers and finalize details. If a tower is installed on a Central Fire property, Sunkay received 20% of the income generated by the tower. Director Overacker made a motion to approve the marketing agreement between Sunkay and Central fire. Director Genochio seconded. (**Ayes**-Overacker, Genochio and Valentine; **Absent**- Barr and Mills)
- C. Policies and Procedures- Chapter 2- Discussion/Approval. Chief Stone asked to table until next meeting. The review will then include Chapters 1, 2 and 3.

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- None.
- B. Potential Revenue and Service Increase- CalCo Fire did a parcel tax survey. Chief Stone had a copy of their survey report. The results were not in favor of a parcel tax.

Directors Reports: Director Overacker wanted to thank Terry Stone for organizing the cleanup of the Mountain Ranch trail. Several volunteers joined her to chop down the weeds and Eric and Paulie Sender arrived with their back hoe and dump truck to haul away the trash.

Committee Reports: None.

Financial:

- A. Transmittal for June 10, 2014: Director Overacker made a motion to approve the June 10, 2014 transmittal. Director Genochio seconded. (**Ayes**-Overacker, Genochio, and Valentine; **Absent**- Barr and Mills)
- B. Ledger- May2014- FYI
- C. Budget Adjustment for Fiscal Year 2013/14 Tabled until a special meeting next week due to the need of 4 directors for approval.
- D. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- E. County Auditor- Direct charge for services-FYI

Fire Chief's Report: See Attached

Adjournment: Director Overacker made a motion to adjourn. Director Genochio seconded. (**Ayes**-Overacker, Genochio, and Valentine; **Absent**- Barr and Mills)

Meeting adjourned at 6:37 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: May 14, 2014

Call to Order: The meeting was called to order at 6:07 pm.

Introduction of Staff: Fire Chief Jeff Stone
Capt Jacobsen, FF Dougherty, FF Decoque

Roll Call: Director Overacker, Director Genochio and Director Valentine.
Absent- Director Barr and Director Mills

Public Comments: None

Approval of Minutes

- A. Approval of April 9, 2014 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes from April 9, 2014. Director Genochio seconded. (**Ayes**-Overacker, Genochio, and Valentine, **Absent**- Barr and Mills)

New Business:

- A. GANN Limit figures for 2017-15 Spending Limits Annual Approval of spending limits as required by law. Director Overacker made a motion to approve the GANN Limit figures as presented to the board. Director Genochio seconded. (**Ayes**-Overacker, Genochio and Valentine; **Absent**- Barr and Mills)
- B. Board Meeting Dates- June, July and August Meetings discussion/ Approval The Board discussed changing the next three meeting dates since several Directors have conflicts due to summer activities. It was agreed that the next three regular meetings will be moved to the second Tuesday of each month (**Ayes**-Overacker, Genochio, and Valentine; **Absent**- Barr and Mills)
- C. Annual Approval of Exposure Plan for blood Borne Pathogens- Discussion/ Approval Chief stone told Board that the New Policies and Procedures will include a section on both Blood Borne Pathogens and Injury and Illness. Since the Policies are currently being reviewed and approved, the Chief recommended this approval wait for the full Policy and Procedure document approval. Director Overacker made a motion to approve Resolution 2014-003. Director Valentine seconded. (**Ayes**-Overacker, Genochio and Valentine; **Absent**- Barr and Mills)
- D. Annual approval of Illness and Injury Prevention Plan- Discussion/ Approval See Item C.
- E. El Dorado Savings Signatory Card-Discussion Tabled until Admin arrives.
- F. Whisky Slide Property- Title Company search results- Discussion/ Approval Chief presented the findings from the title company search. No issues with ownership of property. Chief Stone said we are in the process of pricing an appraisal for the property.

Admin Assistant- Debbie Miller Arrives 6:15pm

- E. El Dorado Savings Signatory Card- Admin told Board that a new signature card is required since we have a new Board Director. Directors will sign new signature card.
- G. Declaration of Surplus Property- Mark 3 portable wildland firefighting pump- Discussion/ Approval Chief explained that this model is heavier and more difficult to move than the new trash pump purchased for WT-125. The Chief would like to sell the Mark 3 and purchase another high volume trash pump for WT-121. Director Overacker made a motion to approve surplus the Mark 3 portable pump. Director Genochio seconded. (**Ayes**-Overacker, Genochio and Valentine; **Absent**- Barr and Mills)

- H. Purchase of New Equipment- High Volume portable semi trash water pump. Chief Stone would like the Boards approval to purchase a second trash pump, like the one the Fire Fighter's Association purchased for WT-125, to put on WT-121.
- I. Revision of AAP-009 Volunteer Strike Team compensation- Discussion/ Approval Chief Stone told the Board that the current version of AAP-009 compensates according to an hourly wage that result in volunteer firefighters being paid more than the more senior career fire fighters. This revision will make the proper wage adjustment to follow Cal Fire mandated pay rates based on position. Director Overacker made a motion to approve AAP-009. Director Genochio seconded. (**Ayes**-Overacker, Genochio and Valentine; **Absent**- Barr and Mills)
- J. Policies and Procedures 1550- Position Title Change Extra Hire Engineer to Extra Hire Lieutenant- Director Overacker made a motion to approve the position title change to Policy and Procedure 1550 as requested by chief Stone. Director Genochio seconded. (**Ayes**-Overacker, Genochio and Valentine; **Absent**- Barr and Mills)
- K. New Policy and Procedure Manual: Chapter 1 Review- Discussion/ Approval Chief Stone asked the Board if presenting the new P&P in chapter format at each regular meeting would be an acceptable way to progress the approval of the new P&P's. This would allow the entire Board to voice their opinion on each section and send questions or concerns back to the P&P Committee level for review. The Director thought this was a very good idea. The Chief has reformatted the current policies and will distribute Chapter 2 to the Board. Chapter 1 will be reviewed by the P&P Committee for some fine tuning and then be resubmitted to the Board. Since Chapter 1 was resubmitted to the Committee no approval was made.

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- WT-121 has a significant mechanical issue. Chief Stone found a Cummings diesel mechanic that could come to Central to field diagnose the problem. Unfortunately a field fix was not possible. The apparatus was towed to the mechanics shop in Sonora and has an estimate of \$8,000 for repairs. While E-12 was having the body mounts being fixed E-122 reserve engine performed well. Once E-121 returned E-122 went in for some front end work with a cost of \$8,000. Both apparatus should be gone for a couple of weeks.
- B. Potential Revenue and Service Increase- Chief Stone told the Board that Mountain Valley EMS and Dr. Mackey moving forward with the final details of the advanced EMT program. MVEMS is looking at other California County programs to model our local program. The Board and Chief Stone had further discussions regarding funding of the program. Director Valentine suggested the Finance Committee met to discuss the difference in costs for training and equipment for the basic EMT and advanced EMT programs and then make a recommendation to the entire Board. Chief Stone will arrange a Finance Committee meeting.

Directors Reports: None.

Committee Reports: Personnel Committee met to discuss the Policy and Procedure 1550 change to personnel. They approved the document as submitted by Chief Stone and recommended approval by the Board.

Financial:

- A. Transmittal for May 14, 2014: Director Overacker made a motion to approve the May 14, 2014 transmittal. Director Valentine seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**- Barr)
- B. Ledger- April 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI

Fire Chief's Report: See Attached

Adjournment: Director Overacker made a motion to adjourn. Director Valentine seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**- Barr)

Meeting adjourned at 6:55 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: April 9, 2014

Call to Order: The meeting was called to order at 6:01 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant: Deborah Miller
Capt Gonzalez

Roll Call: Director Overacker, Director Mills, Director Genochio and Director Valentine.
Absent- Director Barr

Public Comments: None

Approval of Minutes

- A. Approval of March 12, 2014 Meeting Minutes. Director Overacker made a motion to approve the Meeting Minutes from March 12, 2014. Director Genochio seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills, **Absent**- Barr)

New Business:

- A. Payroll People Signature Card for Payroll Checks- Discussion/ Approval Director Valentine made a motion to approve the new signature card for Payroll People. Director Overacker seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**- Barr)
- B. Board Committee Appointments- Discussion/ Approval Director Valentine made a motion to approve the new Committee Appointments. Director Overacker seconded.
Personnel Committee- Director Mills and Director Valentine
Finance Committee- Director Overacker and Director Mills
Public Relations Committee-Director Barr and Director Genochio
Policies and Procedures Committee-
Director Genochio and Director Barr
Apparatus & Building Committee-
Director Valentine and Director Overacker
Share Services Committee- Director Mills & Director Overacker
(**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**- Barr)
- C. Resolution 2014-003 Resolution for County Auditor Signatories for Monthly Transmittal
Discussion/ Approval Director Overacker made a motion to approve Resolution 2014-003.
Director Valentine seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**- Barr)
- D. Resolution 2014-004 Resolution for El Dorado Savings Signatories for Petty Cash Account
Discussion/ Approval Director Overacker made a motion to approve Resolution 2014-004.
Director Valentine seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**- Barr)
- E. Treasurer Duties for May and June Meetings Discussion Director Overacker will out of the area for the meetings in June and July. He will be attending the May Meeting. The consensus is that when Admin Miller has invoices that need to be signed, she will contact all other Directors and whoever is available will sign invoices and checks. All Board Directors are signatories on the County and bank accounts.

Unfinished Business:

- A. Review of apparatus, Personnel, and Building Future Plans- Mountain Ranch Youth Alliance (MRYA) representative Lucille Fenner brought by a copy of the original lease rental agreement between Central Fire and the MRYA. A copy was made and is now filed with other paperwork. Mountain Ranch Community Club (MRCC) had agendized a discussion about our Mountain Ranch property for their meeting on April 16th. Director Valentine suggested pulling a preliminary title report to get more specific information on the property. Admin. Miller will contact Calaveras Title Company and get a service quote.
- B. Potential Revenue and Service Increase- Chief Stone told the Board that Mountain Valley EMS and Dr. Mackey moving forward with the final details of the advanced EMT program. MVEMS is looking at other California County programs to model our local program. The Board and Chief Stone had further discussions regarding funding of the program. Director Valentine suggested the Finance Committee met to discuss the difference in costs for training and equipment for the basic EMT and advanced EMT programs and then make a recommendation to the entire Board. Chief Stone will arrange a Finance Committee meeting.

Directors Reports: None.

Committee Reports: None.

Financial:

- A. Transmittal for April 9, 2014: Director Overacker made a motion to approve the April 9, 2014 transmittal. Director Valentine seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**-Barr)
- B. Ledger- March 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI

Fire Chief's Report: See Attached

Adjournment: Director Overacker made a motion to adjourn. Director Valentine seconded. (**Ayes**-Overacker, Genochio, Valentine and Mills; **Absent**- Barr)

Meeting adjourned at 6:50 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: March 12, 2014

Call to Order: The meeting was called to order at 6:03 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant: Deborah Miller
Capt Gonzalez

Roll Call: Director Overacker, Director Mills and Director Genochio.
Absent- Director Valentine and Director Barr.

Public Comments: None

Approval of Minutes

- A. Approval of February 12, 2013 Meeting Minutes. Tabled until Oath of Office read for new board member.
- B. Approval of February 19, 2013 Meeting Minutes. Tabled until Oath of Office read for new board member.

New Business:

- A. Oath of Office for New Board Member Mary Jane Genochio. Director Mills read the Certificate of Appointment and Mary Jane Genochio read the Oath of Office.

Approval of Minutes

- A. Approval of February 12, 2013 Meeting Minutes. Director Mills made a motion to approve the meeting minutes for February 12, 2013. Director Overacker seconded. (3-0-2)
- B. Approval of February 19, 2013 Meeting Minutes. Director Mills made a motion to approve the meeting minutes for February 19, 2013. Director Overacker seconded. (3-0-2)

New Business:

- B. Board Committee Appointments- Discussion/Approval Director Mills made a motion to table this item until the next regular meeting when the whole Board is present. Director Overacker seconded. (3-0-2)
- C. Resolution 2014-002 Resolution Calling for General District Election Discussion/ Approval Director Mills made a motion to approve Resolution 2014-002. Director Overacker seconded. (3-0-2)
- D. Notice of General Election, Board- Discussion/Approval. Director Mills made a motion to approve the notice of General Elections. Director Overacker seconded. (3-0-2)
- E. Resolution 2014-003 Resolution Agreement #994437- Incorporated Resolution authorizing Application for Federal Excess Personal Property Discussion/Approval Director Mills made a motion to approve Resolution 2014-003- Resolution Agreement #994437- Incorporated Resolution authorizing Application for Federal Excess Personal Property. Director Overacker seconded. (3-0-2)

Unfinished Business:

- A. Review of apparatus, Personnel, and Building future Plans- Mountain Ranch Property Chief Stone and Director Valentine attended a meeting with the Mountain Ranch community Club to discuss the possibility of Central Fire's property being sold to or exchanged for a piece of equipment

needed by Central Fire. The Mountain Ranch Community Club Board was receptive to these ideas. The next meeting was to be on March 18th, where there will be further discussion.

New E-122 will be in service next week. Front bumper was fixed and stripping and lettering were added. Director Overacker asked Chief Stone if using the suburban as a utility instead of a chief's rig will extend the life of the vehicle. Chief Stone believed it would and using the Ford F250 as a Chief's rig allowed more room for response equipment and was more suited to response in our more rural roads.

Station#4 propane tank appeared to use more propane than usual. KAMPS did a leak test and found nothing leaking. Again the conclusion is Station#4 needs more insulation to prevent excess propane use during the winter months.

Generac Generator- Station#1. It didn't automatically turn on during the last power outage. Manually started but didn't run very well. Chief Stone believes it needs a general service and hopes that solves the current issue.

- B. Potential Revenue and Service Increase- Chief Stone told the Board that Mountain Valley EMS has a tentative training date of Aug 23rd for Advanced EMT at Mark Twain Hospital. The cost for the class will be less than \$500 per student. There are a number of instructors who will volunteer their time to training the class of 20 students. Date may change since it is set during the summer fire season. Chief Stone is happy with the progress MVEMS has made with this program.

Directors Reports: None.

Committee Reports: None.

Financial:

- A. Transmittal for March 12, 2014: Director Mills made a motion to approve the March 12, 2014 transmittal. Director Overacker seconded. (3-0-2)
- B. Ledger- February 2014- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI

Fire Chief's Report: See Attached

Adjournment: Director Mills made a motion to adjourn. Director Overacker seconded. (3-0-2)

Meeting adjourned at 6:49 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: February 3, 2014

Call to Order: The meeting was called to order at 12:54 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant: Deborah Miller

Roll Call: Director Leach, Director Valentine and Director Overacker.
Absent- Director Barr and Director Mills.

Public Comments: None

Financial:

- A. Transmittal to Purchase Engine on Auction #1053625 - 1994 IHC 4800 4X4 E-ONE type 3 Fire Truck for \$37,510.00. Discussion/ Approval Director Valentine asked if this price included the sales tax. Chief Stone mentioned this is only the price of the truck and the commission paid to the Auction site. The sales tax is paid when the pink slip and registration paperwork is completed at DMV. Director Overacker made a motion to approve the transmittal. Director Leach seconded. (3-0-2)
- B. Budget Adjustment for purchase of item A. Discussion/ Approval- Director Overacker made a motion to approve the Budget Transfer of funds from our Reserves to the New Equipment code to cover the purchase of the new engine. Director Leach seconded. (3-0-2)
- C. County Treasury Adjustment- Document to move funds to County Account necessary to do wire transfer of funds for Item A. Discussion/ Approval Director Overacker made a motion to approve the County Treasury Adjustment form to enable the County Auditor to transfer our funds to the County Treasurer, which will allow the Treasurer to wire payment for the new engine. Director Leach seconded. (3-0-2)
- D. JE Chargeback- Wire Transfer Fee. Discussion/ Approval Director Overacker made a motion to approve the Journal Entry form to pay the County for the service of wiring payment to the Auction site for the new engine. Director Leach seconded. (3-0-2)

Adjournment: Director Overacker made a motion to adjourn. Director Leach seconded. (3-0-2)

Meeting adjourned at 12:58 pm.

Approval Signature – Director

Approval Signature – Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: January 29, 2014

Call to Order: The meeting was called to order at 3:58 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant: Deborah Miller

Roll Call: Director Leach, Director Valentine and Director Overacker.
Absent- Director Barr and Director Mills.

Public Comments: None

Unfinished Business:

- A. Review / Consideration of purchase of 1998 International / E-One Type III from Brindlee Mountain Fire Apparatus. Chief Stone did an onsite visit to evaluate the condition of the apparatus. The rig was in very good condition but the pump listed was not on the apparatus and the pump that was present would not be adequate for our needs. Even if the price was dropped substantially, the installation of a pump required would cost ~\$40,000. Chief Stone recommended Central considers other options to fulfill a reserve engine need.

New Business:

Bid/Purchase on Auction #1053625 - 1994 IHC 4800 4X4 E-ONE type Chief Stone found an apparatus from Santa Barbara City Fire on the Public Surplus Auction website that seemed to be worth considering. Since it was located in Santa Barbara, Chief Stone dropped by and inspected the apparatus on his way home from vacation. The apparatus appeared to be well maintained, has a 1,250 gpm pump, 500 gal tank, 250gal auxiliary pump, mileage is ~130K and it was serviced every 6 months. Because it is located in California, the transportation costs would be minimal. Director Leach made a motion to authorize Chief Stone to bid up to \$50K for the apparatus on the Public Surplus Auction site. Director Overacker seconded. (3-0-2)

Committee Reports: None

Adjournment: Director Overacker made a motion to adjourn. Director Leach seconded. (3-0-2)

Meeting adjourned at 4:32 pm.

Approval Signature - Director

Approval Signature - Secretary

CENTRAL CALAVERAS FIRE & RESCUE PROTECTION DISTRICT
MINUTES

Meeting Date: January 8, 2014

Call to Order: The meeting was called to order at 6:00 pm.

Introduction of Staff: Fire Chief Jeff Stone
Administrative Assistant: Deborah Miller
Captain Chris Jacobsen

Roll Call: Director Leach, Director Valentine, Director Overacker, Director Barr and Director Mills.

Public Comments: None

Approval of Minutes

- A. Approval of December 11, 2013 Meeting Minutes. Director Overacker made a motion to approve the meeting minutes for December 11, 2013. Director Mills seconded. (5-0-0)

New Business:

- A. Director Committee Appointments- Director Overacker request the Board review committee member status. He pointed out he is currently on more committee's than other members. Director Overacker was reminded that once the open Board position is filled all of the appointments will be reviewed to add the new Board member. Item tabled until new Board member arrives.
- B. Review/Consideration of sale of E-123 (Ford 550 type V Engine) Director Mills made a motion to have the Chief list E-123 on an online auction. Director Overacker seconded. (5-0-0)
- C. Review / Consideration of Purchase of 1998 International/ E-One Type III from Brindlee Mountain Fire Apparatus Director Mills made a motion to have Chief Stone go to Alabama and personally inspect this engine. He is also to discuss terms with the selling agency so the Board can decide if financing is the better option. Director Overacker seconded. (5-0-0)
- D. Status Review of District Property in Mountain Ranch- Board was made aware of a small ~1 acre parcel owned by Central Fire on the corner of Whisky slide and Mtn Ranch Road. Discussion included water issues, current arrangement of lease to the Mountain Ranch Youth Alliance and access and compliance issues for a fire station/garage. Last Certificate of Liability was received in March 2011. Admin is to request an up to date document. The Board would like Chief Stone to contact a real estate agent or assessor to get an idea of the value of this parcel. The property was purchased by Mtn Ranch Fire with the plans to build a new fire station but after the consolidation to Central Fire the new station was built on Jesus Maria Road. The Board requested this item be placed on next month's agenda for an update on progress with requests. Director Mills made a motion to have the Chief solicit bids

for an appraisal of the property on Whiskey Slide/ Mountain Ranch Road in Mountain Ranch. Director Valentine seconded. (5-0-0)

Unfinished Business:

- A. Review of Apparatus, Personnel and Buildings- See discussion of property in New Business D.
- B. Potential Revenue and Service Increase- Chief Stone brought the Board up to date on Mountain Valley Emergency Medical Services (MVEMS) progress in implementing advanced EMT (AEMT) certification. Chief Stone passed out a written update from MVEMS and reviewed each item with the Board. Chief started the discussion with addressing the increased costs and need for additional revenue that would be required for this enhanced level of service. Costs would include additional staffing as AEMT's are required to work in teams with Basic EMT's as well additional training and equipment. Chief Stone believes this enhanced training and level of service is extremely important to provide the best quality care for our citizens especially given the distance the ambulance must travel to respond. To better inform District citizens of the advantages to AEMT personnel, an easy to understand pamphlet will be created and distributed.

Directors Reports: None.

Committee Reports: Apparatus Committee met and recommendations were discussed in New Business B & C.

Financial:

- A. Transmittal for January 2014: Director Mills made a motion to approve the November 2013 transmittal. Director Leach seconded. (5-0-0)
- B. Ledger- December 2013- FYI
- C. CPPA and Cal Pers Health Resolution Approved Payments -FYI
- D. Payroll People- Amended Returns for 2011 & 2012- Discussion included the fees charged resulted in Social Security refunds for each quarter

Fire Chief's Report: See Attached

Correspondence: 2014 Assessment roll for CPI. Email distributed by Chief Stone.

Adjournment: Director Overacker made a motion to adjourn. Director Mills seconded. (5-0-0)

Meeting adjourned at 7:25 pm.

Approval Signature - Director

Approval Signature - Secretary